Eastmont School District

Child Nutrition Civil Rights Complaint Procedures

Eastmont School District provides the Child Nutrition Program benefits to all eligible individuals without discrimination on the bases of race, color, national origin, sexual origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual’s income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

 If you feel in any way that your child has been discriminated against while participating in the Child Nutrition Program, including during the serving of meals to him/her, please follow these procedures in voicing your complaint:

1. Please fill out the Discrimination Complaint Form at Eastmont School District Administration Office, located at 800 Eastmont Avenue, East Wenatchee, WA 98802.
2. Take your form to the Food Service Office or your child’s principal. All written complaints will be accepted by the school district and forwarded to the Equity and Civil Rights Office, Washington Office of Superintendent of Public Instruction.
3. You may also make your complaint to the School Superintendent, Becky Berg, at 800 Eastmont Avenue, East Wenatchee, WA 98802.
4. If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form,](http://www.ocio.usda.gov/sites/default/files/docs/2012/Complain_combined_6_8_12.pdf) found online at[http://www.ascr.usda.gov/complaint\_filing\_cust.html,](http://www.ascr.usda.gov/complaint_filing_cust.html) or at any USDA office, or call (417) 264-4600 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 8778339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Non-Discrimination Statement: In accordance with Federal Law and U.S. Department of Agriculture Policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to the USDADirector, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue SW, Washington, DC, 20260-9410, or call 202/270-5934 (voice and TDD). USDA is an equal opportunity provider and employer.