

***REVISED 6/12/23**

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA**
Monday, June 12, 2023
5:30 p.m. Regular Meeting
Eastmont Administration Office

The Eastmont School District is governed by a board of five directors. The Eastmont Board of Directors sets the direction of the District by establishing goals, objectives, and policies to guide the superintendent who supervises all programs and staff. The Board of Directors is responsible for ensuring that the Eastmont School District is adequately financed to meet those goals, objectives, and policies; for monitoring the progress of the District; and for evaluating the performance of the superintendent. Each board member has a fiduciary role to the District and, as such is responsible for using his or her best judgment in conducting the affairs of the District.

The Board generally meets at 5:30 p.m. on the second and fourth Monday of each month at either a school site or the Administration Office Board Room at 800 Eastmont Avenue, East Wenatchee. On holidays, or when a conflict occurs, a meeting may be held at an alternate time and/or date with proper notification given to the media.

The complete 2022-23 Board Meeting Schedule is available at www.eastmont206.org under the About Us/School Board tab.

NOTICE is hereby given that the Eastmont School District No. 206 Board of Directors, Douglas County, Washington will hold a regular meeting on Monday, June 12, 2023 beginning at 5:30 p.m. at Eastmont Administration Office Board Room, 800 Eastmont Avenue, East Wenatchee for the purpose of considering and acting upon the following agenda items:

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

II. APPROVE AGENDA/MODIFICATIONS

III. PUBLIC COMMENT

Comments critical of personnel, students, or volunteers will not be allowed given privacy concerns. Instead, they will be referred to the Superintendent for further inquiry and possible action. Comments are limited to 3 minutes per person and 10 minutes per topic. The Board asks those offering comment to recognize that as a K-12 public school system, we are modeling civil discourse and the democratic process for the youth in our community.

Written comments may be sent by regular mail to Eastmont School District or emailed to schoolboard@eastmont206.org

IV. PRESENTATION OF THE WASA COMMUNITY LEADERSHIP AWARD

V. PROGRAM REPORTS

- A. District Music Department Report — Brittany Stevens, District Music Coordinator
- B. District Technology Services Report — Mike Brown, Director of Technology

VI. PRESENTATION ON STUDENT REPRESENTATIVES

WSSDA's Director of Strategic Advocacy Marissa Rathbone will provide the Board with information regarding student representatives.

VII. PUBLIC BUDGET HEARING ON 2023-2024 BUDGET

The Board will hold a public hearing for the purpose of receiving comments from the public on the 2023-24 budget. Any person may be heard for or against any part of the 2023-24 budget, the four year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240.

VIII. BOARD & SUPERINTENDENT INFORMATION

A. Board News

B. Superintendent News and Superintendent's Report on Annual Goals

IX. CONSENT AGENDA

(All items on the Consent Agenda have been distributed to all board members for study and are considered routine. ALL items appearing in this section are adopted by one single motion, unless a member of the board or the superintendent requests that an item be removed and voted on separately.)

A. Approval of the minutes from the regular meeting held on May 22, 2023.

B. Approval of the payment of the bills and/or payroll dated June 12, 2023.

C. Approval of the Personnel Action Items dated June 12, 2023.

D. Approval of the following request for surplus:

1. Cascade Elementary curriculum, furniture, and equipment items.
2. Clovis Point Elementary School curriculum, furniture, and equipment items.
3. Grant Elementary curriculum, furniture and equipment items.
4. Kenroy Elementary curriculum, furniture, and equipment items.
5. Lee Elementary curriculum, furniture, and equipment items.
6. Rock Island Elementary curriculum, furniture, and equipment items.
7. Sterling Junior School curriculum, furniture and equipment items.
8. Eastmont Junior High School curriculum, furniture and equipment items.
9. Eastmont High School curriculum, furniture and equipment items.
10. Cascade Elementary, Grant Elementary, Kenroy Elementary, Lee Elementary, Eastmont Junior High, and Eastmont High School library books
11. Eastmont Special Education Department Items.
12. Eastmont High School Softball items.

E. Approval of the following field trip request:

1. Migrant students to attend Dare to Dream Academy at University of WA.

F. Approval of the District Elementary Student Handbook for 2023-24.

G. Approval of the Eastmont High School Student Handbook for 2023-24.

H. Approval of a donation from Grant Elementary PTO.

I. Approval of a donation from Greater Wenatchee Sunrise Lions Club.

J. Approval of the Eastmont Career & Technical Education (CTE) District Wide Action Plan.

K. Review of the Monthly Student Enrollment Report.

L. ***Approval of an additional field trip request for EHS Girls Basketball.**

X. DISCUSSION & POSSIBLE ACTION ITEMS

A. Immediate Facilities Needs — Becky Berg, Superintendent

B. Emergency Response Crisis Management Plan (ERCM) — Matt Charlton, Assistant Superintendent Secondary Education

XI. FUTURE AGENDA ITEMS

XII. ADJOURNMENT

FUTURE TOPICS – Previously identified by the Board for further review.

- 1) Spanish at elementary schools.
- 2) Student Liaisons to the School Board.

UPCOMING BOARD MEETINGS

July 17 Regular Meeting at Eastmont Administration Office at 5:30 p.m.
August 21 Regular Meeting at Eastmont Administration Office at 5:30 p.m.



Eastmont School District #206 Relationships, Relevance, Rigor, and Results District Music Report for 2022-23

Eastmont High School (Number of students served)

School Year	Orchestra	Mariachi	Combined Choirs	Jazz Choir (zero per.)	Jazz Band (zero per.)	Band	Piano	Guitar	Songwriting	Total in Music ⁴
2018-19	10	28	95	16	15	32	70	24	11	274
2019-20	8	39	78	17	16	64	34	35	23	281
2020-21	10	29	64	12 ¹	18	57	40	41	21	262
2021-22	10	25	63	13	15	52	49	25	7	231
2022-23	10	45	66	13	18	44	66	28	17	276

Eastmont Junior High

School Year	Orchestra	Mariachi	Combined Choirs	Jazz Band (zero per.)	8 th Band/ Concert Band.	9 th Band/ Symp. Band.	Piano	Guitar	Total in Music
2018-19	31	51	83	40	32	63	NA	65	365
2019-20	30	44	84	29	43	40	NA	90	326
2020-21	24	27	86	24	38	48	42	56	321
2021-22 ⁷	101	30	46 ⁵	29	25	33	101	92	428
2022-23	22 ²	23	32	17	15	34	42	25	193

Sterling Junior High

School Year	Orchestra	Mariachi	Combined Choirs	Jazz Band (club)	Beginning Band	Intermediate Band	Advanced Band	Guitar	Total in Music
2020-21	0	0	68	NA	0	0	0	0	541*
2021-22	0	0	92 ⁶	NA	80	32	23	0	227
2022-23	32	25	51	19	75	26	16	52	277

** = Due to COVID-19 restrictions, music ensembles were not offered in 2020-21. The total number reflects the number of students seen by music teachers in a general music classroom setting.³

6th Grade Jumpstart

School Year	SJH Strings	EJH Strings	SJH Choir	EJH Choir	SJH Band	EJH Band	Total in Music
2022-23	48	34	49	49	64	85	329

Allocated Revenues & Expenditures

School Year	Total Revenues	Addl. School Allocations	Total Budget Available	Total Expenditures	Balance
2018-19	\$53,020	\$23,507	\$76,527	\$75,211	\$1,211
2019-20	\$78,050	\$16,435	\$97,955	\$83,809	\$14,146
2020-21	\$78,050	\$15,335	\$93,385	\$75,224	\$18,160
2021-22	\$77,869	\$17,982	\$95,851	\$73,837	\$22,014
2022-23	\$82,879	\$32,376	\$122,460	NA	NA

Additional Monies Received from ESD

- 30 music stands and 32 music chairs, \$2700
- Mariachi Northwest Festival registration, \$4400
- Instrument repairs to accommodate influx of Jumpstart students, \$5416

Community Performances⁸

September: EHS Band - Pep Band for various athletic events; EHS Choir - National Anthem at Homecoming game with ASL Club

October: EHS Band - Pep Band for various athletic events

November: EHS/EJHS Mariachi - Wenatchee Museum for Day of the Dead celebration; EHS Choirs - Bella Notte; EHS Band and Choir - Veteran's Day Assembly; EHS Band - Veteran's Day Parade; EHS Mariachi - Migrant PAC Meeting

December: EHS Jazz Choir - Caroling for community clubs and businesses; EHS Choir - Santa choir at WV Mall; SJHS Choir - Christmas Tree Lighting Ceremony; EJHS Mariachi - Migrant PAC Meeting; EHS Jazz Band - Morning school performances; EHS Choir - presentation to Rotary Club

February: EJHS/EHS Jazz Band - Wenatchee Jazz Workshop; EJHS Jazz Band - Morning school performances; NafME All-Northwest Honor Jazz Choir - 2 EHS Choir students; EHS Choir - Voice of Eastmont talent show competition; EHS Mariachi - Migrant PAC Meeting

March: EJHS Mariachi - Migrant PAC Meeting; EHS Choir - supported ensemble in *Footloose the Musical*

April: EJHS and SJHS Bands - Apple Blossom Youth Parade; State Solo and Ensemble - 6 EHS Band and 2 EHS Choir students

May: EHS Mariachi, EHS, SJHS, & EJHS Bands - Classy Chassis; EHS Band - Apple Blossom Grand Parade; EHS Band - District Elementary Tour; EHS Band, Mariachi, Orchestra, & Choir - Apple Blossom Food Fair Performances; EJHS Band, Mariachi, Orchestra, & Choir - Apple Blossom Food Fair Performances; EHS Choir - Seattle tour performances at area high schools and St. James Cathedral; SJHS Band - School parade; EJHS Band - School parade

June: EHS Band & Choir - Graduation; EHS Choir - National Anthem at AppleSox game

Overall Health

Our music programs have been through significant upheavals in the last few years as we recover from the pandemic and adjust to the district's new reconfiguration model. Across the nation, music programs are struggling to regain the ground they lost during COVID. At Eastmont we are on the way up! Students are enjoying making music again and we are doing our best to help them find success, value, and belonging through music. Students are showing dedication and commitment to their music classes. Students have expressed that music class is a safe place where they feel supported by their peers and free to be themselves.

This year EHS music ensembles participated in several festivals and competitions. Eastmont continues to build its reputation as a place that supports and excels in the arts. This year, two choir students were selected from hundreds of applicants across six states to participate in the All-Northwest Honor Jazz Choir, an honor reserved for only 24 students. We sent two ensembles (saxophone quartet and vocal duet) and two instrumental soloists to State Solo and Ensemble, while many other students earned first and second alternate positions. Our saxophone quartet took third place in their category. All EHS musical ensembles earned a Superior rating at their adjudication festivals this year. We have represented Eastmont at the campuses of WSU, CWU, UW, WVC, and CBC at various festivals and performances. 50 choir students had the opportunity to see a professional opera production of *La traviata* in Seattle and were commended by the ushers for their attentive and respectful demeanor. EHS's production of *Footloose* won the Apple Award for Best Overall Musical and two EHS choir students won awards for Best Actor and Best Supporting Actor in a musical.

To create a culture of teamwork and retention, our secondary music team has established several collaborative concerts, workshops, and other opportunities for high school students and junior high students to interact with each other. We have witnessed an increased desire from younger students to "stick with" their musical careers through high school thanks to these efforts. Collaborations include a district band concert, a district choir workshop, a combined jazz holiday concert, combined orchestra and Mariachi concerts, Festival of the Arts, invitations for JH choirs to perform at EHS choir concerts, and marching band mini-parades to other schools. These collaborative opportunities continue to be a highlight for students and staff alike.

While many things are going well at Eastmont, we have also experienced challenges this year. Adding sixth grade to the junior high caseload resulted in a shortage of playable instruments and led to budget inequities as JH instrumental teachers focused on repairs. Some of this strain was alleviated with additional district funding. We are concerned about a culture of unhealthy competition between the two junior high schools, including discrepancies in resources and classes offered. Each junior high employs a different approach to scheduling (supply vs. demand, grade bands vs. ability grouping, etc.), which may limit our progress in creating two equally successful music departments. Workloads often feel overwhelming as we navigate travel/ASB paperwork, monitoring students for travel eligibility, and more on top of our regular teaching assignment. Most concerning to our team at the moment is the loss of choir at EJHS and the precedent it sets for enrollment expectations. Continued uncertainty, lack of transparency in decision making, and tireless advocacy efforts have led to mental health concerns for some of our teammates.

We look forward to working with district and building administrators to continue Eastmont's tradition of musical support and success in the coming years.

Notes

1. EHS Jazz Choir was no longer offered as a zero hour class, but rather as a class during the regular school day, starting in 2020-21. Concurrent enrollment in a core music ensemble is required for all jazz students.
2. While the data above shows separate enrollment numbers for Orchestra and Mariachi at the JH level, these classes are offered at a single location and combined with students from both schools. Mariachi is taught in the Sterling portables and Orchestra is taught on the EJHS stage. Starting in 2022-23, all Orchestra and Mariachi data will be recorded in this way. Data from previous years may convey a skewed distribution of students from either school.

3. 2020-21: Music ensembles were not able to be offered at the Intermediate school level, due to the necessity for cohorts. Music teachers taught general music classes to the entire school at both Clovis and Sterling. This will have a significant impact on the music program for the next seven years, as these early students move through the program. We are working to recover, rebuild, and plan within our Professional Learning Community.
4. Jazz ensemble enrollment data is excluded from enrollment total due to the core ensemble concurrent enrollment requirement.
5. JH choir enrollment saw a significant decrease post-COVID, due in part to several factors: disproportionate impact on vocal music and singing during the pandemic, district reconfiguration, and types of choral classes offered. Pre-pandemic, EJHS offered grade level and gender-specific choir classes. Post-pandemic, students were randomly assigned to a section of choir with no emphasis on ability level or voice type.
6. Sterling 2021-22 enrollment data includes optional 6th grade Clovis students. Starting in 2022-23, 6th grade enrollment data will be reflected in its own table.
7. The ESD reconfiguration process completed in 2021-22 with Sterling transitioning to a junior high school. EJHS music enrollment data from 21-22 reflects this loss in students.
8. Community performances are in addition to regularly scheduled concerts held at ESD facilities. Each ensemble presents at least two concerts. EHS ensembles also participate in festivals held at various college campuses and facilities throughout the state.



Eastmont School District #206 Relationships, Relevance, Rigor, and Results Technology Services Report for 2022-23

Number of Staff & Student Computers/Chromebooks

2022-23 School Year	Chromebooks	Computers/Laptops
Deployed (staff and students)	7,845	1,447
Unassigned	290	289
Not repairable – Used for Parts	418	5
Out for repair	34	3

Chromebooks will be distributed 1 cart per classroom at elementary level next year.

Chromebooks will be distributed 1 to 1 at secondary level next year.

Staff (Total = 8)

Director 1; Network/System Administrator 3; District-wide Desktop Technicians 4.

Expenditures from All Sources

Budget Expenditures 2019-2020: \$2,344,222

Budget Expenditures 2021-2022: \$2,542,050

Budget Expenditures 2020-2021: \$2,167,088

Budget Expenditures 2022-2023: \$2,619,629

Schedule

Regular school day plus other hours as needed, generally 7:00 AM – 4:30 PM.

Primary Hardware Components

14 physical servers; 107 virtual servers; 1,447 computers; 450 document cameras; 321 projectors; 121 tablets; 7,845 Chromebooks; 432 video cameras; 77 electronically controlled doors; 452 wireless access points; 199 networked printers; and 537 local printers.

Primary Software

Email: Gmail; **Student records:** Qmlativ; **Library software:** Follett Destiny;

Staff and student productivity software: Microsoft Office-Google;

HR and Finance: Skyward; **Network operating system:** Windows Servers;

Website: Campus Suite; and **Video/Access control:** Genetec

Performance Information/Upgrades

1. Continue to provide a stable, secure, fast network with minimal downtime.
2. Continue use of: ParentSquare (notifications), Campus Suite (website), and Qmlativ (SIS).
3. Continue Chromebook distribution District-wide: Elementary using one cart per elementary classroom and Secondary having 1 to1 distribution.
4. Implemented new large format touch screen monitors in classrooms.
5. Implementing a new cellular based radio solution.
6. Updating intercom systems (upon approval).

Priority Areas for Improvement

1. Continue to replace aging network equipment and update network storage.
2. Upgrade cycle of District's electronics (computers, Chromebooks, projectors, etc...).
3. Replace district wide phone system (Intercom replacement first).
4. Implement an electronic document management solution.
5. Continue to evaluate, educate, and tighten personal, network, and desktop security.



EASTMONT SCHOOL DISTRICT

Relationships, Relevance, Rigor, Results

509.884.7169 • FAX: 509.884.4210 • WWW.EASTMONT206.ORG

800 EASTMONT AVE. • EAST WENATCHEE, WA 98802

TO: Board of Directors

FROM: Becky Berg, Superintendent
Caryn Metsker, Executive Director of Financial Services

SUBJECT: Public Budget Hearing Documents

DATE: June 12, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Documents for the public budget hearing are being finalized and will be presented at Monday night's meeting.

ATTACHMENTS

None

FISCAL IMPACT

Required



Eastmont School District #206 Relationships, Relevance, Rigor, and Results Report on Superintendent Goals for 2022-23

I am pleased to present the Superintendent's Annual Report on Goals for the academic year 2022-2023. This report highlights the actions and results under each goal area, as presented at our meeting on August 22, 2022.

1.) Getting to know East Wenatchee and Eastmont and to build relationships. Begin to understand our strengths and areas for growth, and the people who make up our community.

Actions:

- I am an active member of the Wenatchee Valley noon Rotary club. Although we meet in Wenatchee, there are members from East Wenatchee, including our current president and a past president. I am also joined at the club by the Wenatchee Superintendent and our Educational Service District #171 Superintendent and Board Members.
- I am beginning service as a member of the Board of Directors of Hand in Hand Immigration Services. I look forward to this work, and to getting further involved with our Latino community members.
- I conducted a comprehensive Entry Plan upon arriving in July of 2022. The results of that plan are [here](#). This very deliberate approach to understanding our community is the bedrock of Goal #1.

2.) Educate citizens around the Bond issue so that they can be informed when they make their choice in November.

Actions:

- Our informational committee did our level best to get the word out as we have traditionally done in the past. This consisted of presenting to 27 groups, whether internal or external. We posted large artist concept boards in every school, and created this [Frequently Asked Questions handout](#). Additionally, we sent our [one newsletter](#) as allowed by law, that arrived as the ballots dropped.
- After 12,742 voters submitted their ballots, we were in the positive by 322 ballots, but that was not enough to achieve the super majority as required by law. We achieved 51.26%.
- Our response to this has been multipronged. First and most importantly, we have engaged the electorate in a community conversation about why they voted the way that they did. [Here](#) are the engagement statistics, the summary paragraph, the listed thoughts with star ratings, and a keyword map.
- Based on this information, we sent out a follow up survey and the results were shared via the school board email address. It is comforting that nearly 900 community members and staff have now engaged in a digital conversation about the future of our facilities.
- I have also been regularly participating in a Bond Planning Focus Group of superintendents from Eastern Washington. We have studied trends, finances, and a variety of scenarios. We have harvested two specific tools that we are applying currently: A facilities dashboard for the public to reference on our website to do a 'deep dive' into the condition of our facilities, and an interactive map of each school and the student demographics within. Both of these tools model transparency for our community and should be 'live' by August.
- We will be hosting a workshop on June 22, where we will hear a presentation on the different ways we can approach the design, bidding and building of our facilities. Cindy and Meaghan will be in attendance, as will representatives from the Chelan School District. Once we choose which of the three approaches available, we will have our experts run the numbers to see if we can stay within our budget and have the tax rate stay the same as it is now. We will present a proposal to the board in time to ask you to put a measure on the February 2024 ballot, so that we have ample time to inform the community, per their input.
- We will be presenting a facilities immediate needs plan on June 12, 2023 for your approval.

3.) Advance the learning and teaching goals of the Strategic Plan

I quickly learned that our Strategic Plan has aged, and is not well understood. Therefore, we are embarking on a Strategic Planning process during the 2023-2024 school year. This process will include a wide variety of stakeholders, and will be facilitated by ESD171.

In the meantime, we are an educational organization, and education cannot wait. Areas of improvement in learning and teaching this year have been:

- A comprehensive study and staffing changes in our special education department. We conducted a WASA review of the program that is [here](#), have met and solicited input from the special education staff writ large, and have hired new leadership. We are beginning to implement suggestions from the WASA review.
- We have hired an Executive Director of Learning and Teaching to oversee the learning side of the house. In her portfolio will be special education and other special programs to aid in bringing all of the voices to the table when it comes to student learning.
- We are recommitting ourselves to the Professional Learning Communities (PLC) continuous improvement model over the next three years. This will be our flagship initiative where we will invest the lion's share of our time.
- Spencer Taylor and Kim Browning led a thorough curriculum adoption process for English Language Arts at the elementary level. You formally adopted this new curriculum at our May 8th Board of Directors meeting.
- This was our first full year implementing our [Project Search](#) program for our 18-21 year olds with Stemilt Growers. I am not sure how it could have been more successful, and the delight in the eyes of our students says it all.

4.) Build upon Eastmont's Comprehensive Safety Plan

This year, Matt Charlton has brilliantly led the focus on improving our comprehensive safety plan.

Actions:

- A committee of administrators, safety personnel and school resource officers reviewed Eastmont School District's Safety Plans and made the following recommendations: ([District Safety Team Recommendations May 2023](#)).
- Included in these recommendations is adoption of a required Emergency Response Crisis Management Plan (ERCM). This plan is not made available to the public as it shares details a potential "bad actor" could utilize.
- Another point of emphasis in the 2023-24 school year was to address gang related safety concerns. Though gang affiliation and related crimes remain a scourge on our community we have made progress in reducing their impact on our schools.
 - The number of gang related violent acts on campuses is noticeably less.
 - Student "success contracts" completed with parents and students has led in several instances to improved behavior and student performance, particularly at EHS.
 - Dress code changes have helped gang affiliated identifiable clothing (reds, blues).
 - A joint effort with Wenatchee School District officials and parents from both communities has led to several recommendations currently in place.
 - Graffiti clean up event (October 2022).
 - Fewer out of school suspensions for non-violent gang related school offenses.
 - Development of a mentoring program for youth impacted by gangs.
 - The District is contracting with [Dr. Maria Morales](#) to lead development of a mentoring program we can point families towards.
- Presentation of a comprehensive district wide safety plan to the Board of Directors is scheduled for June 12, 2023 for formal adoption.

- Hired a second School Resource Officer for the district, and have repaired the relationship between the police department and the district.
- Have scheduled safety training for all administrators on June 15 & 16 in the [ALICE](#) active shooter response. This begins the “train the trainer” method for August training of all staff members.
- Counselors are scheduled to attend [PREPaRE](#) training at ESD 171. This better prepares our counselors to respond to a tragic event in Eastmont, and to be a part of a response ‘flight team’ for a tragic event in another district in the Valley.
- Have contracted with [Care Solace](#), a mental health ‘conciierge’ service for students, families and staff members to help navigate the complexity of finding mental health services in our community.
- Have contracted with [CVCH Mobile Connect Clinic](#) to provide medical, dental and mental health screenings for our students. They will also be offering tele-mental health services to our students.
- We are increasing the number of athletic and extracurricular offerings for our sixth through twelfth grade students to keep them engaged in pro-social activities.

As you can see, we have accomplished meaningful work that will produce a deliverable of a better education for our students. That is why we do this work. Also, it must be stated that although these are worded the ‘Superintendent Goals’, they are really goals accomplished by the entire Eastmont Leadership Team. To use an analogy, I am the conductor of a very skilled orchestra. They deserve the credit.

BOARD OF DIRECTORS
REGULAR MEETING MINUTES
May 22, 2023

CALL TO ORDER & PLEDGE OF ALLEGIANCE

On Monday, May 22, 2023, the regular meeting of the Eastmont School District Board of Directors was called to order by Board President Cindy Wright at 5:30 p.m. in the Eastmont Administration Office, 800 Eastmont Avenue, East Wenatchee.

ATTENDANCE

Present:

Cindy Wright, Board President
Meaghan Vibbert, Board Vice President
Jason Heinz, Board Director
Steve Piccirillo, Board Director
Whitney Smith, Board Director
Becky Berg, Board Secretary/Superintendent
Brandy Fields, Superintendent's Secretary

Also Participating In-person:

District staff and community members

APPROVE AGENDA/MODIFICATIONS

Superintendent Becky Berg reported that WSSDA Position Proposal was added to the Discussion & Possible Action Items this morning and Consent Agenda Item. C. Personnel Action Items Memo was updated this afternoon. There were no other changes.

MOVED by Director Smith and SECONDED by Director Piccirillo to approve the revised Agenda for May 22, 2023. The motion CARRIED unanimously.

PUBLIC COMMENT

Instructions for public comment were provided on the Agenda. Public Comments could be made to the Board in three ways: 1) In-person by signing up; 2) By writing and sending regular mail to the Administration Office; and 3) By email: schoolboard@eastmont206.org. There was public comment from:

- Terri Wynder regarding Eastmont Preschool
- Erin Redal regarding District Mission.

ADMINISTRATIVE INTERN REPORTS

- A. Data-Based Decision Making.
Administrative Intern Camille Brown presented her administrative intern project and answered questions from the Board.

- B. Community Reading Project.
Administrative Intern Julio Chavez presented his administrative intern project and answered questions from the Board.

- C. Junior High Booster/PTO/PAC.
Administrative Intern Kerrie DuFour presented her administrative intern project and answered questions from the Board.

REPORTS

- A. Special Education Services Report.
Interim Special Education Director Jennifer Chase presented the Special Education Services Report and answered questions from the Board.

BOARD & SUPERINTENDENT INFORMATION

- A. Board News.
Director Heinz provided an update on recent EHS athletic accomplishments. Director Piccirillo expressed his appreciation for Director Vibbert and Director Smith filing last week to continue serving on the Board.

- B. Superintendent News.
Superintendent Berg shared with the Board that she attended the recent Unified Kickball game and staff retirement gatherings at the schools.

CONSENT AGENDA

- A. Approval of minutes. The Board of Directors approved the minutes from the regular meeting held on May 8, 2023.

- B. Payment of bills and/or payroll. The Board of Directors approved the following checks, direct deposits, or wire transfers listed on check summaries dated May 22, 2023:

Warrant Numbers	Total Dollar Amount
7131927-7132111	\$983,871.16
7132112-7132112	\$328.00
7132113-7132113	\$64.84
7132114-7132115	\$977.44
7132116-7132130	\$33,320.69

- C. Approval of personnel action. The Board of Directors approved the Personnel Action Items dated May 22, 2023.

- D. Approval of surplus request. The Board of Directors approved the following request for surplus:
 - 1. Curriculum – previous ELA Adoption.

- E. Approval of field trip requests. The Board of Directors approved the following field trip requests:
 - 1. EHS ASB to Leadership Camp.
 - 2. Migrant students to attend camp field experiences at IslandWood.
- F. Approval of donation. The Board of Directors approved the donation from Grant Elementary PTO.
- G. Approval of donation. The Board of Directors approved the donation from the US Army to EHS Athletics.
- H. Approval of summer athletic programs. The Board of Directors approved the Summer Athletic Programs and their overnight camps.
- I. Review of budget status report. The Board of Directors reviewed the Monthly Budget Status Report.

MOVED by Director Piccirillo and SECONDED by Director Heinz to approve Consent Agenda Items #A-I. The motion CARRIED unanimously.

DISCUSSION & POSSIBLE ACTION ITEMS

- A. Board of Directors Meeting Calendar for 2023-24.
Superintendent Berg presented the draft Board of Directors Meeting Calendar.

MOVED by Director Heinz and SECONDED by Director Vibbert to approve the Board of Directors Meeting Calendar for 2023-24. The motion CARRIED unanimously.

- B. WSSDA Position Proposal.
Director Smith presented information about the revised draft WSSDA Position Proposal.

MOVED by Director Vibbert and SECONDED by Director Heinz to approve the revised draft Position Proposal and submit it to WSSDA. The motion CARRIED unanimously.

FUTURE AGENDA ITEMS

None at this time.

ADJOURNMENT

MOVED by Director Piccirillo and SECONDED by Director Smith to adjourn the meeting. The motion CARRIED unanimously.

The meeting adjourned at 6:41 p.m.

TO: Board of Directors

FROM: Kayla Brown, Executive Director of Human Resources

SUBJECT: Personnel Action Items

DATE: June 12, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

New Hires

The following people have been offered tentative employment for the 23-24 school year:

Last Name	First Name	School	Position
Alailima-Daley	Elia	EJHS	Administration
Davidson	Ashley	EHS	Psychologist
Hall	Rebecca	Cascade	Teacher
Hoffman	Amber	District Office	Special Education Secretary
Keller	Macey	District Office	Occupational Therapist
St. Jean	Colton	EHS	Teacher
Lueondee	Alyssa	Cascade	Teacher
Melchor	Imperial	Maintenance	HVAC
Peak	Alison	Cascade	Teacher
Praye	Madeline	District Office	Intern-Psychologist
Ramos-Padilla	Alan	EHS/EJHS	Teacher
Schauer	Caitlin	District Office	Speech-Language Pathologist

Resignations/Separation

The following people have notified us of their plans to resign for the 22-23 school year:

Last Name	First Name	School	Position
Alas	Dillon	EJHS	Teacher/3 years
Carpio	Horeb	Rock Island	Paraeducator/2 years
Castillo	Juan	Clovis	Custodian/8.5 years
Alexander	Erica	SJHS	Teacher/10.25 years

Last Name	First Name	School	Position
Itterley	Shannen	Clovis	Teacher/1.60 years
McDonnell	Tracy	EHS	Paraeducator/8 years
Nelson	Victoria	Cascade	Teacher/5.18 years
Northfield	Kirsten	Cascade	Paraeducator/2 years
Sullivan-Jones	Kyle	Preschool	Teacher/2 years

Retirement

The following person has notified us of his plans to retire in the 23-24 school year:

Last Name	First Name	School	Position/Years
Telecky	Todd	Clovis	Custodian/30.5 years

Termination

The following person has been notified of this decision to terminate during their probationary period:

Last Name	First Name	School	Position
Slatta	Summer	Grant	Paraeducator

ATTACHMENTS

None

FISCAL IMPACT

Personnel Expenditure

RECOMMENDATION

The administration recommends approval of the Personnel Action Items listed above.

TO: Board of Directors
FROM: Becky Berg, Superintendent
SUBJECT: Requests for Surplus
DATE: June 12, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Staff from the following buildings have curriculum, furniture, or equipment lists and the Executive Directors have reviewed and approved the items (lists will be posted separately on the website) as surplus:

1. Cascade Elementary curriculum, furniture, and equipment items.
2. Clovis Point Elementary School curriculum, furniture, and equipment items.
3. Grant Elementary curriculum, furniture and equipment items.
4. Kenroy Elementary curriculum, furniture, and equipment items.
5. Lee Elementary curriculum, furniture, and equipment items.
6. Rock Island Elementary curriculum, furniture, and equipment items.
7. Sterling Junior School curriculum, furniture and equipment items.
8. Eastmont Junior High School curriculum, furniture and equipment items.
9. Eastmont High School curriculum, furniture and equipment items.

Library staff from Cascade Elementary, Grant Elementary, Kenroy Elementary, Lee Elementary, Eastmont Junior High, and Eastmont High School request the attached lists of library books be declared as surplus. These lists will be posted separately on the website.

Eastmont Special Education staff request the attached list of items be declared as surplus. This list will be posted separately on the website.

Eastmont High School Softball staff request the following items be declared as surplus:

<u>Items</u>	<u>Quantity</u>
Red helmet with face masks	13
Red helmet without face mask	2
Blue helmet without face mask	1

<u>Items</u>	<u>Quantity</u>
Blue bat bags	20
Red and Blue Boomah bat bags	16
Blue Louisville slugger bat bags	15
Catcher's gear	2
Catcher's bags	3
Grey pants with blue pin. stripe	50
Russell Jersey Red	13
Black Boomah pants with blue pinstripe	15
Red Boombah warmups	14
Button up red Russell jersey	15

ATTACHMENTS

None

FISCAL IMPACT

Revenue, if sold

RECOMMENDATION

The administration recommends the Board authorize said property as surplus.



EASTMONT SCHOOL DISTRICT

Relationships, Relevance, Rigor, Results

509.884.7169 • FAX: 509.884.4210 • WWW.EASTMONT206.ORG
800 EASTMONT AVE. • EAST WENATCHEE, WA 98802

TO: Board of Directors
FROM: Becky Berg, Superintendent
SUBJECT: Field Trip Request – Migrant students to Dare to Dream Academy
DATE: June 12, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

As you know, field trips which take students overnight and/or out-of-state, must have Board approval.

Eastmont administrators are seeking the Board's permission to allow approximately 32 8th and 9th grade Migrant students to participate in the Dare To Dream Health Science Academy overnight at the University of Washington, Seattle, WA. The academy takes place June 21-27, 2023. All supervision, transportation, and expenses for this camp are covered by the State Migrant Education Department. There is no cost to the students to attend.

ATTACHMENTS

Field Trip Request

FISCAL IMPACT

None

RECOMMENDATION

The administration recommends approval of this overnight field trip request for Migrant students.

REQUEST FOR SCHOOL BOARD APPROVAL FOR OUT-OF-STATE AND/OR OVERNIGHT FIELD TRIP

Please complete this form at least **four weeks** in advance of trip and no less than three weeks prior to School Board meeting. All necessary arrangements must be approved by principal or designee.

Person in Charge of Trip: MSDR/State of Washington Today's Date: 05/17/2023
 School: EJH/Sterling Group/Class: Migrant students Grade(s): 8th & 9th
 Number of Students: 32 No. of Chaperones: Staff 0 Parents _____ Volunteers _____
 (All volunteers must have a WA State Patrol check and completed Criminal History Disclosure form on file prior to any unsupervised contact with students.) Health+
 Purpose of Trip: Science camp for Migrant students
 Destination: University of WA Seattle
 Address: 1410 NE Campus Pkwy.
 Date of Trip: Departure June 21st 2023 Return June 27th 2023
 Time of Trip: Departure _____ Return _____

Will any staff member:

___ Yes No Receive any form of pay or remuneration for any trip-related expenses? If "Yes" please describe in detail who will receive pay or remuneration and its source.

___ Yes No Miss days of work? If "Yes" provide information about the number of days and the plan for accounting for them.

Estimated Cost Breakdown:

Funding Source/Budget Code:

Registration/Fee	\$ _____	_____
Substitutes	\$ _____	_____
Transportation	\$ _____	_____
Lodging	\$ _____	_____
Meals	\$ _____	_____
Miscellaneous	\$ _____	_____
Total Trip Cost	\$ _____	_____

Total Cost to District: \$ 0

[Signature] 6/7/23
Signature of Accountable Administrator Date

ASB Funded: Yes ___ No ASB Signature/Approval (if applicable) _____ Date

Total Cost Student Pays to Attend: \$ 0 Describe monetary assistance in place for students and families in need: (specific description of how this assistance is communicated, accessed and funded)

Please attach to this form:

1) Itinerary, 2) Event Information, 3) Completed Checklist from Page 1.
(Itinerary should include: departure time and place; major events and/or planned stops; mode of transportation; accommodations; return time and place).

Signature/Approval Building Administrator: [Signature] Date: 6.7.23



Dare to Dream

HEALTH SCIENCE ACADEMY

Atrévete a Soñar

ACADEMIA DE CIENCIAS DE LA SALUD

EVENT OVERVIEW

DAY 1: TRAVEL TO UNIVERSITY CAMPUS

Students will meet at designated time and locations for their travel to the university. Once at the university, they will receive an overview of the daily schedule, overall program objectives, and will begin to get-to-know other students.

DAYS 2—7: EXPLORING THE WORLD OF HEALTH SCIENCES

Every day, students will become fully engaged in the areas of health sciences to develop a better understanding of the impacts health professionals and the sciences make in their communities. They will explore the health sciences programs on campus, participate in interactive activities and simulations, and learn about careers and job opportunities in the field of health sciences.

Students will complete program activities and travel back to their homes in the afternoon of the final day of the program. Visit www.msdr.org for a more detailed description of the daily activities.

RESUMEN DEL EVENTO

DÍA 1: VIAJE AL CAMPUS UNIVERSITARIO

Los estudiantes se reunirán a la hora y lugares designados para su viaje a la universidad. Una vez en la universidad, recibirán un resumen del programa diario, los objetivos generales del programa y comenzarán a conocer a otros estudiantes.

DÍAS 2 –7: EXPLORANDO EL MUNDO DE CIENCIAS DE LA SALUD

Todos los días, los estudiantes se involucrarán completamente en las áreas de las ciencias de la salud para desarrollar una mejor comprensión de los impactos que los profesionales de la salud y las ciencias producen en sus comunidades. Explorarán los programas de ciencias de la salud en el campus, participarán en actividades interactivas y simulaciones, y aprenderán sobre carreras y oportunidades de trabajo en el campo de las ciencias de la salud.

Los estudiantes completarán las actividades del programa y volverán a sus hogares en la tarde el último día del programa. Visite www.msdr.org para obtener una descripción más detallada de las actividades diarias.

DARE TO DREAM ACADEMY

“Exploring Your Future”

EVENT OVERVIEW



ACADEMIA ATRÉVETE A SOÑAR

“Explorando Tú Futuro”

RESUMEN DEL EVENTO

DAY 1 – TRAVEL TO UNIVERSITY CAMPUS

Students will meet at designated times and locations to travel to the university campus. Once at the university campus, they will check-in, receive a tour of the campus, get an orientation of the event, and get to know each other through team-building exercises.

DAY 2 – EXPLORING YOUR LEADERSHIP POTENTIAL

Students will have the opportunity to learn more about their leadership style, how this impacts their interaction with others, how to work together and goal setting.

DAY 3 – HIGH SCHOOL PLANNING

Students will review the high school graduation requirements, courses they need to graduate, classes offered in their school, and classes they may wish to consider taking to help them pursue their future careers and interests.

DAY 4 – CAREER EXPLORATION

Students will review the results of the *Washington Occupational Interest Survey* (WOIS) and identify potential careers they may have never considered or have a high interest in learning more.

Students will have the opportunity to meet a panel of experts from a variety of careers. They will also learn more about the programs of study offered by the university.

DAY 5 – PLANNING MY FUTURE

Students will explore the development of a personal statement that could be used for applying for a job, for attendance to a university, winning scholarships, or applying for an internship. They will also learn how to access scholarship and other resources to help cover the costs to pay for additional education and training. Students will also hear ideas and suggestions for successfully making the change from living at home to living on a school campus or attending a training program.

DAY 6 – YOU ARE NOT ALONE

Students will discuss ways to inform parents, family, and friends of their goals and aspirations and how they can be a good support for the student’s journey. Students will hear from former migrant students who are now attending university as part of the College Assistance Migrant Program (CAMP) and some of the challenges they have faced in their journey.

DAY 7 – TRAVEL BACK HOME

Students will complete program activities and **travel back** to their homes.

DÍA 1 – VIAJE AL CAMPUS UNIVERSITARIO

Alumnos se reunirán en determinados horarios y lugares para viajar hacia el campo universitario. Una vez en el campus universitario, se registraran, recibirán una gira por el campus, una orientación del evento y conocerse unos a otros a través de ejercicios de formación de equipos.

DÍA 2 – EXPLORANDO TÚ POTENCIAL DE LIDERAZGO

Alumnos tendrán la oportunidad de aprender más acerca de su estilo de liderazgo, como afecta su interacción con otros, como trabajar en unidad y como establecer metas.

DÍA 3 – PLANIFICACIÓN DE HIGH SCHOOL

Alumnos repasarán los cursos de *high school* requeridos para graduar y los tipos de cursos que les ayudara para perseguir sus careras, intereses y pasa tiempos.

DÍA 4 – EXPLORACION DE CARRERAS

Los alumnos repasarán los resultados de la encuesta *Washington Occupational Interest Survey* (*Interes Ocupacional de Washington-WOIS-siglas en inglés*) e identificarán posibles carreras que nunca haya considerado o carreras que tienen un gran interés en aprender más

Los alumnos tendrán la oportunidad de conocer a un grupo de expertos de una variedad de carreras. También aprenderán más sobre los programas de estudio ofrecidos por la universidad.

DÍA 5 – PLANIFICACIÓN DE MI FUTURO

Los alumnos exploran el desarrollo de una afirmación personal que podrían usar para solicitar trabajo, asistir a una universidad, ganar becas, o solicitar un entrenamiento de estudio. También aprenderán como conseguir acceso a recursos de becas y otras formas de recursos para ayudar con los gastos de estudios y capacitación adicional. También se proveen ideas y sugerencias para ayudar en la transición de vivir en casa a vivir en un campus universitario o asistir a un programa de capacitación.

DÍA 6 – NO ESTAS SOLO

Los alumnos hablaran de maneras de informar a padres, familia y amigos de sus metas, aspiraciones y cómo ellos pueden ser un buen apoyo para el viaje académico del estudiante. Los alumnos escucharán de previos alumnos migrantes que ahora asisten a la universidad como parte del Programa de Asistencia para el Colegio (CAMP-inglés) y algunos de los retos que se han enfrentado en su viaje académico.

DÍA 7 – VIAJE REGRESO A CASA

Los alumnos completaran las actividades del programa y **viajarán de regreso** a sus casas.



Memorandum

To: Eastmont Board of Directors
Dr. Becky Berg, Superintendent

From: Kim Browning, Principal, Cascade Elementary School
Spencer Taylor, Executive Director of Elementary Education

Date: June 12, 2023

Re: District Elementary Student Handbook Updates for 2023-2024

The following changes have been made for the 2023-2024 School Year:

- New Principal of Cascade added (Cover)
- Use of cell phones elaborated (Page 8).
- Breakfast and lunches section updated (Page 8).
- Coffee, treats, pizza, etc... will not be delivered to classrooms during the school day (page 9).
- Gender Inclusive Schools reference to Board Policy (Page 11).
 - Note: This is in response to the Consolidated Program Review audit and brings us into compliance.
- Public display of affection prohibition added (Page 12).
- Transportation expectations simplified (Page 16).



Eastmont Elementary School Handbook 2023-24

www.eastmont206.org

Trever Summers, Cascade Elementary Principal
Amy Dorey, Clovis Elementary Principal
Kirsten Mittelstaedt, Grant Elementary Principal
Kristy Daley, Kenroy Elementary Principal
Jamea Connor, Lee Elementary Principal
John Reichmann, Rock Island Elementary Principal
Spencer Taylor, Executive Director of Elementary Education
Dr. Becky Berg, Superintendent

EASTMONT SCHOOL DISTRICT MISSION STATEMENT

The mission of the Eastmont School District is to maximize the potential of all students by:

- **Relationships** – that support a safe and secure learning environment for students and staff.
- **Relevance** – in education experiences that meet the needs of students, parents, and community.
- **Rigor** – by having expectations that require students to develop and demonstrate academic excellence.
- **Results** – that are used to improve and support student and employee success.

BOARD OF DIRECTORS

The Eastmont Board of Directors generally meets on the second and fourth Monday of each month at 5:30 p.m. Meetings are held in either the Administration Office Board Room at 800 Eastmont Avenue or at individual schools. Please call the District Office or visit the District's website if you have any questions regarding these meetings (884-7169 or www.eastmont206.org).

DISTRICT ADMINISTRATION

Dr. Becky Berg, Superintendent

Mr. Spencer Taylor, Executive Director of Elementary Education

Mr. Matt Charlton, Assistant Superintendent/Executive Director of Secondary Education

Mrs. Caryn Metsker, Executive Director of Financial Services

Mrs. Kayla Brown, Executive Director of Human Resources

NONDISCRIMINATION STATEMENT

Eastmont School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups.

The following employees have been designated to handle questions and complaints of alleged discrimination:

- Civil Rights Coordinator and Title IX Coordinator, Kayla Brown, 509-884-7169, brownk@eastmont206.org
- Section 504 Coordinator, Matt Charlton, 509-884-7169, charltonm@eastmont206.org. 800 Eastmont Avenue, East Wenatchee 98802

**NOTIFICATION OF RIGHTS UNDER FERPA FOR ELEMENTARY AND SECONDARY SCHOOLS
(FERPA)
*for Elementary and Secondary Schools***

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

- 1) The right to inspect and review the student’s education record within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

- 2) The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate.

Parents or eligible students may ask the School to amend a record that they believe is inaccurate. They should write to the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- 3) The right to consent to disclosure of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interest. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board ; a person or company whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent of a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.

Upon request, the School disclosed education records without consent to officials of another school district in which a student seeks or intends to enroll. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

- 4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Eastmont Public Schools to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue,
SW Washington, DC 20202-4605

TABLE OF CONTENTS

School Calendar	5
Admission/Withdrawal Policies.....	6
Attendance Policy.....	6-7
Classroom Learning Environment (Birthdays, Electronics/Cell Phones, Toys).....	8
Food (Breakfast/Lunches, Candy/Gum).....	8-9
Health Services	9-10
School Safety	11-14
Student Data and Information	14-16
Student Dress	16
Transportation	16

School Calendar



**Student Calendar
2023 - 2024**

2023

August	M	T	W	TH	F
2 Days		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30	31	

21-24: Teacher Pro. Development Days
28: All Staff Opening Day
30: First Day of School

September	M	T	W	TH	F
20 Days					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

4: No School - Labor Day

October	M	T	W	TH	F
21 Days	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	31			

13: No School - Professional Development Day
25: Parent Conferences 4-7pm*
26-27: No School for K-12 Parent Conferences*

November	M	T	W	TH	F
18 Days			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	

10: No School - Veteran's Day
22-24: No School - Thanksgiving

December	M	T	W	TH	F
11 Days					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

18-29: No School - Winter Break

2024

January	M	T	W	TH	F
20 Days	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31		

1: No School - New Year's Day
15: No School - Martin Luther King Jr. Day
26: End of 1st Semester Grading (90 days)
29: No School - Records Day

2024

February	M	T	W	TH	F
19 Days				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	

5: No School - Professional Development Day
19: No School - President's Day
29: Parent Conferences 4-7pm**

March	M	T	W	TH	F
20 Days					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

1: No School for K-12 Parent Conferences**
18: No School - Professional Development Day

April	M	T	W	TH	F
17 Days	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30			

1-5: No School - Spring Break

May	M	T	W	TH	F
22 Days			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31

27: No School - Memorial Day

June	M	T	W	TH	F
10 Days	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28

7: High School Graduation
14: Last Day of School
17: No School - Teacher Records Day

Grading Periods
1st Semester Ends - January 26
2nd Semester Ends - June 14

* = Parent Conferences ALL Schools: Wed. (4:00-7:00); Thurs. (12:00-3:00 & 4:00-7:00); and Friday (8:00-11:00).

** = Parent Conferences ALL Schools: Thursday (4:00-7:00) and Friday (8:00-11:00).

△ = Half Day: Students are released after lunch & 3 hours early from regular schedule.

Adopted 10/11/2021; Revised 2/27/2023;

Admission/Withdrawal and Attendance Policies

All students need to register for school at the Eastmont School District Office at 800 Eastmont Ave.

Kindergarten Requirements: To enter kindergarten a child must be five years of age on or before August 31. Birth certificates or hospital records and an immunization record must be presented before students may register. State education officials require a polio immunization series, a series for "DTP" (diphtheria, tetanus, and pertussis) or a DT variation, two immunizations against mumps, measles and rubella, and the series of three Hepatitis B immunizations for kindergarteners through fourth grade prior to school admission. The final immunizations for the polio and DTP series must have been administered on or after the child's fourth birthday. Kindergarteners are also required to have the varicella immunization or proof of having had the disease. Immunization records will be reviewed for compliance by School District nurses.

Withdrawal: The school appreciates notice of student withdrawal at least two days before the last day of attendance indicating:

1. The last day of attendance.
2. Approximate location to which you are moving.
3. If known, the new school your child will attend.

Upon enrollment of your child at a new school, the new school will request permanent records to be sent. With reasonable notice, the teacher can prepare the progress report and obtain information for the transfer. Parents should stop in at the office to obtain a copy of their child's immunization records to present to the new school.

Attendance Policy: Attendance is essential to the success of all students. Students who miss critical instruction in key concepts quickly fall behind in school and are less likely to achieve academic success. Accordingly, school attendance is mandatory, and unexcused absences and truancy are prohibited. The state defines chronic absenteeism as being absent 10% of the days enrolled in school.

It is required by state law that each absence from school be explained by a note or phone call from the parent or guardian. Parents are required to contact the office as soon as possible each time their child is absent and include the student's complete name, date, and reason for the absence. If we do not hear from you, our receptionist will call you to verify the absence (required by the Becca Bill).

Parents who choose to have their children miss school for non-illness or non-emergency reasons should contact the school at least one week in advance of the absence to complete the pre-approved absence form. These absences may be considered unexcused if they cause a serious adverse effect on the student's educational progress. Parents whose children incur more than two unexcused absences during any quarter will be asked to meet with the principal to develop a plan to improve attendance.

Excused Absences	<ul style="list-style-type: none"> ● Illness (fever over 100 degrees, vomiting, diarrhea, infectious diseases) ● Chronic health condition (if over 5 days may require a doctor's note) ● Medical appointment (please bring a doctor's note) ● Family emergency ● Religious purposes
Unexcused Absences	<ul style="list-style-type: none"> ● Failing to submit any type of excuse statement by the parent/guardian ● Absences that do not meet the guidelines for an excused absence ● Unexcused absences may occur at the discretion of administration, when a student's absence are chronic or have an adverse effect on progress <p>If a student has more than 2 unexcused absences within a month, a school conference will be required.</p>
Tardies	<p>Students are expected to be in class on time. If a student arrives after the second bell, they will need to check in at the office. When a student's tardiness becomes frequent or disruptive, the student will be referred to the principal, assistant principal, or the counselor.</p>
Picking Students Up and Early Checkout	<p>All students need to be checked out of school through the office. Only people listed in our data system will be allowed to pick up students during the school day and identification is required.</p> <p>We request that you do not remove your child from school during the school day unless it is absolutely necessary and <i>early checkout within 15 minutes from the end of the day is not permitted.</i></p>
Attendance Actions	<p>When the Attendance Committee at a school notices there is a possible attendance concern the following actions may be taken:</p> <ul style="list-style-type: none"> ● Information letter sent to parents ● Attendance Nudge letter showing students attendance compared to the other students at the school ● A phone call from school administration seeking to help solve the problem ● A meeting with school administration and parents seeking to help solve the problem ● A 10 day letter letting parents know that attendance is a concern ● A 15 day letter requiring doctor's notes for any further absences ● Home visits ● A Notice to Appear letter for Truancy Board
<p>*Please refer to School Board Policy No. 3122 for complete information on the District policy for attendance.</p>	

Classroom Learning Environment

Birthdays at School	<p>Birthday treats may be brought to school, please check with the teacher in advance.</p> <ul style="list-style-type: none"> ● Party invitations and gifts are not allowed to be passed out at school unless every class member is invited. ● We do not allow flower arrangements or balloons for student birthdays in the classrooms.
Cell Phones and Personal Electronic Devices	<p>Grade K-6: Cell phones are discouraged, but if parents believe one is necessary students may use the cell phone before coming onto school property and after leaving school property.</p> <ul style="list-style-type: none"> ● Cell phones may not be used during the school day. Phones must be turned off and kept in a backpack at all times while on campus. ● Phones may not be used on the playground, cafeteria and hallways before school. ● If a student does not follow these expectations the phone will be kept in the office until a parent picks it up. This includes smart watches with phone capabilities. ● Students are not allowed to use or possess any other personal electronic devices, including smart watches that make phone calls, text, and/or record at school. They will be confiscated until the end of the day. If the problem continues, further action will be taken. Exceptions may be made if devices are for educational purposes and if they are pre-approved. ● The school is not responsible for lost or stolen items.
Toys	<ul style="list-style-type: none"> ● All toys should be kept at home except if brought for “Show & Tell” purposes with advanced permission given by the teacher. ● Toys can cause a disruption to learning and there is a risk they will be lost or stolen.

Food

Breakfast and Lunches: Eastmont School District has a breakfast and lunch program. Students may also bring their lunches from home. If a student would like to purchase milk, the cost is \$.40.

- One breakfast and one lunch meal are free for all students. If additional meals or milk is wanted, money must be put into a student’s account via the District’s online payment system. Students are not allowed to “charge” extra meals/milk.
- The cost for additional meals will be published at the beginning of the school year.
- This information may be accessed on the District’s website at www.eastmont206.org under Departments and then “Food Services”.
- Family Income Survey - Schools receive certain funding based on the economy of our community. This information makes sure your child’s school receives the full amount of federal and state educational funding. The Family Income Survey is available at the school or the District’s website. We request that all families complete this survey.

Lunches/ Snacks from Home	<ul style="list-style-type: none"> • Students are not allowed to share or trade food for safety reasons. • Only individual sized portions may be brought to school for lunch/snack (no large bag of chips, cookies, crackers, candy, etc...) • Soda pop and energy drinks are not permitted during lunch or snack. • Coffee, treats, pizza, etc. will not be delivered to classrooms during the school day
Candy/Gum	<ul style="list-style-type: none"> • Candy and other treats may be allowed at teacher discretion, • No gum allowed unless principal approved for a special activity.

Health Services

<p>Our school Health Room is staffed by paraprofessionals, office staff, and is overseen by a part-time school nurse. When students come to the Health Room, staff assess the problem, treat minor injuries, document the visit, and call parents when necessary.</p>	
Accidents	<p>During the school year there are occasionally a few accidents. Every precaution is taken to prevent such mishaps. It is very important for each student and parent to know the following procedure in case of an accident:</p> <ul style="list-style-type: none"> • The student reports the accident to the teacher or playground supervisor. • The student will be brought to the Health Room. If the injury is serious, parents will be contacted. Unless it is an absolute emergency, the school cannot take the child to a doctor. • If you have school insurance, please ask the office staff for an accident report to take to the doctor.
Allergies	<p>If your child has any special health considerations or food allergies, please share that information with your child's teacher, the school office, and/or the school nurse.</p> <p>Students with food allergies:</p> <ul style="list-style-type: none"> • Must have an Emergency Care Plan in place and have necessary, up to date medications at school • Should not receive any treats or foods at school unless provided by their parents or food services. • If you have any questions or concerns please contact the school nurses at 888-1480.
Cold/ Wet Weather	<p>Students will be outside for recess unless the temperature is below 15 degrees. Please make sure your students are dressed appropriately. Unless a student has a doctor's note, they will need to go outside. Students will have outdoor recess when it rains and may use umbrellas during this time.</p>
Lice	<p>Head lice are often a fact of life for school-aged children. While inconvenient, head lice causes no medical harm and can be effectively treated. If a child is found to have head lice, the following will occur:</p>

	<ol style="list-style-type: none"> 1. The child’s parent or guardian will be notified by telephone or letter home stating that prompt, proper treatment of this condition is in the best interest of the child. 2. The parents of the affected students will be given the handout “Parents Guide How to Treat and Keep Lice Out of Hair” which has accurate information about the diagnosis, treatment, and prevention of head lice. 3. It is the practice of the Eastmont School District that healthy children will not be excluded from or miss school because of head lice.
Illness	<p>Students who become ill during the school day are sent to the office. The office staff will determine whether or not the student should be sent home.</p> <ul style="list-style-type: none"> ● Anytime a child’s temperature is 100 degrees or higher, we will automatically call his/her parent to pick up the child from school. ● A child should remain home if he/she has had a fever and/or has been vomiting within the last 24 hours.
Medication at School	<p>State laws prohibit us from giving any medications (over-the-counter or prescribed) without having the following form completed: “Authorization for Administration of Medication at School.” This form must be filled out and signed by your healthcare provider and parent. These forms are available in the school office.</p>
School Insurance	<p>Parents may buy an insurance policy that covers injury received by the child during the school day. Brochures will be sent home, so that parents who wish may purchase this coverage.</p>
Vision and Hearing	<p>Vision and hearing screening is done annually for grades K-3. If a problem is detected, parents will be notified as soon as possible.</p>

School Safety

Student safety is one of the most important aspects of what we do at Eastmont.

<p>Bikes, Skateboards, Scooters, and Shoes with Wheels</p>	<p>3rd-6th grade students may ride bikes/scooters with helmets to/from school, but are not allowed to ride them on school grounds or in the parking lot during school hours.</p> <ul style="list-style-type: none"> ● We encourage children to lock their bicycles to the racks provided. ● Students may not ride skateboards to school and may not wear shoes with wheels. ● Bicycles and scooters on the sidewalks cause a real safety concern for parents, students, and staff entering and leaving the buildings. Therefore, we require bikes and scooters to be walked when on school grounds.
<p>Emergency Drills</p>	<ul style="list-style-type: none"> ● Fire and other emergency drills are scheduled on a regular basis in accordance with state law. ● Earthquake drills, emergency evacuation drills, and lockdown drills are also practiced regularly throughout the year.
<p>Gender-Inclusive Schools</p>	<p>Please see Board Policy 3211 for more information.</p>
<p>Harassment, Intimidation, or Bullying (Board Policy)</p>	<p>The Eastmont School District is committed to a safe and civil school environment for all students, employees, volunteers and patrons, free from harassment, intimidation and bullying. “Harassment, intimidation, or bullying” means any intentional written, verbal, or physical act, including, but not limited to one shown to be motivated by any characteristic in RCW 9A.36.080(3), (race, religion, ancestry, national origin, gender, sexual orientation or mental or physical disability), or other distinguishing characteristics, when the intentional written, verbal, or physical act:</p> <ul style="list-style-type: none"> ● Physically harms a student or damages the student’s property; or ● Has the effect of substantially interfering with a student’s education; or ● Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or ● Has the effect of substantially disrupting the orderly operation of the school. <p>Harassment, intimidation, or bullying can take many forms including: slurs, rumors, jokes, innuendos, demeaning comments, drawings, cartoons, pranks, gestures, physical attacks, threats, or other written, oral or physical actions. “Intentional acts” refers to the individual’s choice to engage in the act rather than the ultimate impact of the action(s).</p> <p>Eastmont School Board Policy 3207 is a component of the District’s responsibility to create and maintain a safe, civil, respectful and inclusive learning community, and is</p>

Harassment, Intimidation, or Bullying (Board Policy) (continued)	<p>to be implemented in conjunction with comprehensive training of staff and volunteers, including the education of students in partnership with families and the community.</p> <p>Board Policy 3207 outlines the Informal and Formal Complaint process. Please notify the Principal of any acts of harassment, intimidation, or bullying and either the informal or formal complaint process will be explained to you. Action will be taken immediately to stop the undesired behavior.</p>
Is it Bullying?	<p>We are using this definition to help students understand the difference between mean, rude, and bullying behavior:</p> <ul style="list-style-type: none"> ● When someone says or does something unintentionally hurtful and they do it once, that's RUDE. ● When someone says or does something intentionally hurtful and they do it once, that's MEAN. ● When someone says or does something intentionally hurtful and they keep doing it - even when asked to stop or are upset - that's BULLYING.
Possession or Use of Tobacco Products, Alcohol, Drugs, or Weapons	<ul style="list-style-type: none"> ● Students in the Eastmont School District are not allowed to possess or use any tobacco products, alcohol, illegal drugs, weapons or pseudo-weapons while attending school or school functions. ● Weapons and pseudo-weapons shall include any item construed to be a weapon, including, but not limited to: "switch-blade" combs, replicas of guns, knives, throwing stars, and num-chuks. ● Use or possession of such products will result in disciplinary action up to expulsion, and immediate contact of parents and/or law enforcement officials.
Public Display of Affection	<ul style="list-style-type: none"> ● As an elementary campus, we do not allow students to hold hands on campus or engage in any other public display of affection.

<p>School Closure Due to Weather / Inside Recess</p>	<p>Inclement weather may cause school to begin late or school may be canceled for the day.</p> <p>For information on school closures:</p> <ul style="list-style-type: none"> ● Monitor ParentSquare for announcements. ● Our school website and the District’s website at www.eastmont206.org will have any school closure information and will be updated by 6:30AM. ● Media will be notified immediately of ANY type of school schedule change. ● You may also call the District Weather Hotline at 888-1111. ● Please do NOT call the school. <u>Telephone lines must be kept open in case of an emergency.</u> <p>Students will remain indoors when the outdoor temperature drops below 15 degrees or when air quality is deemed dangerous. The District Office makes the decision as to when we remain inside for air quality. Students will go outside when it is raining or snowing, so proper outdoor clothing is essential.</p>
<p>Technology/ Internet Access and Web Publishing</p>	<p>All students will be given internet access, unless parents opt their child out using the Parent Release and Student Use Form 2022-F2.</p> <p>Student projects, classroom activities, and student work may be showcased on the school or District websites and social media pages. Only relevant information will be included (i.e., first name, picture, participation, grade level, etc...) Parents may opt out of this option.</p>
<p>Visitors - Students</p>	<p>Allowing our students to bring other children to school causes a disruption to learning and is a liability issue. Therefore, we must deny any such requests.</p>
<p>Technology/ Internet Safety</p>	<p>Students must agree to the following rules for using technology:</p> <ol style="list-style-type: none"> 1. I will not let other students use my name and password. 2. I will not use bad language or pictures. 3. I will respect others. 4. I will follow all school rules while using the computer. 5. I understand that all my computer work will be checked by the teacher and computer privileges will be revoked if I break the computer rules. 6. I will not damage the computer and will stay in my own area on the computer. 7. Downloading of any programs, games, music, or any other software is strictly prohibited. <p>If devices are damaged due to negligent use by the student, repair and or replacement costs may be charged to the student’s account.</p>
<p>Threat and Threat Assessment</p>	<ul style="list-style-type: none"> ● Students may not threaten to hurt or kill another person or threaten to cause damage to the school.

	<ul style="list-style-type: none"> • As in airports and other public places, these kinds of words, joking or otherwise, are absolutely not allowed. The safety of students is our top priority at school. • Threats to kill or cause bodily injury to people or destroy property will be taken seriously. • Depending on the seriousness and nature of the threat, a student may be detained, sent home from school, or separated from others while a threat assessment is completed. • Police may be contacted.
Volunteers and Parent Visitation	<p>ALL volunteers are required to fill out a Volunteer Disclosure Form.</p> <p>The Volunteer Disclosure Form is available on the District’s website at www.eastmont206.org - District Information - Parents & Community - Volunteer Form (online). These forms must be renewed each school year.</p> <ul style="list-style-type: none"> • Parents and other adults are encouraged to volunteer. Please make arrangements with the teacher if you wish to volunteer. • Parents are welcome to visit the classroom. Prior arrangements need to be made with the classroom teacher. • Please check in at the office and obtain a visitor pass when you arrive at school to let us know a visitor is on campus.
Weapon Free Zone	<p>All Washington schools have been officially defined as “weapon free zones”. The law has no provision for the age of offenders, so even a kindergartner is expected to know enough to realize that they should never bring a gun or dangerous weapon to school. Squirt guns and any other toy replicas of weapons are also strictly prohibited.</p>

Student Data and Information	
Custody Documents/ Parenting Plan	<p>Refer to Eastmont School Board Policy 3126.</p> <ul style="list-style-type: none"> • Questions regarding custody issues and disputes should be referred to your attorney. • Schools do not have the authority to enforce Parenting Plans.
Directory Information	<p>Most information about Eastmont School District students cannot be made public without consent of parents or guardians. Federal law prohibits schools from releasing information without permission, except for what is termed “directory information.”</p> <ul style="list-style-type: none"> • Directory information about students may be released by the District without parental consent. The District will not release directory information for commercial purposes. • Directory information is defined as the student’s name, photograph, address, grade level, dates of attendance, participation in officially recognized activities

	<p>and sports, weight and height of members of athletic teams, diplomas and awards received, and the most recent previous school attended.</p> <ul style="list-style-type: none"> • Photos of students are sometimes used in District or school-produced publications or for use by the news media. The District takes special care not to identify the photographed students by name in most cases. However, published photos in yearbooks, student/school newspapers, school handbooks, etc., are considered public domain and can be reproduced by the media. • Parents/guardians who do not want their student directory information released complete the “FERPA Do Not Disclose Student Directory Information Form” in our school office or on the District’s website.
Duplicate Student Information	<p>We try to be sensitive to the needs of all family structures, while maintaining a neutral environment for our students.</p> <ul style="list-style-type: none"> • If your child is part of a multiple household family and double notices/ information is preferred, please note that when registering/let the office know. • We will send duplicates home for anything we mail, but are not able to replicate the items carried home by students. • We request that parents meet together for school conferences.
Enrollment Cards and Emergency Information	<p>Each year we send home an Enrollment Card Update Form and Health Information Form for you to complete. It is extremely important that both of these be filled out and returned to school immediately.</p> <ul style="list-style-type: none"> • The card provides the information necessary to reach you if your child should become ill or be injured at school. • If there are any changes in your phone or emergency contacts during the year, please call the office with your new information. • Address changes the use of the District’s “Change of Address Form” with corresponding proof of address required.
Lost and Found	<p>We have a designated lost and found area that we encourage parents to check often.</p> <ul style="list-style-type: none"> • Please mark all clothing with your child’s name. Marked clothing helps facilitate identification and return. • Students are responsible to look for their own lost items. Parents are also welcome to come to this area to look for lost items. • Periodically, articles are donated to various charitable organizations. • We are not responsible for any lost items.
Parent Input for Class Placement	<p>Creating class lists is very much like putting together a difficult puzzle. We must look at numerous factors in determining student placement (i.e., equity for gender, special learning needs, learning styles, program needs, parental input, behavior concerns, etc.) The more information we have on a child, the easier it is to “place” children into the correct spot in our “class roster puzzle.” We can guarantee that we will carefully look at your input, but we cannot guarantee a particular teacher for your child. As mentioned previously, parental input, although very important, is only one of many factors we must weigh as we place students into classes.</p>

	We will send parents information about providing parent input after Spring Break. These forms are due back by April 30th. Thank you for providing us with additional information regarding your child's strengths and needs.
Pictures	It is a tradition in the Eastmont School District to have individual and group pictures taken. A commercial photographer takes these pictures and makes them available to students and parents for a fee. The individual pictures are taken in the fall and the class pictures are taken in the spring.
Student Records	We maintain student records necessary for the educational guidance and welfare of our students, for orderly and efficient operation of school, and as required by law. This information is treated in a professional and confidential manner.
Student Dress	Refer to Eastmont School Board Policy 3224. Student dress will be regulated when, in the judgment of school administrators, there is a reasonable expectation that: <ul style="list-style-type: none"> • Health or safety hazard will be presented by the student's dress or appearance, including possible membership in a gang or hate groups; • Damage to school property will result from the student's dress; or • A material and substantial disruption of the educational process will result from the student's dress or appearance.

Transportation

Parents and Guardians:

Please discuss these bus passenger rules and procedures with your child. Your child should appreciate the important part that he/she plays in accomplishing SAFE and EFFICIENT transportation throughout the District.

Your child should understand that riding a school bus is a privilege conditioned on appropriate, safe, and respectful behavior. Unruly conduct on the bus is a very real risk to the safe operation of a school bus. Your cooperation in communicating this very important message would be most appreciated.

Transportation Department Parent Handbook and Bus Rules: <https://www.eastmont206.org/departments/transportation/index>

Bus Service Eligibility

- Bus service is only provided for those beyond the one radius mile for all grades. Students residing within the one mile radius will need to safely find other means to get to/from school.
- Exceptions are made only when safety concerns are identified by the transportation office.
- In order to change their normal bus and/or stop, students must obtain a pass from the school office.



EASTMONT SCHOOL DISTRICT

Relationships, Relevance, Rigor, Results

509.884.7169 • FAX: 509.884.4210 • WWW.EASTMONT206.ORG

800 EASTMONT AVE. • EAST WENATCHEE, WA 98802

TO: Board of Directors

FROM: Becky Berg, Superintendent
Matt Charlton, Assistant Supt. Secondary Education

SUBJECT: Eastmont High School Student Handbook for 2023-24

DATE: June 12, 2023

CATEGORY

Informational

Discussion Only

Discussion & Action

Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Enclosed is a draft Eastmont High School Student Handbook for 2023-24 for the Board to review. All changes are highlighted in yellow.

ATTACHMENTS

Student Handbook

FISCAL IMPACT

None

RECOMMENDATION

The administration recommends the Board approve the Eastmont High School Student Handbook for 2023-24.

EHS
STUDENT HANDBOOK
2023-2024



Eastmont High School
Home of the Wildcats!

955 3rd St. NE
East Wenatchee, WA 98802
Office (509) 884-6665
FAX (509) 884-8805

EASTMONT SCHOOL DISTRICT #206

800 Eastmont Ave.
East Wenatchee, WA 98802
Office (509) 884-7169
FAX (509) 884-4210

Dr. Becky Berg, Superintendent

Mrs. Caryn Metsker, Executive Director of Financial Services

Mr. Matt Charlton, Assistant Superintendent/Executive Director of Secondary Education

Mr. Spencer Taylor, Executive Director of Elementary Education

Mrs. Kayla Brown, Executive Director of Human Resources

Mrs. Kim Browning, Executive Director Learning & Teaching

BOARD OF DIRECTORS

Mr. Jason Heinz Ms. Whitney Smith
Mr. Steve Piccirillo Ms. Cindy Wright
Ms. Meaghan Vibbert

MISSION AND BELIEF STATEMENTS

EASTMONT SCHOOL DISTRICT

An education system built on the values of Relationships, Rigor, Relevance, Results, & Resilience



EASTMONT HIGH SCHOOL

Lifelong learning begins here.

WE BELIEVE

- ✓ Relationships are fundamental to reaching and teaching of students
- ✓ Students must feel safe in order to learn
- ✓ All students need to have a connection to at least one caring adult at EHS
- ✓ The staff at EHS needs to involve and communicate with parents and guardians in order to create a partnership for the benefit of our students
- ✓ All students can learn
- ✓ Each student is valued as an individual with unique intellectual, physical, social, and emotional needs
- ✓ Attendance is critical to the academic success of our students

NON-DISCRIMINATION AND SEXUAL HARASSMENT

DISCRIMINATION

Eastmont School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Civil Rights Coordinator and Title IX Coordinator, Kayla Brown
Executive Director of Human Resources
800 Eastmont Avenue
East Wenatchee, WA 98802
509-884-7169
brownk@eastmont206.org

Section 504 Coordinator
Matt Charlton, Assistant Superintendent/Executive Director of Secondary Education
800 Eastmont Avenue
East Wenatchee, WA 98802
509-884-7169
charltonm@eastmont206.org

You can report discrimination and discriminatory harassment to any school staff member or to the district's Civil Rights Coordinator, listed above. You also have the right to file a complaint (see below). For a copy of your district's nondiscrimination policy and procedure, contact your school or district office or view it online at www.eastmont206.org.

SEXUAL HARASSMENT

Students and staff are protected against sexual harassment by anyone in any school program or activity, including on the school campus, on the school bus, or off-campus during a school-sponsored activity.

Sexual harassment is unwelcome behavior or communication that is sexual in nature when:

- A student or employee is led to believe that he or she must submit to unwelcome sexual conduct or communications in order to gain something in return, such as a grade, a promotion, a place on a sports team, or any educational or employment decision, or
- The conduct substantially interferes with a student's educational performance, or creates an intimidating or hostile educational or employment environment.

Examples of Sexual Harassment:

- Pressuring a person for sexual favors
- Unwelcome touching of a sexual nature
- Writing graffiti of a sexual nature
- Distributing sexually explicit texts, e-mails, or pictures
- Making sexual jokes, rumors, or suggestive remarks
- Physical violence, including rape and sexual assault

You can report sexual harassment to any school staff member or to the district's Title IX Officer, who is listed above. You also have the right to file a complaint (see below). For a copy of your district's sexual harassment policy and procedure, contact your school or district office, or view it online at: www.eastmont206.org.

GENDER INCLUSION SCHOOLS

Please see board policy 3211 for more information.

COMPLAINT OPTIONS: DISCRIMINATION AND SEXUAL HARASSMENT

If you believe that you or your child have experienced unlawful discrimination, discriminatory harassment, or sexual harassment at school, you have the right to file a complaint.

Before filing a complaint, you can discuss your concerns with your child's principal or with the school district's Section 504 Coordinator, Title IX Officer, or Civil Rights Coordinator, who are listed above. This is often the fastest way to resolve your concerns.

Complaint to the School District

Step 1. Write Out Your Complaint

In most cases, complaints must be filed within one year from the date of the incident or conduct that is the subject of the complaint. A complaint must be in writing. Be sure to describe the conduct or incident, explain why you believe discrimination, discriminatory harassment, or sexual harassment has taken place, and describe what actions you believe the district should take to resolve the problem. Send your written complaint—by mail, fax, email, or hand delivery—to the district superintendent or civil rights compliance coordinator.

Step 2: School District Investigates Your Complaint

Once the district receives your written complaint, the coordinator will give you a copy of the complaint procedure and make sure a prompt and thorough investigation takes place. The superintendent or designee will respond to you in writing within 30 calendar days—unless you agree on a different time period. If your complaint involves exceptional circumstances that demand a lengthier investigation, the district will notify you in writing to explain why staff need a time extension and the new date for their written response.

Step 3: School District Responds to Your Complaint

In its written response, the district will include a summary of the results of the investigation, a determination of whether or not the district failed to comply with civil rights laws, notification that you can appeal this determination, and any measures necessary to bring the district into compliance with civil rights laws. Corrective measures will be put into effect within 30 calendar days after this written response—unless you agree to a different time period.

Appeal to the School District

If you disagree with the school district's decision, you may appeal to the school district's board of directors. You must file a notice of appeal in writing to the secretary of the school board within 10 calendar days after you received the school district's response to your complaint. The school board will schedule a hearing within 20 calendar days after they received your appeal, unless you agree on a different timeline. The school board will send you a written decision within 30 calendar days after the district received your notice of appeal. The school board's decision will include information about how to file a complaint with the Office of Superintendent of Public Instruction (OSPI).

Complaint to OSPI

If you do not agree with the school district's appeal decision, state law provides the option to file a formal complaint with the Office of Superintendent of Public Instruction (OSPI). This is a separate complaint process

that can take place if one of these two conditions has occurred: (1) you have completed the district's complaint and appeal process, or (2) the district has not followed the complaint and appeal process correctly.

You have 20 calendar days to file a complaint to OSPI from the day you received the decision on your appeal. You can send your written complaint to the Equity and Civil Rights Office at OSPI:

Email: Equity@k12.wa.us | **Fax:** 360-664-2967

Mail or hand deliver: PO Box 47200, 600 Washington St. S.E., Olympia, WA 98504-7200

For more information, visit www.k12.wa.us/Equity/Complaints.aspx, or contact OSPI's Equity and Civil Rights Office at 360-725-6162/TTY: 360-664-3631 or by e-mail at equity@k12.wa.us.

Other Discrimination Complaint Options

Office for Civil Rights, U.S. Department of Education

206-607-1600 | TDD: 1-800-877-8339 | OCR.Seattle@ed.gov | www.ed.gov/ocr

Washington State Human Rights Commission

1-800-233-3247 | TTY: 1-800-300-7525 | www.hum.wa.gov

No Discriminación y Acoso Sexual

DISCRIMINACIÓN

El Distrito Escolar de Eastmont no discrimina a ningún programa o actividad basada en sexo, raza, credo, religión, color, origen nacional, edad, veterana o militar, **orientación sexual, expresión o identidad de género**, discapacidad, o el uso de un perro guía entrenado o animal de servicio y proporciona un acceso equitativo a los Boy Scouts y otros grupos juveniles designados. Los siguientes empleados han sido designados para manejar las preguntas y quejas de supuesta discriminación:

Coordinadora de Cumplimiento de Derechos Civiles, Coordinadora del Título IX, Kayla Brown
Directora Ejecutiva de Recursos Humanos
800 Eastmont Avenida
East Wenatchee, WA 98802
509-884-7169
brownk@eastmont206.org

Sección 504 de Oficial de Cumplimiento (Estudiantes)
Matt Charlton, Director Ejecutivo de Educación Secundaria
800 Eastmont Avenida
East Wenatchee, WA 98802
509-884-7169
charltonm@eastmont206.org

Puede informar de la discriminación y el acoso discriminatorio a cualquier miembro del personal de la escuela o al Coordinador de Derechos Civiles del distrito, que aparece arriba. Usted también tiene el derecho de presentar una queja (véase más adelante). Para obtener una copia de la política de no discriminación de su distrito y el procedimiento, póngase en contacto con su oficina escolar o distrito o verlo en línea en www.eastmont206.org.

ACOSO SEXUAL

Los estudiantes y el personal están protegidos contra el acoso sexual por parte de cualquier persona en cualquier programa o actividad de la escuela, incluyendo en el campus de la escuela, en el autobús escolar, o fuera de la escuela durante una actividad patrocinada por la escuela.

El acoso sexual es una conducta no deseada o comunicación que sea de naturaleza sexual cuando:

- Un estudiante o empleado se le hace creer que él o ella debe someterse a la conducta sexual no deseada o las comunicaciones con el fin de obtener algo a cambio, como un grado, una promoción, un lugar en un equipo deportivo, o cualquier decisión educativa o de empleo, o
- La conducta interfiere sustancialmente con el rendimiento académico del estudiante, o crea un ambiente educativo o laboral intimidatorio u hostil.

Ejemplos de acoso sexual:

- Presionar a una persona para favores sexuales
- Contacto físico no deseado de índole sexual
- La escritura de graffiti de naturaleza sexual

- Difusión de los textos sexualmente explícitos, e-mails, o imágenes
- Hacer chistes sexuales, rumores o comentarios sugestivos
- La violencia física, incluida la violación y el asalto sexual

Puede informar de acoso sexual a cualquier miembro del personal de la escuela o al Oficial del Título IX del distrito, de la lista anterior. Usted también tiene el derecho de presentar una queja (véase más adelante). Para obtener una copia de la política de acoso sexual de su distrito y los procedimientos, contacte a su oficina escolar o distrito, o verlo en línea en: www.eastmont206.org

ESCUELAS DE INCLUSIÓN DE GÉNERO

Consulte la política 3211 de la mesa directiva para obtener más información.

VIAS DE RECLAMACION: DISCRIMINACIÓN Y ACOSO SEXUAL

Si cree que usted o su hijo ha experimentado discriminación ilegal, acoso discriminatorio, o acoso sexual en la escuela, usted tiene el derecho de presentar una queja.

Antes de presentar una queja, puede discutir sus preocupaciones con el director de su hijo o con el Coordinador de la Sección 504 del distrito escolar, el Oficial del Título IX, o el Coordinador de Derechos Civiles, que están en la lista anterior. Esto es a menudo la manera más rápida a resolver sus preocupaciones.

Queja al Distrito Escolar

Paso 1: Escriba Su Queja

En la mayoría de los casos, las quejas deben ser presentadas dentro de un año desde la fecha del incidente o conducta que es objeto de la queja. Una queja debe ser por escrito. Asegúrese de describir la conducta o incidente, explique por qué cree que discriminación, acoso discriminatorio, o acoso sexual ha tenido lugar, y describa las acciones que cree que el distrito debe tomar para resolver el problema. Envíe su queja por correo, fax, correo electrónico o entregue a mano-al superintendente de distrito o al coordinador cumplimiento de los derechos civiles.

Paso 2: El Distrito Escolar Investiga Su Queja

Una vez que el distrito recibe su queja por escrito, el coordinador le dará una copia del procedimiento de queja y se asegurará de que una investigación inmediata y exhaustiva lleva a cabo. El superintendente o persona designada responderá a usted por escrito dentro de 30 días calendarios, a menos que usted esté de acuerdo en un período de tiempo diferente. Si su queja se refiere a circunstancias excepcionales que exigen una investigación más extensa, el distrito le notificará por escrito a explicar por qué el personal necesita una extensión de tiempo y la nueva fecha para su respuesta por escrito.

Paso 3: El Distrito Escolar responde la queja

En su respuesta por escrito, el distrito incluirá un resumen de los resultados de la investigación, la determinación de si o no ha cumplido el distrito con las leyes de derechos civiles, la notificación de que se puede apelar esta determinación, así como las medidas necesarias para que el distrito en conformidad con las leyes de derechos civiles. Las medidas correctivas se lleven a efecto dentro de los 30 días naturales de la fecha escrita respuesta a menos que acepte un período de tiempo diferente.

Apelación para el distrito escolar

Si no está de acuerdo con la decisión del distrito escolar, puede apelar a la junta directiva del distrito escolar. Debe presentar una notificación de apelación por escrito al secretario de la junta escolar dentro de los 10 días calendario después de haber recibido la respuesta del distrito escolar a su queja. La junta escolar programará una audiencia dentro de los 20 días calendarios después de haber recibido su apelación, a menos que estén de acuerdo en tiempo diferente. La junta escolar le enviará una decisión por escrito dentro de los 30 días naturales después de que el distrito recibió su aviso de apelación. La decisión de la junta escolar incluirá información sobre cómo presentar una queja ante la Oficina del Superintendente de Instrucción Pública (OSPI).

Queja a OSPI

Si no está de acuerdo con la decisión de la apelación del distrito escolar, la ley estatal proporciona la opción de presentar una queja formal ante la Oficina del Superintendente de Instrucción Pública (OSPI). Se trata de un proceso de quejas independiente que puede tener lugar si se ha producido una de estas dos condiciones: (1) que haya completado el proceso de quejas y apelaciones del distrito, o (2) el distrito no ha seguido el proceso de quejas y apelaciones correctamente.

Usted tiene 20 días calendarios para presentar una queja a OSPI desde el día en que recibió la decisión sobre su apelación. Puede enviar su queja por escrito a la Oficina de Derechos Civiles y equidad en OSPI:

Email: Equity@k12.wa.us | **Fax:** 360-664-2967

Entrega a mano: PO Box 47200, 600 Washington St. S.E., Olympia, WA 98504-7200

Para más información, visite www.k12.wa.us/Equity/Complaints.aspx, o contacte a La Oficina de Derechos Civiles al 360-725-6162/TTY: 360-664-3631 por e-mail al equity@k12.wa.us.

Otras Opciones Para Reclamos de Discriminación

Office for Civil Rights, U.S. Department of Education

206-607-1600 | TDD: 1-800-877-8339 | OCR.Seattle@ed.gov | www.ed.gov/ocr

Washington State Human Rights Commission

1-800-233-3247 | TTY: 1-800-300-7525 | www.hum.wa.gov

**NOTIFICATION OF RIGHTS UNDER FERPA FOR ELEMENTARY AND SECONDARY SCHOOLS
(FERPA)
*for Elementary and Secondary Schools***

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

- 1) The right to inspect and review the student’s education record within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

- 2) The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate.

Parents or eligible students may ask the School to amend a record that they believe is inaccurate. They should write to the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- 3) The right to consent to disclosure of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interest. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board ; a person or company whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent of a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.

[Optional] Upon request, the School disclosed education records without consent to officials of another school district in which a student seeks or intends to enroll. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

- 4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Eastmont Public Schools to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Contents

MISSION AND BELIEF STATEMENTS	1
NON-DISCRIMINATION STATEMENT	2
SEXUAL HARASSMENT	2
CONTACT INFORMATION	10
INFORMATION & GUIDELINES	12
ACADEMICS	12
SCHOOL SERVICES	16
STUDENT GOVERNMENT, ACTIVITIES & ATHLETICS	17
SCHOOL DANCES	17
STUDENT RIGHTS	18
STUDENT RESPONSIBILITIES	19
ATTENDANCE	20
GUIDELINES FOR STUDENT BEHAVIOR	22
BUILDING RULES AND REGULATIONS	23
CLASSROOM MANAGEMENT, CORRECTIVE ACTIONS, OR CONSEQUENCES	25

CONTACT INFORMATION



EASTMONT HIGH SCHOOL

<http://eastmont206.org/ehs>

HOURS OF OPERATION

School Hours:	6:45 AM – 3:30 PM
Main Office Hours:	7:00 AM – 3:30 PM

CONTACT INFORMATION

Main Office	884-6665 (Press 2)
Athletics/Student Activities	(Press 5)
Attendance Office	(Press 1)
Bookkeeping Office	(Press 6)
Counseling Office	(Press 4)
Career & Technical Ed. Office	888-4740
Health Room Office/Nurse	888-4747

EHS ADMINISTRATION

Mr. Lance Noell , Principal	(Ext. 4744)
Mr. Jon Abbott , Assistant Principal	(Ext. 4743)
Ms. Stacia Hardie , Assistant Principal	(Ext. 4778)
Mr. Tom McRae , Assistant Principal	(Ext. 4745)
Mr. Jim Schmutzler , Assistant Principal/CTE Director	(Ext. 4742)
Mr. Russ Waterman , Athletic Director	(Ext. 4763)

GUIDANCE COUNSELORS

Mrs. Donna Zukowski (A-E)	(Ext. 4773)
Mrs. Victoria Hiatt (F-L)	(Ext. 4775)
Ms. Paula Ortiz (M-Ri)	(Ext. 4774)
Mr. Scott Eaton (Ro-Z)	(Ext. 4776)
Mrs. Kelsy Bendtsen (Social Worker/Drug & Alcohol Counselor)	(Ext. 4758)
Ms. Jennifer Cortes-Lemus (Mental Health Support/Drug Int.)	(Ext. 1289)
Ms. Ashley Davidson (School Psychologist)	(Ext. 4777)
Mr. Mike Bills (School Psychologist)	(TBD)
Ms. Maribel Mendez Guerrero (Migrant Graduation Specialist)	(Ext. 1286)
Mr. Vidal Hurtado (Migrant Student Advocate)	(Ext. 4767)



OFFICE STAFF

Office Manager/Head Secretary	Tami Scott	(Ext. 4746)
ASB Bookkeeper/Secretary	Natalie Waters	(Ext. 4756)
ASB Bookkeeper/Secretary	Neddy Lepez	(Ext. 4755)
Athletic & Activities Secretary	Debbie Wirth	(Ext. 4762)
Attendance Secretary	Jenny Ramirez	(Ext. 4751)
Attendance Secretary	Jessie Weber	(Ext. 4752)
Counseling Secretary	Claudia Campos	(Ext. 4772)
CTE Secretary	Kathy Whitney	(Ext. 4740)
Health Room Aide	Erica Sanchez	(Ext. 1206)
Latino Parent Liaison	Yadira Luna	(Ext. 4771)
Migrant Achievement Specialist	Yesica Campos	(Ext. 4768)
Receptionist	Jeannette Webb	(Ext. 4749)
Registrar	Julihanna Cortes	(Ext. 4754)
School Nurse	Rochelle Jessup	(Ext. 4747)
Student Data Specialist	Michelle Callahan	(Ext. 4741)
Sub Coordinator/Bilingual Receptionist	Lupita Torres	(Ext. 4748)
Tuancy/Testing/Digital Media	Teresa Venegas	(Ext. 4753)

EHS LIBRARY

Library Hours	Monday - Friday	7:20 AM - 2:45 PM
Librarian	Kim Spradlin	(Ext. 4769)

INFORMATION & GUIDELINES

PREFACE

The Eastmont High School Student Handbook contains the policies and procedures that govern the operation of Eastmont High School. The Student Handbook guides student success. The policies and procedures are approved by the Eastmont School District Board of Directors and meet all legal requirements for Washington State Public High Schools. Each student is responsible for knowing the contents of the handbook and for abiding by the rules and regulations outlined therein.

In the Eastmont School District, 9th Grade is not physically a part of the High School; however High School is legally defined as grades 9-12 in the State of Washington. Your transcript and High School record begin in Grade 9 and conclude with graduation. The coursework, attendance and discipline records, extracurricular activity participation, and all aspects of the 9th grade educational experience are the first year of your High School career.

ACADEMICS

In order to participate in the Eastmont High School Commencement Ceremony, students must meet the requirements set forth in board procedure 2410P. All required classes must be taken and passed.

To earn a diploma from Eastmont High School a student must meet the above requirements, complete a High School and Beyond Plan for grades 8-12 and successfully meet the graduation pathway.

HIGH SCHOOL TRANSCRIPT: ADDING COURSES TAKEN PRIOR TO ATTENDING EHS

Per WAC 180-51-030, a student who has completed qualifying high school level courses with a passing grade prior to attending high school shall automatically be given credit for these courses on the transcript. These credits will be applied to fulfill graduation requirements and can be transcribed with a non-numerical grade such as “pass” or “credit”. The high school must be informed before the end of the 11th grade year if any of these courses are to be removed from the transcript or if the grade designation is to be altered.

GRADING STANDARD

The following grading system will be used in determining credit earned and for calculating Grade Point Average (GPA). The evaluation of student achievement in each course may vary from course to course. However, teachers will assign a letter grade at the completion of each semester. The numerical value of that letter grade will determine credit and grade point average, as follows:

<i>Numerical Value</i>	<i>- Percentage -</i>	<i>Letter Grade</i>
4.0	93-100	A
3.7	90-92	A-
3.3	87-89	B+
3.0	83-86	B
2.7	80-82	B-
2.3	77-79	C+
2.0	73-76	C
1.7	70-72	C-
1.3	67-69	D+
1.0	60-66	D
.0	0-59	F

Grades not used in computing GPA are:

P – Pass = Credit is granted

W – Withdrawn No Grade/No Credit

NC – No Grade/No Credit

I – Incomplete

V – Waived/No Credit

PASS/FAIL AGREEMENT

A student may complete a Pass/Fail Agreement. Pass/Fail Agreements for specific classes need to be initiated within the first 6 weeks after the start of the term. A counselor can assist if more information is needed. Schedule an appointment with your counselor to find out if you meet the criteria for a pass option.

FULL STUDENT SCHEDULES

The Eastmont School District expects all students to maintain full class schedules. Students will not be given open periods on their schedules, regardless of credit standing.

REQUEST TO WITHDRAW

For class withdrawal requests made after the 5th school day of a semester, a student who experiences extenuating circumstances may file for a Request to Withdraw. This form will be reviewed by Administration and a decision will be made to determine the next course of action which could include a:

- Meeting to discuss the Request to Withdraw form
- Pass/Fail contract (see above)
- Withdrawal from the class with a mark of “W” or “F” on the transcript

- Recommendation for the student to remain in the class
- Discussion regarding a new placement if a withdrawal is advised

SCHEDULE CHANGES

Students and parents must be intentional about course selection during registration week. Should a schedule change be necessary, a Schedule Change Request Form must be submitted in writing that includes the reason(s) for needing a change and a parent signature. Completed forms are to be turned into the EHS Counseling Office no later than 5 school days prior to the beginning of the next **semester**.

INCOMPLETES

Students will have 10 days after the conclusion of each **semester** in which to complete the work necessary to remove the incomplete status. If the student has not accomplished this step, then the incomplete will automatically convert to an F at the end of the 10th day of each **semester**.

Students who earn an incomplete at the conclusion of a **semester** must follow through on the plan set by their teacher or the grade will convert to an F.

RUNNING START

Running Start is offered at EHS through WVC. Students interested in Running Start will need to meet the following requirements:

- Meet **and** maintain the status of either a Junior or Senior on track for graduation
 - Submit Running Start Enrollment Verification form to high school counselor for quarterly review and signatures.
 - A Junior year student must take two required US History and two English classes.
 - A Senior year student must take two required Sr. History and two English classes.
 - Complete High School and Beyond Plan each year.
 - Follow the WVC Running Start guidelines for placement testing.
- Beyond that, there are a variety of timelines and requirements by Wenatchee Valley College that the student will need to meet.
 - Interested students need to meet with their counselor to begin the process.
 - A parent/guardian will need to sign the Running Start Contract.
 - Running Start and EHS schedules and timelines sometimes do not mesh. EHS will not modify a student's schedule in order to remain in a class that cannot be regularly attended; students will be required to drop/withdraw from that EHS class, which could result in an F on the student's high school transcript.
 - Students must pass a 100+ level Math course and English course or meet one of the other graduation pathways.

TA CLASSES

Each student is limited to one TA period per **semester**.

CHANGE OF ADDRESS

Please report a change of contact information to the Counseling Office. Proof of residence is required to update your physical address. This can be in the form of a Rental Agreement or a bill or statement that is a service to your residence that includes the address and your name.

WITHDRAWAL FROM SCHOOL

A parent, guardian, or Power of Attorney MUST be present, WITH identification to withdraw a student from Eastmont High School. The parent, guardian or POA's signature is required on the withdrawal form and all applicable paperwork must be completed.

HONOR ROLL CRITERIA (GRADES 10-12)

To be announced on the **semester** honor roll, you must have acquired a grade point average of 3.0 to 4.0 at the end of the current **semester**.

VALEDICTORIAN/SALUTATORIAN AND ACADEMIC TOP 10 CRITERIA

Refer to Board Procedure 2410P. See your counselor for specific questions.

Val/Sal and Top Ten candidates will hold the high cumulative GPA in the senior cohort year at the conclusion of:

- End of **Semester 1** at EHS
- Winter quarter at WVC

Candidates must take at least:

- 4 credits of English
- 3 credits of Social Studies
- 3 credits of Math
- 3 credits of Science
- 2 credits of Foreign Language
- .5 credit (Health) and 1 credit of P.E. (may use PE waiver, if approved, but then must take **additional core**).

Candidates must take at least five of the following courses in three different disciplines:

English	Honors English 9 Honors English 10 AP English 11	English 12-College Prep AP English 12
Math	Honors Algebra 8 Honors Geometry 9 Honors Algebra 2 Honors Pre-Calculus Statistics Math 101	Pre-Calculus Pre-Calculus: CiHS AP Calculus: AB AP Calculus: BC Statistics: CiHS Math 101: CiHS
Science	Honors Biology AP Biology Honors Chemistry AP Chemistry Viticulture	Anatomy Forensics Physics Animal/Plant Biology: Adv Zoology/Botany
Social Studies	Honors World History U.S. History CiHS AP Geography	AP U.S. History AP American Government/CWP AP World History
Foreign Language	Honors Spanish 2 Spanish 3 Honors Spanish 3 AP Spanish 4	ASL 3 French 3 and 4 German 3 and 4

Courses do not apply if taken Pass/Fail

SCHOOL SERVICES

COUNSELING: (509) 884-6665, PRESS 4

Four full-time counselors, one school social worker/drug and alcohol counselor, **one mental health support/drug intervention counselor**, and **two** school **psychologists** serve the guidance needs of the students. Students are encouraged to consult a counselor when help is needed. Please make appointments in the counseling center for services.

SCHOOL SOCIAL WORKER/DRUG AND ALCOHOL INTERVENTION: (509) 888-4758

MENTAL HEALTH SUPPORT / DRUG INTERVENTION: (509) 888-1289

CAREER CENTER: (509) 888-4770

Eastmont School District is proud to offer a complete and up-to-date Career Center. Students and parents can feel free to browse through the extensive computerized career information systems, college catalogs, and guides in career decision making. The Career Center is located in the Library.

HEALTH SERVICES: (509) 888-4747

Eastmont High School has **one health room aide, and** one **school** nurse. In the absence of the nurse, first aid will be administered as necessary through the Administrative Office where staff has been trained to respond to emergencies. If the nature of the emergency is severe and staff is unable to reach any parent or emergency contact, an ambulance will be summoned, if appropriate.

Students who become ill at school are to report to the health office with a note from their teacher. Efforts will be made by the health room staff to contact parents/guardians to determine whether the child should be sent home. When students become ill, they are not to leave the school grounds until the nurse's office has given permission **and** the student has been checked out at the attendance office.

MEDICATION AT SCHOOL (PURSUANT TO BOARD POLICY 3416)

Under normal circumstances prescribed oral medication and oral over the counter medication should be dispensed before and/or after school hours under supervision of the parent or guardian. Oral medications are administered by mouth either by swallowing or inhaling.

If a student must receive prescribed or non-prescribed medication from an authorized staff member, the parent must submit a written authorization accompanied by a written request from a licensed health professional prescribing within the scope of his or her prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the health professional must also provide written, current and unexpired instructions for the administration of the medication.

FOOD SERVICE: (509) 888-1299

Eastmont School District contracts with Sodexo for Food Service. We provide a cafeteria where Sodexo serves our students and staff. A la Carte menus, as well as federally mandated hot lunch and breakfast programs are available. Additional carts are provided to expedite the service of lunch. A variety of menu choices are provided on campus for the student's convenience and quick service.

Eastmont High School is a closed campus at lunch. Students who have met the requirements for open campus may leave campus for lunch. Students leaving campus are required to be on time for their class following lunch. Once students have left campus for lunch, they are not the responsibility of Eastmont High School. On campus there is available seating both in the cafeteria and outside in the courtyard for students who bring their lunches to school.

STUDENT GOVERNMENT, ACTIVITIES & ATHLETICS

ASSOCIATED STUDENT BODY CARD

The A.S.B. Card allows free admission to most all home athletic events and participation in all school groups that belong to ASB. Any student who is a member of, or participates in, an athletic team sport, an activity including band, choir, journalism and yearbook and/or ASB club(s) is required to purchase an ASB card.

ASB CLUBS AND ORGANIZATIONS

The following extra-curricular activities are available to students:

Art Club	F.B.L.A	Mariachi	Skills USA
A.S.L Club	F.C.A	MECha Club	Smash Club
Band	F.C.C.L.A	Natural Helpers	Sports Medicine
Book Club	F.F.A	Power of Youth	Student Council
Chess Club	Honor Society	QSA	Unified Club
Choir	International Languages	Red Zone	Yearbook
Debate	Key Club	Robotics	
Drama Club	Knowledge Bowl	Science Club	
Environmental Club	Link Crew	Scratching Post	

School Dances

ADMISSION

- 1) The three (3) annual dances are: Homecoming, Spring Fling, and Prom.
- 2) Any Student who wishes to bring a guest to an EHS dance must obtain a dance pass through the EHS Activities Office. Guest passes are due the Wednesday prior to the dance. Guest passes are limited to one guest per student and are issued for Homecoming, Spring Fling and Prom only. It is up to the discretion of the Eastmont Administration to deny a dance pass at any time. All dance passes must follow the policy already in place.
- 3) Every guest who attends the dance will be required to show an I.D. card to an Administrator or designee. Guests must show and leave at the door an I.D. card, A.S.B. card, or driver's license.

HOURS

All dances will begin at 8:30 PM and end at 11:00 PM. Once a person has left any dance, he/she shall not be readmitted. No one will be admitted after 10:00 PM.

EASTMONT SCHOOL DISTRICT NO. 206

STUDENT RIGHTS

As citizens of the United States students have certain constitutional rights. The school system cannot unduly infringe on those rights. The school may, however, set reasonable limits on those rights in order to meet the district's obligations to educate.

- 1) The Eastmont School District shall not deny any pupil equal educational opportunity or discriminate against any pupil because of national origin, race, religion, economic status or sex. Furthermore, no pupil shall be denied such opportunity solely because of pregnancy, marital status, previous arrest, previous incarceration or a physical, mental sensory handicap.
- 2) Pupils shall have the right of freedom of speech and of the press; to the degree courts have applied it within the public schools. This means that the right is subject to limitation in official publications and in compliance with legitimate instructional concerns.
- 3) Pupils have the right to peaceably assemble their government subject to the right of the school to regulate the time, place, and manner of the exercise of the right.
- 4) Pupils have the right to the free exercise of religion and to have their school free from sectarian control or influence, subject to reasonable limitations upon the time, place, and manner of exercising such right.
- 5) Pupils shall have the right to be secure in their persons, papers and effects against unreasonable searches and seizures, recognizing that no right of privacy exists as to lockers issued for student use.
- 6) No pupil shall be deprived of an equal educational opportunity by a school district without due process of law.
- 7) Pupils shall have the right to be free from unlawful interference in their pursuit of an education while in the custody of the school district.
- 8) The Eastmont School District affirms the protections under Title IX of the Civil Rights Act to provide equitable participation opportunities in interscholastic activities.
- 9) Pupils have the right to be involved in school activities provided that they meet the reasonable qualifications of the sponsoring activity.
- 10) Pupils have the right to know the requirements of all courses of study and to know on what basis the grade will be determined.
- 11) All pupils have the right to consult with teachers, counselors, administrators, and other school personnel.
- 12) Pupils have the right to elect their peers to student government, and all students have the right to seek and hold office subject to the provisions of the ASB constitution.

STUDENT RESPONSIBILITIES

In order to maintain and advance the mission of Eastmont High School, it is the responsibility and duty of each student to:

- 1) Diligently pursue a course of study which is designed to maximize his/her potential while developing the knowledge, skills and attitude necessary to become lifelong learners and responsible contributing citizens.
- 2) Attend school daily and to be on time to all classes. Check in and out of school upon late arrival or leaving early. District Policy 3241P (#53)
- 3) Be aware of, and obey all school rules.
- 4) Express opinions and ideas in a respectful manner without libel or slander.
- 5) Act in a manner that will not detract from the education of any other student.
- 6) Respect the rights of others and exercise self-discipline.
- 7) Follow established procedures in seeking changes in school rules.
- 8) Identify oneself to school staff when requested on any school property or at any school activity.
- 9) Follow the reasonable requests of school staff members.
- 10) Comply with written school rules that are adopted to carry out WAC 392-400-225 and RCW 28A.600.010.
- 11) Submit to reasonable corrective action or punishment imposed by school staff for violation of school rules.

ATTENDANCE

HIGH SCHOOL ATTENDANCE AND TRUANCY

The following procedures have been established for and substantiated by:

- 1) Eastmont School [District Policy 3122](#) states that “Students are expected to attend all assigned classes every day.” Please refer to [District Policy 3122](#), and Procedure [3122P](#) for information on Excused and Unexcused Absences. WAC 392-401-015 states the definition of an absence.
- 2) The [Revised Code of Washington No. 28A.600.040](#) - Requires pupils to comply with rules established for the government of schools, to pursue required courses and to submit to the authority of teachers, subject to such disciplinary action as school officials shall determine.

PROCEDURES:

- 1) **Accounting for Absences:** [Students are required to check in and out at the Attendance Office when leaving and/or returning to campus.](#) When a student is absent, the parent/guardian should phone: 888-4752 or send a note to verify the cause of the absence. When parent/guardian communication has not been received, or made, whether by note or by phone, the absence shall be declared truancy until verified by the parents or guardians. If there is no verification by the parent or guardian within three school days, the absence will be declared truant and then the student will receive disciplinary action. Any student who presents false evidence in order to wrongly qualify for an excused absence shall be declared truant and may receive disciplinary action.
- 2) **Disciplining Truancies:** Truancies will have school discipline assigned. This discipline will usually depend on the frequency of truancies and previous attendance patterns.
- 3) **Make-up Work:** Students will be given a reasonable opportunity to make up work after an absence.
- 4) **Prearranged Absences – (Absences of five (5) or more school days):** Prior arrangements for these absences may require a parent/guardian teacher conference. A parent, guardian or Power of Attorney must be present with identification to submit a request for a prearranged absence. Such prearranged requests must be submitted to the Counseling office the same number of days in advance as the number of requested days to be absent, with a minimum of five (5) days advance notice. Students will take the pre arranged absence forms to teachers for their consideration and signatures. Prearranged absences in excess of twenty (20) school days will result in withdrawal from school and re-enrolled upon return. Eastmont School District never recommends a student missing school as a prearranged absence has the same negative affect to student learning and potential negative impact to the student’s grade as do all absences. The school encourages parents and students to plan accordingly and minimize all absences. By utilizing the Pre Arranged Absence provisions of EHS, the student and parent acknowledge and willfully accept the reality of potential lost learning and a possible decline in the student’s grade.
- 5) **Skip Day:** Eastmont High School does not permit a “school skip day” nor “senior skip day”. Students involved in such activities will be regarded as truant from the school and subject to discipline.

- 6) **Students on Campus:** Students are to be on campus only at times they have scheduled classes or are attending a school sponsored event. Failure to follow this guideline may result in criminal trespass charges. Eastmont High School will provide supervision for students during school operational hours and school sanctioned events. Students in Running Start, EOP, or Skills Center may come to EHS during the school day, but they must check in at the Attendance Office, obtain a library pass, and then report to the library unless they arrive during the passing time preceding a class they have at EHS.
- 7) **Tardies:** Students are expected to be at class on time and will face discipline ranging from lunch detention to in school suspension for being tardy to class.

GUIDELINES FOR STUDENT BEHAVIOR

Washington State Law (refer to WAC 392-400 and RCW 28a.600) requires schools to make reasonable rules regarding student conduct to ensure a safe and orderly school. These laws require students to comply with these rules and grant a district the authority to suspend and expel students. ***Eastmont Policies and Procedures*** are the adopted district discipline guidelines based on Washington State Law. These guidelines refer to six (6) levels of Behavior Violations with administratively assigned discipline ranging from Classroom Exclusions to Expulsions.

If misbehavior continues, a student may be removed from the school site and educational services through the suspension or expulsion process. Unsafe misbehavior may be considered over multiple years depending on the misconduct and can result in a Threat Assessment Evaluation. Restitution is required when damage and costs result from student conduct. Students with identified disabilities are subject to additional disciplinary review procedures consistent with current state and federal law.

A copy of the District's current discipline procedures including a student's due process rights to appeal an assigned discipline is distributed to all students and staff at the beginning of the school year and to new students when they register. The most recent and "official" version can be found at the District's website under ***Eastmont Policies and Procedures*** as [Procedure 3241P](#).

EASTMONT HIGH SCHOOL

BUILDING RULES AND REGULATIONS

- 1) **Attendance, Behavior, and Intervention Contract:** Students with attendance and/or behavior issues that are impacting their path to graduation may be required to attend a conference with an administrator and may be placed on a contract based on Washington State Truancy and Discipline Laws. These contracts outline student expectations for attendance and classroom behavior as well as what consequences may result if not followed. Certain support may be required, such as lunchtime academic support or weekly meetings with a staff member.
- 2) **Classroom discipline:** In all instances, the classroom teacher should initially handle student misbehavior. Students' conduct in the classroom will be such that it will not disrupt the teaching/learning process.
- 3) **Computer Network Acceptable Use Policy:** Eastmont School District offers a variety of electronic resources to students and staff. Electronic media (such as the Internet) is a rich resource the value of which overshadows the possibility of undesirable material. As a condition of each user's right to use any type of computer related electronic media (including Internet) all students must agree to use the system in an acceptable manner, as stated in [Board Policy 2022](#).
- 4) **Conduct at School Sponsored Events:** Attendance at school-sponsored events, whether on or off-campus, is conditioned on the student's observance to all standard school policies. Any violation of these policies will result in the student being asked to leave the event. Circumstances may warrant further disciplinary action.
- 5) **Dress Code (Please refer to Board Policy 3224):** Understanding socially appropriate dress is fundamental to a student's future employment success. In support of the transition from child to young adult, and in recognition of growing gang related behaviors and dress, Eastmont High School will be following attire related rules as stated in Board Policy and [Procedure 3224P](#).
- 6) **Drug Detection Dog:** A law enforcement dog may be brought onto the campus and into the school periodically for the purpose of detecting drugs. Students will not be told of the time of the inspection. Please refer to Board Procedure 3241P.
- 7) **Electronic devices:** (i.e., Cell Phones, headphones etc.) **Students will be expected to follow School Board Procedure 3245P in regards to cell phones.** Teachers will confiscate all electronic devices that are being used without approval during class time and may require parents to come to the school to pick these items up. **Earbuds/headphones are not to be worn during class without permission granted by the teacher. They should never be worn when a teacher, guest speaker, or class member is addressing the class.** It is recommended that these electronic devices not be brought to school. Eastmont High School is not responsible for lost or stolen items. Please refer to [Board Policy 3245](#).
- 8) **Fees and fines:** Class fees are assessed in accordance with the Board approved fee schedule at the beginning of each **semester**. Fines are assessed to students as a result of unpaid fees or to recover the cost of damaged or lost school district property. Students requesting payment

arrangements should contact the EHS administration. Fees and fines may be paid online or at the EHS building.

- 9) **Fire Producing Devices:** Using or possessing matches, lighters, or other fire-producing devices is prohibited.
- 10) **Gang-Related Clothing:** In an effort to protect students from intimidation and/or retaliation by individuals that are known gang members or affiliated with a gang, student dress in regards to gang attire will be directed by the Eastmont School District. See [Eastmont School District's Prohibited Dress Code Items](#) for an updated list. Washington State WAC 28A.600.445 gives schools broad authority to eliminate gang related issues.
- 11) **Laser Pointers:** Laser pointers in the possession of students are not allowed on school grounds.
- 12) **Law Enforcement Agencies:** Law enforcement authorities may interview a student at the school. School officials may be present for the interview. Please refer to Board Policy 3226.
- 13) **Locker assignments:** Students will be responsible for the care and cleanliness of their assigned lockers. Lockers should be kept locked and other students should not be given the combination. Never leave valuables or money in your locker. The school will not be responsible for articles stolen from your locker, but if you have evidence relating to who stole your property, the school may be of help to you in recovering your stolen item. The lockers are Eastmont School District property and school officials retain the authority to inspect student lockers (RCW 28A.600.220). Lockers may also be searched when there is reasonable suspicion of inappropriate contents.
- 14) **Nonattendance/unexcused absences:** See Attendance Policy, on page 20 of this handbook.
- 15) **Open Campus:** Open Campus is a privilege that is earned through passing all classes, avoiding student discipline, and maintaining good attendance. Open campus will not be available for 10th grade students until the halfway point of semester one. All other students will earn open campus through quarterly grades checks throughout the year.
- 16) **Parking Lot:** A search of a motor vehicle may be made based on reasonable suspicion when related to possible school rules violation. Adjacent city streets are considered an extension of the school parking lot and campus and are therefore subject to search when related to a possible school violation as stated in this handbook.
- 17) **Parking Privileges:** The student parking lot is on a first come first served basis. Students are not to park in handicap, visitor, or staff areas, and are only to park in the student section of the parking lot. Motorcycles are to park in motorcycle parking spots only. Any student parking on school grounds in an unauthorized area will be cited with a parking ticket and may be towed away without notice at the owner's expense.
- 18) **Personal Property:** Eastmont High School emphatically discourages bringing iPods, MP3 players, cell phones, and large sums of money or anything of monetary or sentimental value to school. **Eastmont High School is not responsible for the loss or theft of personal property and cannot investigate all reports of theft. This includes vehicles parked in and around campus.**

- 19) **Public display of affection:** Students are expected to exercise self-control and respect for the reputation of others. Specifically, kissing and inappropriate displays of affection are not allowed.
- 20) **School Buses:**
- a) The driver is in full charge of the bus and pupils. Pupils must obey the driver promptly and willingly. School bus drivers have the authority to discipline students for misconduct related to School District Rules (WAC 392-400.230).
 - b) Students who do not obey the rules of good bus conduct may lose their privilege to ride to and from school on the bus as determined by the building principal or his designee.
 - c) Students are expected to abide by all school rules and behavior expectations while under the supervision of the bus driver.
- 21) **Surveillance equipment:** Eastmont High School reserves the right to use surveillance equipment at all times to support the safety of our staff and students within the building which includes the grounds surrounding the school buildings.
- 22) **Technical detection of alcohol and/or other drugs:** Technical detection of alcohol and other drugs is supported by this policy. Breathalyzers, specific devices, and practices will be used when there is reasonable suspicion.
- 23) **Visitor policy:** School age visitors are not allowed at Eastmont High School during the regular school day. Exceptions allowed by the principal in advance on a restricted basis. Babies/infants are not to be brought to school during the day.

SANCTIONS & DUE PROCESS

For information regarding classroom management, corrective actions, or consequences, please see [Board Policy 3241](#), and [Procedure 3241P](#).



EASTMONT SCHOOL DISTRICT

Relationships, Relevance, Rigor, Results

509.884.7169 • FAX: 509.884.4210 • WWW.EASTMONT206.ORG
800 EASTMONT AVE. • EAST WENATCHEE, WA 98802

TO: Board of Directors
FROM: Becky Berg, Superintendent
SUBJECT: Donation from Grant Elementary PTO
DATE: June 12, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Board Policy 6114 states that *“Any gift or donation to the District or to an individual school or department of money, materials, or equipment having a value of \$1,500 or greater shall be subject to Board approval.”*

Grant Elementary School Principal Kirsten Mittelstaedt has let us know that Grant Elementary PTO has a second donation of \$3,487. These funds would be used to replace their sound system including speakers, speaker stands, cables, sound mixer, and microphones.

ATTACHMENTS

None

FISCAL IMPACT

Donation

RECOMMENDATION

The administration recommends that the Board accept this second donation from Grant School PTO.



EASTMONT SCHOOL DISTRICT

Relationships, Relevance, Rigor, Results

509.884.7169 • FAX: 509.884.4210 • WWW.EASTMONT206.ORG
800 EASTMONT AVE. • EAST WENATCHEE, WA 98802

TO: Board of Directors
FROM: Becky Berg, Superintendent
SUBJECT: Donation from Greater Wenatchee Sunrise Lions Club
DATE: June 12, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Board Policy 6114 states that *“Any gift or donation to the District or to an individual school or department of money, materials, or equipment having a value of \$1,500 or greater shall be subject to Board approval.”*

Eastmont High School staff have let us know that the Greater Wenatchee Sunrise Lions Club would like to donate \$2,000 to Eastmont FFA. These funds would be used by the club to fund meetings, banquets, awards, etc.

ATTACHMENTS

None

FISCAL IMPACT

Donation

RECOMMENDATION

The administration recommends that the Board accept this donation from Greater Wenatchee Sunrise Lions Club.



EASTMONT SCHOOL DISTRICT

Relationships, Relevance, Rigor, Results

509.884.7169 • FAX: 509.884.4210 • WWW.EASTMONT206.ORG

800 EASTMONT AVE. • EAST WENATCHEE, WA 98802

TO: Board of Directors

FROM: Becky Berg, Superintendent

SUBJECT: Eastmont Career and Technical Education (CTE) District Wide Action Plan

DATE: June 12, 2023

CATEGORY

Informational

Discussion Only

Discussion & Action

Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Attached is a revised Eastmont Career and Technical Education (CTE) District Wide Action Plan for your review. This Action Plan requires Board approval.

ATTACHMENTS

CTE District Wide Plan

FISCAL IMPACT

OSPI Requirements

RECOMMENDATION

The administration recommends approval of the revised Eastmont Career and Technical Education (CTE) District Wide Action Plan.

EASTMONT SCHOOL DISTRICT #206

CTE 4-Year Planning Requirement (DISTRICT WIDE ACTION PLAN)

District Goal: The mission of the Eastmont School District is to provide a collaborative learning community, which engages all students in learning the academic and work-life skills needed to achieve their individual potential and become responsible citizens.

***Criteria indicators are referenced on the Career & Technical Education Evaluation Form.**

*Quality Criteria	2022-2023	2023-2024	2024-2025	2025-2026
Curriculum, Instruction, and Evaluation (Criteria 2)	Prepare for return to Semesters at Jr. High's and High School Program Review Area: STEM, Health Sciences	Program Review Area: Family & Consumer Science	Program Review Area: Business & Marketing	Program Review Area: Agriculture
Student Access to Program (Criteria 4)	Continuous contact with counselors and IEP Case Managers on current IEP and 504 plans. Participate in District Trainings for inclusion of Special Populations in CTE	Continuous contact with counselors and IEP Case Managers on current IEP and 504 plans. Participate in District Trainings for inclusion of Special Populations in CTE	Continuous contact with counselors and IEP Case Managers on current IEP and 504 plans. Participate in District Trainings for inclusion of Special Populations in CTE	Continuous contact with counselors and IEP Case Managers on current IEP and 504 plans. Participate in District Trainings for inclusion of Special Populations in CTE
Instructional Materials (Criteria 8)	Sterling Jr. High (7-9)- materials for new classes Skills & Technical Computer Upgrade	Materials needed for return to Semester Schedule Family & Consumer Science Computer Upgrade	Business Computer Upgrade	Sports Medicine and Work Based Learning Computer Upgrade
Advisory Committee (Criteria 11)	Integrate members into WBL activities Support/Coordinate Program Specific/General Advisory Committee Meetings	Continue to integrate members into WBL Support/Coordinate Program Specific/General Advisory Committee Meetings	Support/Coordinate Program Specific/General Advisory Committee Meetings	Support/Coordinate Program Specific/General Advisory Committee Meetings
Program of Study (Criteria 12)	Continue to update programs sequencing academic and CTE content leading to Industry Recognized Credentials, Post Secondary Degree or entry into workforce	Continue to update programs sequencing academic and CTE content leading to Industry Recognized Credentials, Post Secondary Degree or entry into workforce	Continue to update programs sequencing academic and CTE content leading to Industry Recognized Credentials, Post Secondary Degree or entry into workforce	Continue to update programs sequencing academic and CTE content leading to Industry Recognized Credentials, Post Secondary Degree or entry into workforce
Certification, Work based Learning (Criteria 13A, 13B)	All Programs working towards at least 1 Industry Certification opportunity. WBL Coordinator facilitating guest speakers, field trips, job shadows for programs	All Programs have at least 10% of their classes offering Industry Certifications. WBL Coordinator facilitating guest speakers, field trips, job shadows for programs	All Programs have at least 15% of their classes offering Industry Certifications. WBL Coordinator facilitating guest speakers, field trips, job shadows for programs	All Programs have 20% of their classes offering Industry Certifications. WBL Coordinator facilitating guest speakers, field trips, job shadows for programs
Professional Development (Criteria 16)	Support CTE staff attending WAAE / WA-ACTE Conferences. Summer staff trainings	Support CTE staff attending WAAE / WA-ACTE Conferences. Summer staff trainings	Support CTE staff attending WAAE / WA-ACTE Conferences. Summer staff trainings	Support CTE staff attending WAAE / WA-ACTE Conferences. Summer staff trainings

EASTMONT SCHOOL DISTRICT #206

CTE 4-Year Planning Requirement (DISTRICT WIDE ACTION PLAN)

District Goal: The mission of the Eastmont School District is to provide a collaborative learning community, which engages all students in learning the academic and work-life skills needed to achieve their individual potential and become responsible citizens.

***Criteria indicators are referenced on the Career & Technical Education Evaluation Form.**



General Advisory Chairperson

6/7/23
Date



CTE Director

6/7/23
Date

School Board Representative

Date

TO: Board of Directors

FROM: Caryn Metsker, Executive Director of Financial Services

SUBJECT: Monthly Student Enrollment Report

DATE: June 12, 2023

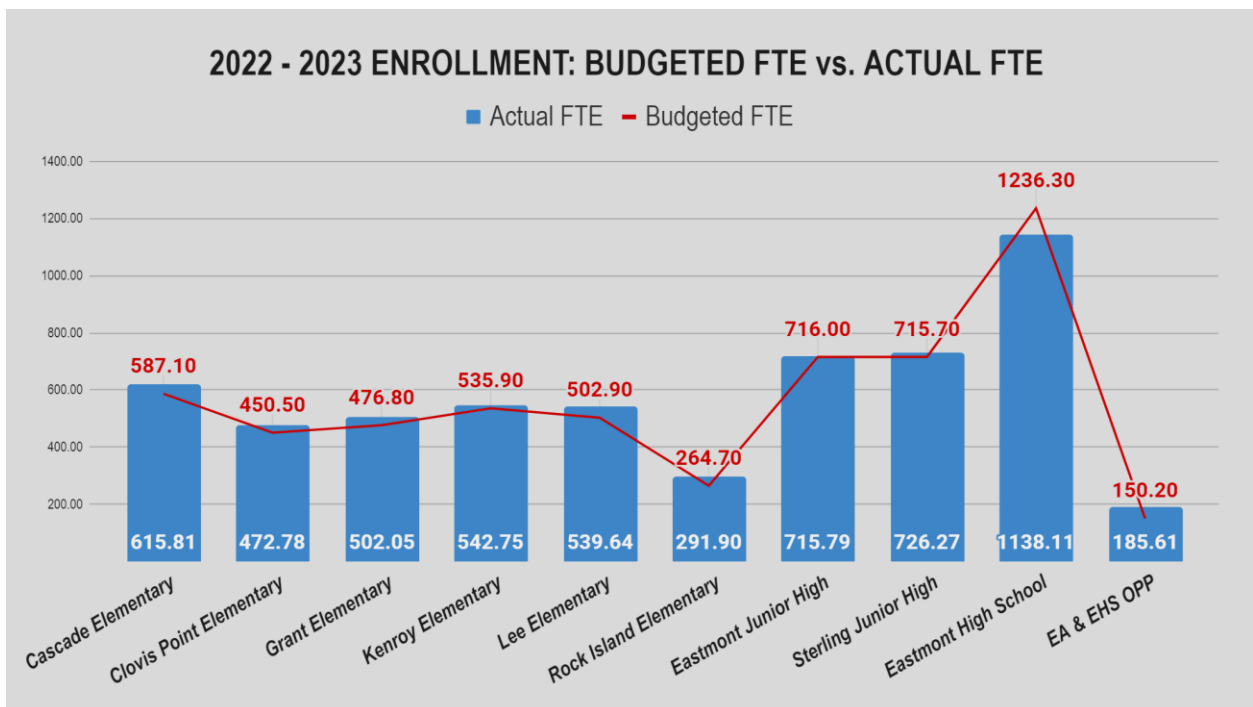
Official Count Day: Thursday, June 1, 2023.

Total student head count reported, including our Alternative Learning program, is **5,844**. This is an increase of 135 from the headcount in June 2022, which was 5,709.

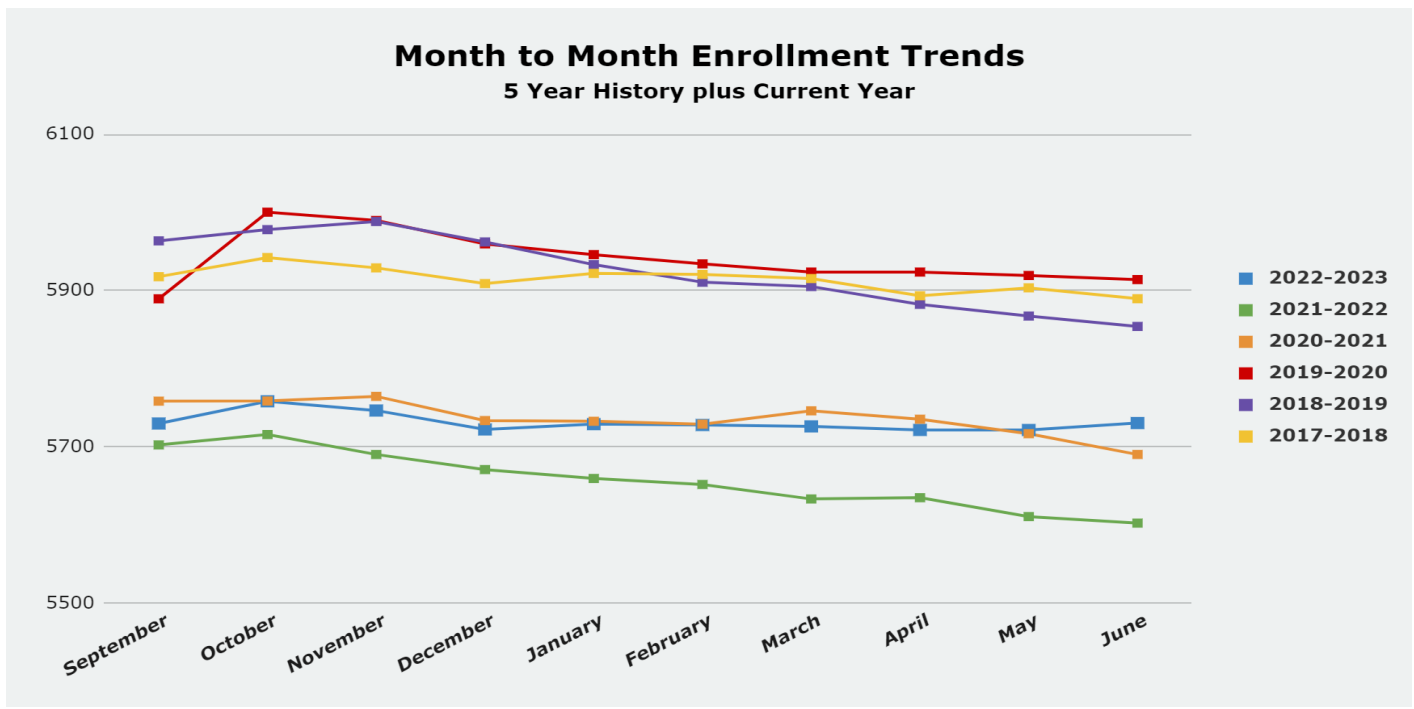
Total student Full Time Enrollment (FTE) reported is **5,730.71**. This is an increase of 94.61 FTE from the overall budgeted FTE of 5,636.10 for the 2022-2023 school year.

- K-12 Student enrollment is **59.20** more than expected
- ALE Program enrollment is **36.15** more than expected

The following chart compares budgeted to actual FTE by building:



The following chart reflects month to month FTE enrollment trends over the past five school years, plus the current 2022-2023 school year:



A comparison of other reported program enrollment as of June 2023 to 2021-2022 is below:

Program Name	2022-2023 Budget	2022-2023 Average	2021-2022 Average
<i>Running Start (Head Count)</i>	132.00	155.00	142.00
<i>Special Education (Age K-21 Head Count)</i>	720.00	784.00	658.00
<i>Transitional Bilingual (Head Count)</i>	1,100.00	1,146.00	1,031.00
<i>Exited Transitional Bilingual (Head Count)</i>	110.00	122.00	257.00
<i>Career/Technical Education-Gr 7-8 (FTE)</i>	126.00	125.45	132.53
<i>Career/Technical Education-Gr 9-12 (FTE)</i>	328.00	351.38	332.41

**Eastmont School District
2022 - 2023 K-12 Monthly Enrollment**

Grade Level	Budget AAFTE	September	October	November	December	January	February	March	April	May	June	Annual Average	AAFTE Budget to Actual Variance	Prior Year AAFTE	AAFTE Variance from Prior Year	AAFTE Gain/(Loss) on Grade Roll-Up
TK	0.00	51.00	51.00	51.00	51.00	51.00	51.00	51.00	51.00	51.00	51.00	51.00	51.00	0.00	51.00	
K	395.00	383.24	390.24	389.67	389.08	389.08	390.99	391.49	393.49	394.77	397.77	390.98	(4.02)	375.13	15.85	
1	371.80	396.00	396.18	398.36	396.36	395.36	400.36	401.51	403.51	404.60	403.60	399.58	27.78	362.51	37.07	24.45
2	363.20	392.09	394.09	392.00	389.00	388.14	389.14	391.14	393.14	391.14	393.14	391.30	28.10	428.27	(36.97)	28.79
3	425.50	437.00	437.00	441.00	440.00	440.00	444.00	448.00	451.00	452.00	453.00	444.30	18.80	399.60	44.70	16.03
4	401.80	402.00	409.00	409.00	407.00	409.00	413.00	412.00	415.00	413.00	414.00	410.30	8.50	395.53	14.77	10.70
5	397.10	409.09	409.61	409.52	409.00	408.00	409.00	410.00	413.00	417.00	417.00	411.12	14.02	466.42	(55.30)	15.59
6	463.50	468.61	470.61	469.00	467.00	467.00	467.00	469.18	467.00	469.00	469.00	468.34	4.84	438.40	29.94	1.92
7	440.80	451.45	455.50	457.50	457.79	456.91	458.28	458.28	454.14	456.05	457.05	456.30	15.49	457.99	(1.70)	17.90
8	458.90	458.54	458.08	451.75	452.21	455.09	456.03	451.71	451.02	454.51	454.13	454.31	(4.59)	531.67	(77.36)	(3.68)
9	532.00	542.54	542.15	537.02	529.02	528.86	521.01	518.11	521.34	522.90	521.61	528.46	(3.54)	459.46	69.00	(3.21)
10	460.80	459.94	458.49	455.49	455.68	455.77	451.30	450.13	454.24	450.58	445.67	453.73	(7.07)	489.70	(35.97)	(5.73)
11	456.70	383.52	383.33	380.14	380.72	378.82	369.19	371.33	370.24	368.79	368.73	375.48	(81.22)	334.76	40.72	(114.22)
12	318.80	320.62	319.46	317.90	311.89	311.69	309.41	309.11	303.00	298.91	297.05	309.90	(8.90)	300.66	9.24	(24.86)
Total K-12 in Building FTE	5,485.90	5,555.64	5,574.74	5,559.35	5,535.75	5,534.72	5,529.71	5,532.99	5,541.12	5,544.25	5,542.75	5,545.10	59.20	5,440.10	105.00	(36.32)
<i>Eastmont Academy</i>	56.70	41.01	43.01	42.64	46.00	46.00	45.08	47.06	43.48	46.48	46.86	44.76	(11.94)	65.58	(20.82)	
<i>EHS Opportunities</i>	93.50	133.48	140.78	144.73	140.75	148.57	153.42	146.35	137.27	131.07	132.07	140.85	47.35	151.80	(10.95)	
Total FTE Enrollment	5,636.10	5,730.13	5,758.53	5,746.72	5,722.50	5,729.29	5,728.21	5,726.40	5,721.87	5,721.80	5,721.68	5,730.71	94.61	5,657.48	73.23	

FTE Change from September to Current Month (8.45)
Net Change from Previous Month (0.12)



EASTMONT SCHOOL DISTRICT

Relationships, Relevance, Rigor, Results

509.884.7169 • FAX: 509.884.4210 • WWW.EASTMONT206.ORG
800 EASTMONT AVE. • EAST WENATCHEE, WA 98802

TO: Board of Directors
FROM: Becky Berg, Superintendent
SUBJECT: Field Trip Request – EHS Girls Basketball
DATE: June 12, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

As you know, field trips which take students overnight and/or out-of-state, must have Board approval.

EHS Girls Basketball Coach Joel Barnes is seeking the Board's permission to take 12 student athletes to participate in the Summer Slam Tournament overnight in Liberty Lake, WA. The tournament takes place July 7-9, 2023. There will be two chaperones in attendance. There is no cost to the students to attend. All expenses are covered by athletics and ASB funds. A copy of the request is enclosed.

ATTACHMENTS

Field Trip Request

FISCAL IMPACT

ASB and Athletics

RECOMMENDATION

The administration recommends approval of this overnight field trip request for EHS Girls Basketball.

REQUEST FOR SCHOOL BOARD APPROVAL FOR OUT-OF-STATE AND/OR OVERNIGHT FIELD TRIP

Please complete this form at least four weeks in advance of trip and no less than three weeks prior to School Board meeting. All necessary arrangements must be approved by principal or designee.

Person in Charge of Trip: Joel Barnes Today's Date: 6-9-23

School EHS Group/Class: Varsity Basketball Grade(s): 9-12

Number of Students: 12 No. of Chaperones: Staff 2 Parents _____ Volunteers _____

(All volunteers must have a WA State Patrol check and completed Criminal History Disclosure form on file prior to any unsupervised contact with students.)

Purpose of Trip: Summer Slam Tournament

Destination: Hub Sport Center

Address: 19619 E. Cataldo, Liberty Lake, WA. 99016

Date of Trip: Departure July 7, 2023 Return July 9, 2023

Time of Trip: Departure 7:00 AM Return 9:00 PM

Will any staff member:

Yes No Receive any form of pay or remuneration for any trip-related expenses? If "Yes" please describe in detail who will receive pay or remuneration and its source.

Yes No Miss days of work? If "Yes" provide information about the number of days and the plan for accounting for them.

Estimated Cost Breakdown:

Registration/Fee	\$ <u>400</u>
Substitutes	\$ <u>0</u>
Transportation	\$ <u>800</u>
Lodging	\$ <u>2,000</u>
Meals	\$ <u>0</u>
Miscellaneous	\$ <u>0</u>
Total Trip Cost	\$ <u>3,200</u>

Funding Source/Budget Code:

<u>ASB 2050</u>
<u>Summer</u>
<u>0100 28 5060 4060 4131 0000 0001</u>
<u>2050</u>
<u>@ Student cost</u>

Total Cost to District: \$ 3,200

Signature of Accountable Administrator

Date

ASB Funded: Yes No ASB Signature/Approval (if applicable)

Date

Total Cost Student Pays to Attend: \$ 0 Describe monetary assistance in place for students and families in need: (specific description of how this assistance is communicated, accessed and funded)

Please attach to this form:

1) Itinerary, 2) Event Information, 3) Completed Checklist from Page 1.

(Itinerary should include: departure time and place; major events and/or planned stops; mode of transportation; accommodations; return time and place).

Signature/Approval Building Administrator:

Date:

FIELD TRIP – STUDENT PERMISSION TO PARTICIPATE/ASSUMPTION OF RISK FORM

Informed Consent Form – District Curricular/Co-curricular/Interscholastic Activities

Please return this form to school before _____ and keep any attachments for your information.
Date

The GIRLS Varsity Basketball is going on a field trip to Summer Slam/Spokane
School/Grade Level/Club/Sport Name/Location/City (Liberty Lake)

The purpose of this trip: Summer League Tournament Staff in charge: Joel Barnes

We will leave from the school on Date: July 7, 2023 Time: 7:00 (X)AM ()PM

We will return to the school on Date: July 9, 2023 Time: 7:00 ()AM (X)PM
[] Itinerary attached [] List of items needed attached

Type of Transportation: District Vehicle [] District Bus [] Parent Transportation

Being fully aware of the risks, I hereby give my consent for _____
to attend this field trip and participate in this activity. Student Name

As a parent/guardian of a student requesting to voluntarily participate in this field trip, I hereby acknowledge that I have read, understood, and agreed to the following:

- I acknowledge that this activity entails known and unanticipated risks which could result in physical or emotional injury, paralysis or death, as well as damage to property, or to third parties. I understand that such risks simply cannot be eliminated without jeopardizing the essential qualities of the activity.
- I certify that my child has no medical or physical conditions which could interfere with his/her safety in this activity.
- I authorize qualified emergency medical professionals to examine and in the event of injury or serious illness, administer emergency care to the above named student. I understand every effort will be made to contact me to explain the nature of the problem prior to any involved treatment.
- In the event it becomes necessary for the school district staff-in-charge to obtain emergency care for my student, neither they nor the district assumes financial liability for expenses incurred because of any accident, injury, illness, and/or unforeseen circumstances.

Student's Medical Conditions, Medication Information, or Allergies that District staff should be made aware of:

Name of Preferred Doctor: _____ Doctor Phone: _____

Student's Home Address: _____ Student's Birthdate: _____

In an emergency, Best Phone Number to reach parent/guardian during field trip: _____

In case parent cannot be reached, Contact Name/Relationship: _____ Phone: _____

I give permission for my student to attend field trip. I do not want my student to attend this field trip.

PRINTED NAME of Parent/Guardian SIGNATURE of Parent/Guardian DATE

Eastmont School District No. 206
FIELD TRIP/BUS REQUEST FORM

CONTACT NAME: Joel Barnes

CONTACT PHONE: [REDACTED]

This request for a district bus or a district vehicle must be turned in to Activities/ASB (Mrs. Waters- Mrs. Wirth) office at least 2 weeks prior to departure.

- * Field trips that take students overnight and/or out-of-state must have Board approval.
- * Parent permission forms are required prior to the field trip.
- * Any special request for buses, please fill out an itinerary and attach to request.

Athletic Vehicles

****ROUTE TO THE ACTIVITIES/ASB OFFICE FIRST!****

<input type="checkbox"/> District Bus	<input type="checkbox"/> Chair Lift Bus	<input checked="" type="checkbox"/> District Van	CTE
Qty	Qty	2 Qty	

TRIP NAME: Summer Slam Tournament GROUP/CLASS: Girls Varsity Basketball

TRIP DATE: July 7, 2023 to July 9, 2023 REASON FOR TRIP: Summer League Tournament

ORIGIN: FHS
July 7, 2023 / 7:00 AM
(Departure Date/Time)

July 9, 2023 / 7:00 PM
(Return Date/Time)

DESTINATION: HUB Sports Center
July 7, 2023 / 10:00 AM
(Arrival Date/Time)

July 9, 2023 / 4:00 PM
(Departure Date/Time)

Destination city: Spokane Valley (Liberty Lake)
School/Location: HUB Sports Center
Address: 19619 E. Cataldo Ave
Liberty Lake, WA. 99016

TEACHER(S) & CHAPERONE(S):
Joel Barnes
Makenna Talley
Jeremy Lebow

Number of Adults: 3
Number of Students: 12
Special Accommodations: _____

Supervisor: Joel Barnes

Submitted by: Joel Barnes

Estimated cost of trip: 800

Account Name: Athletics General

Account coding: 0100 28 5960 4660 4131 0000 0000 1

Principal approval: *[Signature]* 5/26/23
Revised 2/3/17

Event Variations



Summer Slam Basketball 2023

Available AGES Any JUL 7 FRI - JUL 16 SUN AM 10:00 - PM 08:00

A Fantastic Summer Basketball Tournament for high school affiliated teams. Multiple games against great competition.

Please choose from the variations below to see the items details, price, and to add it to your shopping cart.

	Name	Price	
View	1g. Summer Slam (July 7-9, Girls)	\$400.00	Add to Cart
View	1b. Summer Slam (July 7-9, Boys)	\$400.00	Add to Cart
View	2b. Summer Slam (July 14-16, Boys)	\$400.00	Add to Cart
View	2g. Summer Slam (July 14-16, Girls)	\$400.00	Add to Cart

[Description](#)

[Map](#)

The HUB Sports Center will host a series of summer basketball tournaments for high school teams (**teams must be affiliated with a high school and all players must be from the same high school**). Teams will play a minimum of 5 games over the three day tournament.

The initial 2-4 games will be in a round robin format to determine seeding for the bracketed tournament. **Certified officials will referee all the games.**

Tournament bracket champions will receive additional swag.

\$400/team. \$25 discount for each additional team.

If adding additional teams, simply add your first team to the cart and then complete the checkout process where you will be asked for the information regarding these additional teams. Cart total will automatically update with each additional team added during checkout.

Summer Slam 2023 options:

- July 7-9 - Boys and Girls teams. Varsity, JV/Frosh
- July 14-16 - Boys and Girls teams. Varsity, JV/Frosh

Registration deadlines:

1st weekend: June 23, 2022

2nd weekend: June 30, 2022

Each game will consist of two 20-minute running time periods. The clock will be stopped only for time-outs and injuries throughout the game. EXCEPTION: During the final one (1) minute of the halves, the clock will be stopped for all rules mandated stopped clock situations (including free throws and time-outs) if the score is within 20 points.

CLICK HERE for local hotel accommodations.

Refund policy: Cancellations made prior to **a month in advance of tournament start date**, will receive a 75% refund of the tournament entry fee. No refunds will be given for team cancellations made after **a month before tournament start date**. **This refund policy will be enforced in order to ensure the continued integrity of our tournaments.** Full Refunds will be given if tournament is cancelled.



[EXTERNAL]

2 messages

Heather Sparling <heathergegy@gmail.com>
To: barnesj@eastmont206.org

Fri, May 19, 2023 at 11:31 AM

Here are the screenshots of the room rates you were looking for. I hope this helps you.

3 Rooms 4 people in each room:

RATE PLAN

LVO - BEST AVAILABLE RATE

Taxes and Fees Rolled up

Jun 07, 2023

GUEST ROOM	\$209.00
RM-STATE TAX	\$18.18
RM-HOTEL TAX	\$6.90
RM-TPA TAX	\$4.00

Jun 08, 2023

GUEST ROOM	\$189.00
RM-STATE TAX	\$16.44
RM-HOTEL TAX	\$6.24
RM-TPA TAX	\$4.00

Total For Stay	\$453.76
----------------	----------

Totals listed here are estimated based on current taxes and exchange rates.

1 room 1 person:

RATE PLAN

LVO - BEST AVAILABLE RATE

Taxes and Fees Rolled up

Jun 07, 2023

GUEST ROOM	\$189.00
RM-STATE TAX	\$16.44
RM-HOTEL TAX	\$6.24
RM-TPA TAX	\$4.00

Jun 08, 2023

GUEST ROOM	\$169.00
RM-STATE TAX	\$14.70
RM-HOTEL TAX	\$5.58
RM-TPA TAX	\$4.00

Total For Stay	\$408.96
-----------------------	-----------------

Totals listed here are estimated based on current taxes and exchange rates.

1 room 2 people:

RATE PLAN

LVO - BEST AVAILABLE RATE

Taxes and Fees Rolled up

Jun 07, 2023

GUEST ROOM	\$189.00
RM-STATE TAX	\$16.44
RM-HOTEL TAX	\$6.24
RM-TPA TAX	\$4.00

Jun 08, 2023

GUEST ROOM	\$169.00
RM-STATE TAX	\$14.70
RM-HOTEL TAX	\$5.58
RM-TPA TAX	\$4.00

Total For Stay \$408.96

Totals listed here are estimated based on current taxes and exchange rates.

--
Heather Sparling 
Front Office Manager
Hampton Inn & Suites Spokane Valley
16418 E Indiana Ave
Spokane Valley, WA 99216
509-928-6900

Joel Barnes <barnesj@eastmont206.org>
To: Heather Sparling <heathergegy@gmail.com>

Fri, May 19, 2023 at 11:32 AM

Thank you so much!
[Quoted text hidden]

--
Joel Barnes
8th Grade ELA
Sterling Junior High

Summer Slam Itinerary
Spokane Washington
July 7-9th, 2023

July 7th

- 7:00 AM
 - Leave Eastmont High School in District Vans.
- 10:00 AM
 - Arrive at the HUB Sports Center
- Games
 - Games are played from 10:00 AM-9:00 PM
 - We will play 2 Games (Round Robin).
- Dinner in Spokane Valley and then back to the hotels.
 - We will use this weekend to help build on team bonding and strategies of leadership.

July 8th

- 8:30 AM
 - Eat breakfast provided by the Hotel.
- 9:30 AM
 - Drive to the HUB Sports Center
- Games
 - Games are played from 10:00 AM-9:00 PM
 - We will play 2 Games (Round Robin).
- Dinner in Spokane Valley and then back to the hotels.
 - We will use this weekend to help build on team bonding and strategies of leadership. Play different games that create a team!

July 9th

- 8:30 AM
 - Eat breakfast provided by the Hotel.
- 9:30 AM
 - Drive to the HUB Sports Center
- Games
 - Games are played from 10:00 AM-5:00 PM
 - We will play one game and then go into the bracket from there.
- 5:00 PM
 - Stop for food in the Spokane Valley and drive home. Be home by 9:00 PM. We could possibly be home sooner, depending on how we do in bracket play.

TO: Board of Directors

FROM: Becky Berg

SUBJECT: Immediate Facilities Needs

DATE: June 12, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

After a careful assessment and prioritization of our needs, along with our available funding sources, we plan to complete the following projects, using a variety of funding sources as stated. The detailed list is attached.

BOND

If the Board should decide to run a Bond Issue again, perhaps in February of 2024, it likely would be for the three facilities in most need: Cascade, Lee and Kenroy. Rock Island would also be in need of a roof replacement and an HVAC control upgrade. The bond could also be used for remaining security vestibules and/or measures.

MAINTENANCE

Our traditional maintenance budget will be enhanced to cover more routine costs such as carpeting, paint and concrete sealant as needed.

ESSR

We have researched and been given written approval of using some of the one time ESSR recovery funds for technology upgrades that will help us with future contact tracing and emergency contacts. The \$2.4 million required is an appropriate use of these funds.

CAPITAL PROJECTS FUND

As far as athletics, we are using athletic capital funds leftover from COVID closures to resurface the track. Our lights are beyond end of life, and should be replaced at the same time that the track will be resurfaced. The EJHS gym floor is nearly unusable,

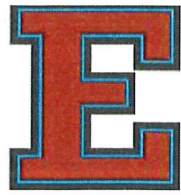
with a sizable buckle in it. In replacing the floor, we first need to figure out where the water that damaged the floor is coming from. Our current estimates of replacement and moisture mitigation is \$337K. Also included are two short-term repair projects for tennis courts.

These athletic improvements total \$1,024,435 and can come from one of two places in the budget. First, the Board could temporarily suspend [Board Policy No. 6022 Minimum Fund Balance](#) requiring a 1% reserve in our Capital Project Fund. Another option would be to move \$1m from our General Fund reserves to our Capital Project Fund. We will likely end the year with just under 12% unassigned minimum fund balance, so a transfer to Capital Projects would leave an 11% unassigned minimum fund balance remaining, which is compliant with Policy 6022.

RECOMMENDATION

The administration recommends acceptance of this facilities and funding plan, with work to commence immediately.

Maintenance Projects		Technology/Security Projects		Athletic Facility Repair Projects		
(estimates include tax)		(estimates include tax)		(estimates include tax)		
Replace Clovis Elementary carpet	150,000	Intercom systems (6 Schools)	1,560,000	Replace failing lights/poles EHS Stadium	552,075	
Paint exterior Transportation/Maintenance facility	40,000	Radios/Phones 1st Year additional costs	21,500	Replace EJHS gym floor	255,000	
Apply concrete sealant to preserve stadium	20,000	Failing security camera replacements	103,000	Mitigate moisture in EJHS gym sub floor	82,000	
Add carpet SJHS band/choir rooms	10,000	Replace bus camera system	675,000	Repair EJHS tennis courts	85,360	
Replace Transportation/Maintenance office carpet	10,000			Repair (short term) EHS tennis courts	50,000	
TOTAL	230,000	TOTAL	2,359,500	TOTAL	1,024,435	GRAND TOTAL
						3,613,935
EXCLUDES		EXCLUDES		EXCLUDES		
Rock Island roof replacement - Bond	500,000	Additional End of life cameras (COPS grant?)	400,000	Resurface EHS Track - <i>Athletic Capital Facility Funds</i>	485,000	
Rock Island HVAC control upgrade - Bond	200,000	Teacher lapels for AE system (1k per classroom) (round 1)	400,000	Reconstruction EHS Tennis Courts	1,200,000	
Kenroy gym roof - Bond	500,000	Intercoms for 3 remaining sites depending on bond	450,000	New Softball Fields on EHS campus	1,300,000	
Lee HVAC replacement - Bond	TBD	Student badge in/out of buildings and busses	TBD	Replace Visiting Bleachers at EHS soccer/football/track	500,000	
Security vestibules/entryways - Bond	TBD					
Cascade gym floor replaced - Bond	250,000					



Eastmont School District

Emergency Response and Crisis Management Plan

[00](#) Entire plan as multiple Google Doc files

[01](#) Introductions, Emergency Numbers, and About

[01.01](#) Introduction

[01.02](#) Emergency Communications

[01.02.01](#) Emergency Telephone Numbers

[01.03](#) About Emergency Management Systems

[02](#) Prevention and Mitigation

[02.01](#) Overview

[02.02](#) Drills and Exercises

[02.03](#) Drills Safety Meetings and Building Inspections

[02.04](#) Developing an Evacuation Plan for Individuals with Disabilities

[02.04B](#) Evacuation Plan for Individuals with Disabilities (sample)

[02.04C](#) Student Acknowledgement of Emergency Evacuation Plan

[02.05](#) Glossary

[03](#) Response

[03.01](#) Overview

[03.02](#) Standard Response Protocol

[03.03](#) Hold

[03.04](#) Secure

[03.05](#) Shelter

[03.05.1](#) Shelter - Drop Cover and Hold on

[03.06](#) Lockdown

[03.07](#) Evacuate

[03.08](#) During Emergencies_Communicating with the Media

[03.09](#) Bomb Threat

[03.10](#) Cancellation of School

[03.11](#) Reunification (Adoption of SRM is under consideration 5/23)

04 Response Teams

- [04.01](#) Operations Team “Doers”
- [04.02](#) Planning & Intelligence “Thinkers”
- [04.03](#) Administration & Finance “Payers”
- [04.04](#) Logistics “Getters”
- [04.05](#) Non-ICS Staff Roles ***

05 Incident Command, Job Descriptions, and Checklists

Command:

- [05.02](#) Incident Commander
- [05.03](#) Liaison
- [05.04](#) Public Information Officer (PIO)
- [05.05](#) Safety Officer

Operations:

- [05.101](#) Operations Section Chief
- [05.102](#) Assembly Shelter Team
- [05.103](#) First Aid Team
- [05.104](#) Maintenance, Fire, Site Security Team
- [05.105](#) Search Accountability Team
- [05.106](#) Reunification Team

Logistics:

- [05.201](#) Logistics Section Chief
- [05.202](#) Communications Team
- [05.203](#) Transportation Team

Planning & Intelligence

- [05.301](#) Scribe
- [05.302](#) PI Section Chief
- [05.303](#) Documentation Team

Administration & Finance

- [05.401](#) AF Section Chief
- [05.402](#) Record Keeping Team

06 Emergency Actions

- [06.01](#) Action_Hold
- [06.02](#) Action_Secure
- [06.03](#) Action_Lockdown
- [06.04](#) Action_Evacuate
- [06.05](#) Action_Shelter
- [06.06](#) Action_Shelter-Drop, Cover, and Hold

[06.07](#) Action_Cancellation of School

[06.08](#) Action_Recovery

[07](#) Types of Emergencies

[07.01](#) Assault

[07.02](#) Bomb Threat

[07.03](#) Child Abuse and Sexual Assault

[07.04](#) Earthquake

[07.05](#) Fire or Explosion

[07.06](#) General Searches

[07.07](#) Gun or Weapon on Campus

[07.08](#) Hazardous Materials Spill

[07.09](#) Missing or Lost Child

[07.10](#) School Bus Accident or Field Trip Emergency

[07.11](#) Severe Weather and School Closure

[07.12](#) Shooting or Stabbing

[07.13](#) Student Abduction

[07.14](#) Suicide Threat or Attempt

[07.15](#) Threat Assessment

[08](#) Appendix

[08.02](#) SRP Documents

[08.03](#) Crisis Recovery Team

[08.04](#) SRP K12 2021 Operational Guidance

[08.05](#) SRP PK-2 Curriculum Workbook

[08.06](#) SRP Training Videos (Pending 5/23)

[08.07](#) Bomb Threat Checklist

[08.09](#) Supplemental Forms

[10](#) Maps, Floor Plans, Evacuation Routes

[10.01](#) Cascade

[10.02](#) Clovis Pt

[10.03](#) District Office

[10.04](#) Eastmont High

[10.05](#) Eastmont Jr High

[10.06](#) Grant

[10.07](#) Kenroy

[10.08](#) Lee

[10.09](#) Maintenance

[10.10](#) Rock Island

[10.11](#) Sterling Jr High

[10.12](#) Technology