

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
Monday, August 21, 2023
5:30 p.m. Regular Meeting
Eastmont Administration Office

The Eastmont School District is governed by a board of five directors. The Eastmont Board of Directors sets the direction of the District by establishing goals, objectives, and policies to guide the superintendent who supervises all programs and staff. The Board of Directors is responsible for ensuring that the Eastmont School District is adequately financed to meet those goals, objectives, and policies; for monitoring the progress of the District; and for evaluating the performance of the superintendent. Each board member has a fiduciary role to the District and, as such is responsible for using his or her best judgment in conducting the affairs of the District.

The Board generally meets at 5:30 p.m. on the second and fourth Monday of each month at either a school site or the Administration Office Board Room at 800 Eastmont Avenue, East Wenatchee. On holidays, or when a conflict occurs, a meeting may be held at an alternate time and/or date with proper notification given to the media.

The complete 2023-24 Board Meeting Schedule is available at www.eastmont206.org under the About Us/School Board tab.

NOTICE is hereby given that the Eastmont School District No. 206 Board of Directors, Douglas County, Washington will hold a regular meeting on Monday, August 21, 2023 beginning at 5:30 p.m. at Eastmont Administration Office Board Room, 800 Eastmont Avenue, East Wenatchee for the purpose of considering and acting upon the following agenda items:

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

II. APPROVE AGENDA/MODIFICATIONS

III. PUBLIC COMMENT

Comments critical of personnel, students, or volunteers will not be allowed given privacy concerns. Instead, they will be referred to the Superintendent for further inquiry and possible action. Comments are limited to 3 minutes per person and 10 minutes per topic. The Board asks those offering comment to recognize that as a K-12 public school system, we are modeling civil discourse and the democratic process for the youth in our community.

Written comments may be sent by regular mail to Eastmont School District or emailed to schoolboard@eastmont206.org

IV. STAFF RECOGNITION

A. Sarah Burnell – NC ESD Teacher of the Year — Dr. Michelle Price, Superintendent

V. BOARD & SUPERINTENDENT INFORMATION

- A. Board News
- B. Superintendent News

VI. CONSENT AGENDA

(All items on the Consent Agenda have been distributed to all board members for study and are considered routine. ALL items appearing in this section are adopted by one single motion, unless a member of the board or the superintendent requests that an item be removed and voted on separately.)

- A. Approval of the minutes from the regular meeting held on July 17, 2023.
- B. Approval of the payment of the bills and/or payroll dated August 21, 2023.
- C. Approval of the Personnel Action Items dated August 21, 2023.
- D. Approval of Renewal Agreement No. Four with Sodexo America, LLC for food services for 2023-24 and the Interlocal Agreement for Eastmont School District, Palisades School District, and Sodexo America, LLC for 2023-24.
- E. Approval of the 2023-2024 Local Fee Schedule.
- F. Approval of the following policies for a Second Reading/Adoption:

<i>Section</i>	<i>Number</i>	<i>Title</i>
1000 Board of Directors	Policy No. 1400	Meetings, Public Notice, Quorum, Meeting Conduct, Order of Business, and Public Comment
1000 Board of Directors	Policy No. 1410	Executive or Closed Sessions
1000 Board of Directors	Policy No. 1420	Proposed Agenda and Consent Agenda
1000 Board of Directors	Policy No. 1610	Conflicts of Interest
1000 Board of Directors	Policy No. 1822	Training and Professional Development for Board Members
6000 Management Support	Policy No. 6220	Bid Requirements

- G. Review of the Monthly Budget Status Update.

VII. REPORTS

- A. Wenatchee FC Youth Field Proposal — Mike Osborn, Wenatchee FC
- B. Procedure No. 3245-P Students & Telecommunication Devices Report — Matt Charlton, Asst. Superintendent Secondary Ed.
- C. Standard Response Protocol (SRP) Report — Matt Charlton, Asst. Superintendent Secondary Ed.
- D. Bond Information Update — Becky Berg, Superintendent

VIII. DISCUSSION & POSSIBLE ACTION ITEM

- A. Eastmont School District Improvement of Student Learning Goals for 2023-24 — Becky Berg, Superintendent

IX. FUTURE AGENDA ITEMS

X. ADJOURNMENT

FUTURE TOPICS – Previously identified by the Board for further review.

- 1) Spanish at elementary schools.
- 2) Student Liaisons to the School Board.
- 3) Bond information.

UPCOMING BOARD MEETINGS

- | | |
|---------------------|--|
| September 11 | Regular Meeting at Eastmont Administration Office at 5:30 p.m. |
| September 25 | Regular Meeting at Eastmont Administration Office at 5:30 p.m. |
| October 9 | Regular Meeting at Eastmont Administration Office at 5:30 p.m. |

BOARD OF DIRECTORS
REGULAR MEETING MINUTES
July 17, 2023

CALL TO ORDER & PLEDGE OF ALLEGIANCE

On Monday, July 17, 2023, the regular meeting of the Eastmont School District Board of Directors was called to order by Board President Cindy Wright at 5:30 p.m. in the Eastmont Administration Office, 800 Eastmont Avenue, East Wenatchee.

ATTENDANCE

Present:

Cindy Wright, Board President
Meaghan Vibbert, Board Vice President
Jason Heinz, Board Director
Steve Piccirillo, Board Director
Whitney Smith, Board Director
Becky Berg, Board Secretary/Superintendent
Brandy Fields, Superintendent's Secretary

Also Present:

District staff and one media personnel

APPROVE AGENDA/MODIFICATIONS

Superintendent Becky Berg reported there was a technology request for surplus added to the Consent Agenda this afternoon.

MOVED by Director Heinz and SECONDED by Director Piccirillo to approve the revised Agenda for July 17, 2023. The motion CARRIED unanimously.

PUBLIC COMMENT

Instructions for public comment were provided on the Agenda. Public Comments could be made to the Board in three ways: 1) In-person by signing up; 2) By writing and sending regular mail to the Administration Office; and 3) By email: schoolboard@eastmont206.org. There was no public comment.

BOARD & SUPERINTENDENT INFORMATION

A. Board News.

None at this time.

B. Superintendent News.

1. Staff Recognition – Transportation Department

Superintendent Berg presented the Eastmont Transportation Department with a Certificate of Appreciation for their recent outstanding Washington State Patrol annual inspection for the last two years. Transportation Director Maddie Sones, along with Mechanics Kyle Dennis and Miguel Gonzalez were present.

CONSENT AGENDA

A. Approval of minutes. The Board of Directors approved the minutes from the regular meeting held on June 12, 2023.

B. Payment of bills and/or payroll. The Board of Directors approved the following checks, direct deposits, or wire transfers listed on check summaries dated July 17, 2023:

Warrant Numbers	Total Dollar Amount
7132411-7132649	\$855,575.56
7132650-7132651	\$5,108.01
7132652-7132654	\$4,602.82
7132655-7132659	\$2,799.09
7132655-7132659	\$2,779.09
7132660-7132672	\$58,665.28
7132673-7132694 & 900145601-900146534	\$7,317,290.90
7132695-7132716	\$1,160,939.07
7132717-7132718	\$15.32
7132719-7132719	\$2,010.29
7132720-7132905	\$1,411,590.83
7132906-7132911	\$10,642.55
7132912-7132912	\$2,268.97
202200095-202200096	\$2,779.84

C. Approval of personnel action. The Board of Directors approved the Personnel Action Items dated July 17, 2023.

D. Approval of donation. The Board of Directors approved the donation from Wenatchee Valley Medical Corporation.

E. Approval of donation. The Board of Directors approved the donation from the Wildcat Booster Club.

F. Approval of summer program. The Board of Directors approved an additional athletic program application.

G. Approval of resolution. The Board of Directors approved Resolution No. 2023-05 Resolution for Final Acceptance of Construction Completion for the Cascade Elementary School Addition.

H. Approval of resolution. The Board of Directors approved Resolution No. 2023-06 Resolution for Final Acceptance of Construction Completion for the Grant Elementary School Addition.

- I. Approval of resolution. The Board of Directors approved Resolution No. 2023-07 Resolution for Final Acceptance of Construction Completion for the Kenroy Elementary School Addition.
- J. Approval of resolution. The Board of Directors approved Resolution No. 2023-08 Resolution for Final Acceptance of Construction Completion for the Lee Elementary School Addition.
- K. Approval of resolution. The Board of Directors approved Resolution No. 2023-09 Resolution for Final Acceptance of Construction Completion for the Rock Island Elementary School Addition.
- L. Approval of resolution. The Board of Directors approved Resolution No. 2023-11 Resolution for a Capital Project Fund Budget Extension for Fiscal Year 2022-2023.
- M. Review of budget information. The Board of Directors reviewed the 2023-2024 Budget Summary and the 2023-24 Four Year Budget Plan (F195F).
- N. Approval of resolution. The Board of Directors approved Resolution No. 2023-12 Resolution Adopting the Budget for Fiscal Year 2023-2024.
- O. Review of policies. The Board of reviewed the following policies for a First Reading:

<i>Section</i>	<i>Number</i>	<i>Title</i>
1000 Board of Directors	Policy No. 1400	Meetings, Public Notice, Quorum, Meeting Conduct, Order of Business, and Public Comment
1000 Board of Directors	Policy No. 1410	Executive or Closed Sessions
1000 Board of Directors	Policy No. 1420	Proposed Agenda and Consent Agenda
1000 Board of Directors	Policy No. 1610	Conflicts of Interest
1000 Board of Directors	Policy No. 1822	Training and Professional Development for Board Members
6000 Management Support	Policy No. 6220	Bid Requirements

- P. Review of budget status report. The Board of Directors reviewed the Monthly Budget Status Report.
- Q. Approval of surplus. The Board of Directors approved the list of technology equipment for surplus.

MOVED by Director Piccirillo and SECONDED by Director Heinz to approve Consent Agenda Items #A-Q. The motion CARRIED unanimously.

BOARD SELF-ASSESSMENT

A. Conducting the Board's Annual Self-Assessment.

The Board conducted their annual self-assessment by:

- 1) Reviewing and discussing the summary document for Procedure 1620-P Board Operating Protocol Self-Assessment Survey;
- 2) Reviewing Board Procedure 1820-P Board Self-Assessment;
- 3) Discussing the Agenda format, Meeting locations/site visits, and meeting set-up.

B. WSSDA Annual Conference Attendance.

The Board discussed attending the WSSDA Annual Conference in Bellevue, WA on November 17-18, 2023.

EXECUTIVE SESSION

At 5:51 p.m. President Wright announced the Board would hold an Executive Session for the purpose of reviewing the performance of an employee for 10 minutes. She announced that no action would be taken during the Executive Session and that it would start at 5:53 p.m. and conclude at 6:03 p.m.

MOVED by Director Piccirillo and SECONDED by Director Heinz to enter into an Executive Session for 10 minutes. The motion CARRIED unanimously.

MOVED by Director Smith and SECONDED by Director Vibbert to extend the Executive Session for 5 minutes and conclude at 6:08 p.m. The motion CARRIED unanimously.

MOVED by Director Smith and SECONDED by Director Vibbert to extend the Executive Session for 10 minutes and conclude at 6:18 p.m. The motion CARRIED unanimously.

MOVED by Director Heinz and SECONDED by Director Vibbert to extend the Executive Session for 10 minutes and conclude at 6:28 p.m.. The motion CARRIED unanimously.

President Wright announced the executive session ended at 6:28 p.m. and returned to the regular meeting. No action was taken during Executive Session.

ACTION ITEM

A. Superintendent's End-of-Year Evaluation for 2022-23.

The Board expressed appreciation for Superintendent Berg. She was given her end-of-year evaluation for 2022-23 school year.

MOVED by Director Smith and SECONDED by Director Vibbert to approve Superintendent Berg's End-of-Year Evaluation for 2022-23. The motion CARRIED unanimously.

FUTURE AGENDA ITEMS

Bond information and student liaisons.

ADJOURNMENT

MOVED by Director Piccirillo and SECONDED by Director Heinz to adjourn the meeting.
The motion CARRIED unanimously.

The meeting adjourned at 6:39 p.m.

TO: Board of Directors

FROM: Kayla Brown, Executive Director of Human Resources

SUBJECT: Personnel Action Items

DATE: August 21, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Resignations/Separation

The following people have notified us of their plans to resign for the 2022-2023 school year:

Last Name	First Name	School	Position
Bokma	Lori	Grant	Paraeducator/12 years
Chang	Hugh	EHS	Coach/5 years
Cox	Sarah	Kenroy	Teacher/4 years
Cowan	Hannah	Lee	Teacher/5.5 years
Fleisher	Corrine	Grant	Paraeducator/2 years
Jurado	Liliana	Clovis	Paraeducator/1 year
King	Holly	EJHS	Paraeducator/3 years
Lucas	Troy	Transportation	Bus Driver/1 year
Manzo	Salvador	Kenroy	Teacher/2 years
Merritt	Makayla	SJHS	Paraeducator/6.5 years
Rader	Emily	Rock Island	Nurse/1 year
Ramirez	Jannett	EHS	Secretary/1 year
Reierson	Janet	Rock Island	Paraeducator/5.5 years
Vanhousen	Michael	SJHS	Custodian/13 years
Wood	Natasha	EHS	Teacher/9 years

New Hires

The following people have been offered tentative employment for the 2023-2024 school year:

Last Name	First Name	School	Position
Boyd	Rachel	Lee	Paraeducator
Brookover	Ethan	District Office	Paraeducator
Craig	Kaytlynn	SJHS	Paraeducator
Culbertson	Doug	EHS	Teacher

Last Name	First Name	School	Position
Diaz	Allison	District	SLPA
Fraley	Samantha	EJHS	Teacher
Greening	Kourtnee	District Office	Secretary
Herring	Kiara	EHS	Cheer Coach
Hires	Tonya	Kenroy	Paraeducator
Jeffris	Adam	EJHS	Teacher
Kendall	Katherine	Grant	Office Manager
Kinsman	Cody	EJHS	Teacher
Lopez	Jaqueline	Clovis	Paraeducator
McCart	Megan	EHS	Teacher
Medina	Guadalupe	SJHS	Paraeducator
Meier	Cindy	SJHS	Paraeducator
Morgan	Nathan	Kenroy	Teacher
Ramsey	Rebecca	Lee	Paraeducator
Schmidt	Katy	Teacher	Rock Island
Schoening	Talen	Rock Island	Teacher
Smith	Brandi	Teacher	Clovis
Standeford	Dylan	Lee	Paraeducator
Steensma	Brent	EJHS	Teacher
Summers	Trever	Cascade	Principal
Torres	Ana	Rock Island	Paraeducator

Retirement

The following person has notified us of their plans to retire 2022-2023:

Last Name	First Name	School	Position/Years
Ball	Steven	Maintenance	Maintenance/23 years

Intern

The following person has been offered a one year only intern position for the 2023-2024 school year:

Last Name	First Name	School	Position
Praye	Madeline	Grant	School Psychologist Intern

Discharge

The Superintendent recommends discharge of the following employee:

Last Name	First Name	School	Position/Years
Schwarz	Joseph	Transportation	Bus Driver/3 years

ATTACHMENTS

None

FISCAL IMPACT

Personnel Expenditure

RECOMMENDATION

The administration recommends approval of the Personnel Action Items listed above.

TO: Board of Directors

FROM: Caryn Metsker, Executive Director of Financial Services

SUBJECT: Renewal Agreement No. Four with Sodexo America, LLC for food services for 2023-24 and the Interlocal Agreement for Eastmont School District, Palisades School District, and Sodexo America, LLC for 2023-24

DATE: August 21, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Eastmont School District contracted for Food Service Management Services (FSMC) with Sodexo America, LLC in September 2019. The original proposal allows for four one-year renewals. Renewal Agreement No. Three expires August 31, 2023, and enclosed is Renewal Agreement No. Four to renew this partnership for the 2023-2024 school year.

Eastmont has historically provided Palisades School District food and raw materials for use in their Child Nutrition Program. Sodexo, as the FSMC for Eastmont, has collaborated with Eastmont to allow for this cost-effective option for providing meals to their students. The current agreement expires August 31, 2023. This agreement renews this partnership for the 2023-2024 school year.

ATTACHMENTS

Renewal Agreement No. Four
Interdistrict Agreement with Palisades SD

FISCAL IMPACT

Food Services

RECOMMENDATION

The administration recommends the Board authorize the Superintendent to sign Renewal Agreement No. Four with Sodexo America, LLC for food services for 2023-24 and the Interlocal Agreement for Eastmont School District, Palisades School District, and Sodexo America, LLC for 2023-24.

RENEWAL AGREEMENT NUMBER FOUR (4)

This renewal agreement number four (4) is made and entered into by EASTMONT SCHOOL DISTRICT NO. 206 (the “SPONSOR”) and SODEXO AMERICA, LLC, hereafter called the Food Service Management Company (FSMC).

W I T N E S S E T H:

WHEREAS, the SPONSOR and FSMC are parties to a certain Agreement, dated SEPTEMBER 1, 2019, and

NOW, THEREFORE, in consideration of the promises herein contained and for other good and valuable consideration, the Parties hereto agree as follows:

1. Section 1.3 is deleted and replaced by the following:

Term of the Contract. The term of this Agreement shall be for one (1) year beginning on SEPTEMBER 1, 2023 and continuing until AUGUST 31, 2024. [7 CFR 210.16(d)] Extensions or renewals are contingent upon the fulfillment of all contract provisions related to USDA donated foods.

2. Section 2.2 is amended to include:

For SFSP and CACFP, the FSMC shall not subcontract the total meal (with or without milk) or assembly of the meal. [7 CFR 225.6(h)(2)(ii), 7 CFR 226.21(e)].

3. Section 6.1 is deleted and replaced by the following:

Billing for Fixed Price Per Meal. The SPONSOR and the FSMC have mutually agreed upon the fixed price per meal equivalent(s) as follows:

A. NSLP	\$3.992
B. SBP	\$3.992
C. SFSP/SSO (summer only)	\$3.992
D. SSO (school program year)	\$3.992
E. CACFP	\$3.992

Future fixed price increases will be limited to the percentage of change in the Consumer Price Index for All Urban Consumers: U.S. City Average – Food Away From Home for the 12-month period ending March of the current contract year.

4. Section 6.2 is deleted and replaced by the following:

Meal Equivalent Defined.

For fixed price per meal purposes, each reimbursable lunch shall be considered one (1) meal/meal equivalent, each reimbursable breakfast shall be considered two-thirds

(2/3) of a meal/meal equivalent, and one reimbursable snack shall be considered one-third (1/3) of a meal/meal equivalent.

For cash meal sales other than reimbursable meals, the number of meal equivalents shall be determined by dividing the total of all food sales except reimbursable meal and snack sales (including sales of adult meals, a la carte meals, snack bar, catering, conference, and any other function sales) by 4.63.

5. Section 6.10 is deleted and replaced by the following:

Renegotiation of Financial Terms. OSPI CNS must review and approve any material changes to the contract. The renegotiation of price terms under this contract is permitted only upon the occurrence of unpredictable, unexpected conditions beyond the control of both parties. If such conditions create a significant and material change in the financial assumptions upon which the price terms of this contract are based, then those price terms so affected may be renegotiated by the parties but only with the prior approval by OSPI CNS. Renegotiation of price terms under such conditions must be mutual, and any changes in price terms must be agreed upon by both parties. Any adjustments so negotiated and agreed upon must accurately reflect the change in conditions. The occurrence of contingencies that are foreseeable and predictable, but not certain, should be calculated into the defined price terms to the extent possible, with the goal of minimizing the need for renegotiation of price terms during the term of the contract.

6. The term of this renewal agreement is effective SEPTEMBER 1, 2023 or date of execution whichever is later.

7. All other terms and conditions contained in the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this renewal agreement as of the dates written below:

Eastmont School District

Sodexo America, LLC

By:
Name: Becky Berg
Title: Superintendent
Date:

By:
Name Leslie M. Milinkovic
Title: Vice President
Date:

**INTERDISTRICT AGREEMENT
For Food Services
National School Lunch/ Breakfast Programs
Public School Sponsors**

R E C I T A L S

WHEREAS, RCW 28A.320.035 provides that the board of directors of a school district may contract with other school districts for goods and services; and

WHEREAS, **Palisades School District** AND **Eastmont School District** recognize that the consolidation of food service programs is the best utilization of public tax dollars; and,

WHEREAS, **Palisades School District** AND **Eastmont School District** wish to enter into an agreement in which **Eastmont School District** provides food/raw materials to **Palisades School District**.

NOW, THEREFORE, in consideration of the promises and covenants herein contained, the parties enter into the following:

A G R E E M E N T

1. **Purpose and Effective Date of Agreement**

- 1.1 The purpose of this Agreement is for **Eastmont School District** to provide food/raw materials to **Palisades School District**.
- 1.2 This Agreement becomes effective upon execution by both parties and shall remain in effect until **August 31, 2024**. Any changes to this Agreement must be in writing, in the form of an amendment and signed by both parties.
- 1.3 **Eastmont School District** has a Food Service Management Company Contract
 Not Applicable (do not complete statement below – scroll down to #2)
 Applicable (complete statement below)
This Agreement is subject to the Food Service Management Company (FSMC) Contract between **Eastmont SD** and **Sodexo**, with effective dates of **September 1, 2023 through August 31, 2024**. In case of conflict between this Agreement and the provisions of the FSMC contract, the provisions of the Agreement between **Eastmont SD** and **Sodexo** shall control. (The vendor

attached a copy of the FSMC contract to this agreement for reference by both parties.)

2. **Duties and Responsibilities of Eastmont School District:**

2.1 **Eastmont School District** will provide the following services to **Palisades School District:**

2.1.1 Provide food/raw materials each weekday, Monday through Friday. The **Eastmont School District** will not provide food/raw materials on holidays or when school is not in session, teacher planning days for either district, or any other days when school is not in session.

2.1.2 The vendor will decide the content of the meals to be served. The vendor will review the submitted menu for the following month and return it to Palisades School District by the 15th of each month. The vendor retains the right to change menu items or revised the menu in the event of unavailability or increased item prices. Substituted menu items shall meet the conditions as described in this Agreement. Neither Eastmont School District nor Sodexo will be responsible for the meal production and meal pattern documentation requirements required by Palisades School District.

2.1.3 In the event of emergency closure by either **Eastmont School District or Palisades School District**, the vendor will not provide food/raw materials to **Palisades School District**. In the event of a delayed opening or early release of students due to emergency circumstances, the vendor will provide food/raw materials unless school will not be in session for either **Eastmont School District or Palisades School District** during normal meal service hours.

2.2 **Eastmont School District** will bill **Palisades School District** for the above-referenced items on a monthly basis. Eastmont SD will bill via invoice for 20 breakfasts and 20 lunches prepared and delivered each day according to the Palisades' academic calendar, except when Eastmont SD receives a change request no later than 9:00 am one day prior to the scheduled delivery.

3. **Duties and Responsibilities of Palisades School District:**

Palisades School District will provide the following services:

3.1 Garbage service for the kitchen and the disposable products.

- 3.2 Secure food storage facilities that meet all applicable regulations for the storage of food.
- 3.3 Adequate food preparation and service facilities that meet all applicable regulations – including maintenance of said facilities.
- 3.4 Maintain all equipment used in food preparation and storage and will purchase new equipment as necessary to ensure safe food preparation and storage.
- 3.5 **Palisades School District** will pay **Eastmont School District** **\$2.48** per for each student lunch meal and **\$1.73** for each breakfast meal ordered by **Palisades School District**.
- 3.6 Payment by **Palisades School District** shall be due within 30 (thirty) days of receipt of a monthly invoice from **Eastmont School District**. If the sponsor does not make a payment when due, the Vendor may charge interest up to one percent (1%) per month on the past due receivable as allowed by state law (RCW 39.76.011).
- 3.7 **Palisades School District** will grant **Eastmont School District** access to ordering and utilizing Sponsor USDA Foods (commodities) entitlement for use in preparing meals. USDA Foods will remain the property of **Palisades School District**.
- 3.8 Maintain all accounting records, free and reduced-priced applications, verification documentation and reimbursement claims in accordance with the National School Lunch Program (7 CFR 210).
- 3.9 Palisades will notify the Eastmont Food Service Office a minimum of 2 weeks in advance when sack lunches are needed due to a scheduled event.
- 3.10 Palisades will retain signature authority on the Child Nutrition Program Food Services Agreement, Free and Reduced-Price Policy statement and all claims made for reimbursement. Palisades SD will prepare a proposed menu for the following month and submit it to Eastmont SD before the 15th of each month. Palisades School District will be responsible for maintaining documentation regarding meal production and meal pattern requirements as required by OSPI CNP. Palisades will also be responsible for preparing and submitting their own claims for reimbursement to OSPI CNP.

Palisades will make no payment for food supplies that are spoiled or

unwholesome at the time of delivery, or for food that does not meet the detailed food component specifications as developed by the District.

3.11 Palisades shall ensure that the food service program is in conformance with their District's agreement to participate in the National School Lunch, School Breakfast and the Summer Seamless Option Programs. Palisades shall supervise and retain control of the daily operation of the food service with respect to all matters (for example, meal pattern compliance, prices charged for reimbursable, adult and ala carte meals; quality of food and supplies purchased and served; and, the safety, sanitation and maintenance of the food service facilities).

3.12 When requested, Palisades will provide Eastmont with an inventory of unused food and paper supplies for use in delivery of meals in their Food Service Program.

4. **Indemnification.** Each party agrees to indemnify and hold harmless the other against any liabilities resulting from the activities of each party's employees on behalf of each public entity.
5. **Assignment.** Neither party to this agreement may assign its interest in the agreement without the express written consent of the other party.
6. **Compliance with Laws.** During the entire term of this agreement, the parties shall comply in every respect with all laws, rules, and regulations of the State of Washington.
7. **Waiver.** No waiver of any portion of this agreement shall be deemed or shall constitute a waiver of any other portion thereof, nor shall any waiver constitute a continuing waiver.
8. **Contract Disputes.** The parties agree that any disagreement regarding the interpretation, meaning or effect of any provision of this agreement shall be settled by arbitration if so requested by either party in writing. The arbitration decision will be binding upon the parties. The cost of such arbitration shall be shared equally between the parties.

9. **Termination or Suspension of Performance.**

9.1 Either party may terminate this agreement without cause by providing the other party thirty- (30) day written notice by certified mail or in person.

9.2 Any such termination of this agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to the notice of termination.

9.3 The parties agree to settle promptly all accounts existing from work performed under this agreement upon termination.

The foregoing represents the entire agreement between the parties and any prior understanding or representations of any kind preceding the date of this agreement shall not be binding upon the other party except to the extent incorporated in this agreement. No modification of this agreement shall be binding upon the other party except to the extent incorporated in this agreement.

Palisades School District:
WINS #: <u>159540</u>
Signature: _____
Printed Name:
Title:
Date:

Eastmont School District:
WINS #: <u>159345</u>
Signature: _____
Printed Name:
Title:
Date:



EASTMONT SCHOOL DISTRICT

Relationships, Relevance, Rigor, Results

509.884.7169 • FAX: 509.884.4210 • WWW.EASTMONT206.ORG
800 EASTMONT AVE. • EAST WENATCHEE, WA 98802

TO: Board of Directors

FROM: Caryn Metsker, Executive Director of Financial Services
Mavis Matsuzaki, Accounting Specialist

SUBJECT: 2023-2024 Local Fee Schedule

DATE: August 21, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

In accordance with Board Policy No. 3520 Student Fees, Fines, or Charges, the District provides an educational program for our students' that is as free of fees charged to our patrons as is possible. Fees that are charged are reviewed each year to ensure prices charged are reasonable and are in line with estimated program expenditures.

Administration is recommending no fee increases for the 2023-2024 school year. We have made changes to the fee schedule to accommodate the requirements of the HB 1660 Legislation, which requires the District to waive optional extra-curricular fees for eligible students. A student is eligible for a fee waiver if they qualify for free or reduced price meals and have their parent/guardian provide a consent to share their meal status information for that purpose.

ATTACHMENTS

Proposed Local Fee Schedule

FISCAL IMPACT

Revenue

RECOMMENDATION

The administration recommends the Board adopt the proposed fee schedule for the 2023-2024 school year.



EASTMONT SCHOOL DISTRICT NO. 206
2023-2024 Local Fee Schedule

GENERAL INFORMATION

1. All fees listed are the maximum amount charged per student for each class or school sponsored activity. Actual amount charged may be less.
2. All students are responsible to pay for any loss, breakage, or other damage that they cause to school property.
3. Donations are permissible in any school, but all such requests are voluntary and must comply with Eastmont School District Fundraising Policy
4. Students qualifying for free or reduced-price meals, and whose parent/guardian has consented to share their meal eligibility status for purposes of fee reduction, will have some fees waived. InvestED or other charitable funds may be used to offer financial assistance.

Consent to Share Child Nutrition Program Information can be authorized during the free/reduced meal application process, or by completing the “Consent to Share” form that is available on the District’s Food Service Department web page.

CURRICULAR FEES	
ITEM	PRICE
Safety Glasses	\$ 4.00
Safety Glasses for Prescription Glasses	\$ 3.00
PE Clothes:	
Shirt	\$ 8.00
Shorts	\$ 12.00
Sweatpants	\$ 20.00
Enrichment activities	Cost will vary by activity
Class Fees	Cost will vary by syllabus
Library Books – Lost or Damaged	District cost to repair or replace
Textbooks – Lost or Damaged	District cost to repair or replace
Technology – Lost or Damaged	District cost to repair or replace



EASTMONT SCHOOL DISTRICT NO. 206
2023-2024 Local Fee Schedule

ASB FEES		
ITEM	EASTMONT HIGH SCHOOL	STERLING & EASTMONT JUNIOR HIGH SCHOOL
ASB Card	\$ 40.00 ***	\$ 25.00 ***
Dues- Honor Society	\$ 10.00	
Dues – Key Club	\$ 13.00	
Dues - FBLA	Paid by CTE	Paid by CTE
Dues - FCCLA	Paid by CTE	Paid by CTE
Dues - FFA	Paid by CTE	Paid by CTE
Dues – Skills USA	Paid by CTE	Paid by CTE
Yearbook	\$60.00 (\$ 55.00 Wildcat Day Only)	\$ 28.00
Athletics:		
Game Tickets (Single Event):		
Elementary Students	\$ 5.00	Free
Students with JH ASB Card	Free	Free
Students with EHS ASB Card	Free	Free
Students without ASB Card	\$ 5.00***	Free
Adults	\$ 7.00	Free
Senior Citizens (62+)	\$5.00	Free
Senior Gold Pass (65+)	Free	
Game Tickets (Season Pass)	Varies based on season	Varies based on season
Mandatory Athletic Gear (per season)	Up to \$ 100.00	

***** Fee waiver available for ASB Cards for eligible students with a consent to share on file.**



EASTMONT SCHOOL DISTRICT NO. 206
2023-2024 Local Fee Schedule

SCHOOL MEAL FEES	
ITEM	PRICE
Student Meals:	
Breakfast- (All Grades)	No Charge
Breakfast Entrée Only	\$ 2.00
2 nd (additional) Breakfast	\$ 2.75
Lunch- (All Grades)	No Charge
Lunch Entrée Only	\$ 3.00
2 nd (additional) Lunch	\$ 4.00
Milk Only (without a meal)	\$0.40
Extra Side	\$1.00
Adult Meals:	
Breakfast-Adult	\$3.25
Lunch-Adult Meal	\$5.00

All students will receive a breakfast and lunch at no cost to the family. If students wish to have additional entrees, or meals, those will be available to purchase at the prices above. The ability to purchase additional items is only possible if the student has money in their meal account. For these additional items, no negative balances will be carried forward.



EASTMONT SCHOOL DISTRICT NO. 206
2023-2024 Local Fee Schedule

COMMUNITY PROGRAMS	
ITEM	PRICE
NSF Returned Check	\$ 25.00
Photocopies	\$ 0.10/page
Facility Use Fees	See Policy 4260
Preschool Tuition:	
Registration	\$ 50.00
2-Days per week	\$ 140.00/month
3-Days per week	\$ 210.00/month
4-Days per week	\$ 280.00/month
Athletic Venue Signage:	
GESA Winter "Shoot Out" Sponsorship	\$ 1-\$ 499 "Silver" Sponsor; \$500-\$999 "Gold" Sponsor; \$1,000-\$1,499 "Platinum" Sponsor
Athletic Field Scoreboard Advertisement- Anchor Partner	\$ 8,500 per year; 6 spaces available
Athletic Field Scoreboard Advertisement-Founding Partner	\$ 4,000 per year; 8 spaces available
Advertisement- Signs in Fields	4 ft x 8 ft Sign - \$500 Annually
NFHS Network Streaming Advertisement	\$ 1,000 - Advertiser logo placed in corner of each streamed event. Limit of 3 per season
Gametime Radio Advertising- (Fall, Winter and Spring)	3 ads per game-\$1200 Annually; 2 ads per game-\$900 Annually; 1 ad per game- \$500 Annually
Gym Video Score Table	\$ 500.00 per sport season

TO: Board of Directors

FROM: Becky Berg, Superintendent

SUBJECT: Review of the following policies for Second Reading/Adoption:

Section	Number	Title
1000 Board of Directors	Policy No. 1400	Meetings, Public Notice, Quorum, Meeting Conduct, Order of Business, and Public Comment
1000 Board of Directors	Policy No. 1410	Executive or Closed Sessions
1000 Board of Directors	Policy No. 1420	Proposed Agenda and Consent Agenda
1000 Board of Directors	Policy No. 1610	Conflicts of Interest
1000 Board of Directors	Policy No. 1822	Training and Professional Development for Board Members

DATE: August 21, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

We are in the process of reviewing the entire 1000 Board of Directors policy series and including any of WSSDA's suggested updates. Attached are draft policies for a second reading/adoption.

- Policy No. 1420 Proposed Agenda and Consent Agenda – a minor correction has been identified by a Board Member, has been approved by administration, and reflects that update.
- Policy No. 1610 Conflicts of Interest – WSSDA has revised the policy due to the passage of HB 1577 where legislation increased the monthly contract value for which municipal officers may have a beneficial interest from \$1,500 to \$3,000. Policy No. 1610 reflects that update.

ATTACHMENTS

Draft policies

FISCAL IMPACT

None at this time

RECOMMENDATION

The administration recommends approval of the policies listed above for second reading/adoption.

MEETINGS, PUBLIC NOTICE, QUORUM, MEETING CONDUCT, ORDER OF BUSINESS, AND PUBLIC COMMENT

Board meetings will be scheduled in compliance with the law and as deemed by the board to be in the best interests of the ~~district~~ [Eastmont School District](#) and community. The Board will function through (1) regular meetings, (2) special meetings, ~~(3) virtual and phone conference meetings,~~ and ~~(4)~~[\(3\)](#) emergency meetings.

Meetings

A. Regular Meetings

Regular meetings will be held at 5:30 p.m. and are commonly on the second and fourth Mondays of each month. ~~The~~ [Generally, the](#) first regular meeting of the month will be held at selected District sites. ~~The and the~~ second regular meeting of the month will be held in the board room at the District administration office.

[An agenda of the business that the Board will transact will be posted on the District's website not less than twenty-four \(24\) hours in advance of the published start time of the meeting.](#)

If regular meetings are to be held at places other than the location listed on the approved annual Board meeting calendar or adjourned to times other than a regular meeting time, notice of the meeting will be made in the same manner as provided for special meetings. All regular meetings of the Board will be held within District boundaries. When a regular meeting date falls on a legal holiday, the meeting will be held on the next business day or a day previously agreed to by the Board.

[The District will hold remote or physical attendance limited meetings only in cases of emergency declared by federal, state or local government, or in cases of local emergency, fire, flood, earthquake or other emergency, and at such meetings will provide real-time telephonic, electronic, internet or other readily available means of remote access that do not require an additional cost to access the meeting.](#)

B. Special Meetings

Special meetings may be called by the *chair/president* or at the request of a majority of the board members. A written notice of a special meeting, stating the time and place of the special meeting and the business to be transacted, will be delivered to each board member. Written notice will also be delivered to each newspaper and radio or television station that has filed a written request for such notices. Written notice may be delivered personally or by mail, ~~facsimile~~ or ~~electronic mail~~ [email](#). The notice must be posted on the district's website unless the district 1) does not have a website, 2) employs ~~fewer than ten~~ [no](#) full-time equivalent employees; or, 3) does not have an employee whose job description or employment contract provides a duty to maintain or update the website.

The District must also prominently display the notice at the main entrance of the District's headquarters as well as at the location of the meeting if the meeting is held

at a location other than the headquarters and is not held as a remote meeting.
During a declared emergency that prevents a meeting from being held in-person with reasonable safety, the District may post notice of a remote meeting without a physical location on the District website.

All required notices must be delivered or posted not less than twenty-four (24) hours prior to the meeting.

~~The written notice requirement will be deemed waived if a member~~ A board member waives the written notice requirement if that board member:

1. Submits a written waiver of notice to the board secretary at or prior to the time the meeting convenes. The waiver may be given by ~~telegram, fax, or electronic mail~~ email; or
2. Is actually present at the time the meeting convenes.

~~The Board will not take~~ Final disposition will not be taken on any matter other than those items stated in the meeting notice.

If the District calls a special meeting of the Board to deal with an emergency involving injury or damage to persons or property or the likelihood of such injury or damage, when time requirements of such notice would make notice impractical and increase the likelihood of such injury or damage, or when the required notice cannot be posted or displayed with reasonable safety, including but not limited to declared emergencies in which travel to physically post notice is barred or advised against, the Board may meet immediately with no prior notice.

C. ~~Virtual and Phone Conference Meetings~~

~~A virtual and phone conference meeting may be used in place of in-person meetings. Board Members will be asked to attest and identify themselves as prepared and ready to participate in an official Board of Directors Meeting.~~

D. Emergency Meetings

~~In the event of an emergency involving fire, flood, earthquake, possible personal injury or property damage, the board may meet immediately and take official action without prior notification.~~

If the District determines, by reason of fire, flood, earthquake, or other emergency, that there is a need for expedited action by the Board to meet the emergency, the chair/president may provide for a meeting site other than the regular meeting site, for a remote meeting without a physical location, or for a meeting at which the physical attendance by some or all members of the public is limited due to a declared emergency. The chair/president may provide for an emergency meeting without providing notice.

If, after the declaration of an emergency by a local or state government or agency, or by the federal government, the District determines that it cannot hold a Board meeting with its members or with public attendance in person with reasonable safety because of the emergency, the District will either:

1. Hold a remote meeting without a physical location, or
2. Hold a meeting at which the physical attendance by some or all members of the public is limited due to the declared emergency.

Members of the Board may appear at a remote meeting telephonically or by other electronic means that allows for real-time, remote communication.

For a remote meeting or a meeting at which the physical attendance by some or all members of the public is limited due to a declared emergency, the District must provide an option for the public to listen to the proceedings telephonically or by using a readily available alternative in real-time that does not require any additional cost for participation. Free readily available options include, but are not limited to, broadcast by the public agency on a locally available cable television station that is available throughout the jurisdiction or other electronic, internet, or other means of remote access that does not require any additional cost for access to the program. The District may also permit the other electronic means of remote access.

The District will provide notice for remote meetings or meetings at which the physical attendance by some or all members of the public is limited due to a declared emergency according to this Policy. The notice for meetings pursuant to a declared emergency must include instructions on how the public may listen live to proceedings and how the public may access any other electronic means of remote access offered by the District.

The District will not take final disposition on any matter during a remote meeting or a meeting at which the physical attendance by some or all members of the public is limited due to a declared emergency unless the District has provided an option for the public to listen to the proceedings, except for an executive session, pursuant to this Policy 1400.

Public Notice

Public notice will be properly given for any special meeting; whenever a regular meeting is adjourned to another time; ~~or, when a regular meeting is to be held at a place other than the board room.~~ The Board may provide notice for an emergency meeting in accordance with this Policy.

All meetings will be open to the public with the exception of executive sessions authorized by law. ~~Final action will be taken~~ The Board will take final action resulting

from executive session discussions during a meeting open to the public as required by law.

Individuals with disabilities who may need a modification to participate in a meeting and those who may have difficulty physically attending a meeting should contact the superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that special arrangements can be made.

During the interim between meetings, the office of the superintendent, as board secretary, will be the office of the Board. The District's public records will be open for inspection in the manner provided by and subject to the limitation of the law.

Meeting Recess and Continuation

The Board may recess a regular, special, or recessed meeting to a specific future time. The District must post notice of such a recess and continuation at or near the door of the meeting room. Notification to the press is not required.

Quorum and Voting

~~Three board members will be considered as constituting a quorum for the transaction of business.~~ A quorum consists of the majority of all board members. For school boards with five members, three board members constitute a quorum. A quorum is required for the transaction of business, including voting. Board members are not required to be physically present to attend a board meeting. Any or all board members may attend a board meeting and vote via any communication platform that provides real-time verbal communication without being in the same physical location with those in attendance.

Additionally, any meeting held via a communication platform must: 1) include proper notice with any required passwords or authorization codes; 2) be known and accessible to the public; and 3) accommodate any member of the public who wishes to participate.

The Board will take no action by secret ballot at any meeting required to be open to the public. Generally, the Board votes on motions and resolutions by "voice" vote, unless a board member requests to vote by oral roll call, in which case the Board will do so. A motion passes when a majority of those board members present and voting vote in favor. However, a majority vote of *all* board members is required to elect or select a superintendent or board officer and the board must vote on these matters by an oral roll call. The Board will vote by an oral roll call whenever required by law.

Meeting Conduct and Order Of Business

The Board will conduct all All board meetings ~~will be conducted~~ in an a civil, orderly, and business-like manner. The Board uses using-Roberts Rules of Order (Revised) as a guide, except when ~~such rules are superseded by board bylaws or policies~~ Board bylaws or policies supersede such rules. During Board meetings, Board members will

refrain from communicating electronically (e.g., by email, text, social media) with their fellow board members.

~~The order of business will be that indicated in the agenda. Any additions or changes in the prepared agenda may be requested by the superintendent or a board member and must be approved by majority vote of the board members present.~~ The Board will use the agenda to establish its regular order of business. However, either the superintendent or a board member may request additions or changes to the prepared agenda, and the board may adopt a revised agenda or order of business by a majority vote of the board members present. At a special meeting, final action may be taken only on that business contained in the notice of the special meeting.

~~The board will establish its regular order of business, but may elect to change the order by a majority vote of the members. All votes on motions and resolutions will be by "voice" vote unless an oral roll call vote is requested by a member of the board. No action will be taken by secret ballot at any meeting required to be open to the public.~~

~~An oral roll call vote of all the members of the board is required for the election of board officers, filling a vacancy on the board, or for the selection of the school district superintendent, and a majority vote of all the members of the board is required for any person to be elected or selected for such positions.~~

Public Attendance and Comment

Any member of the public may attend Board meetings, including individuals who do not live within District boundaries. The Board will not require people to sign in, complete questionnaires, or establish other conditions for attendance.

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. In order to permit fair and orderly expression of such comment, with the exception of emergency situations, the Board will provide a period at ~~the beginning of the~~ or before every regular meeting during which visitors may present to the board at which final action is to take place for public comment. ~~If possible, such presentations should be scheduled in advance.~~

During public comment period, visitors may address the Board on any topic within the scope of the Board's responsibility. Public comment may occur orally or through written comments submitted before the meeting. Written comments must adhere to the standards of civility discussed below and must be received within 24 hours before the board meeting. All written public comments timely submitted will be distributed to each board member.

The Board may structure the oral public comment period, including determining the total time allotted for public comment and equally apportioning the minutes for each speaker. The Board is not obligated to provide additional public comment time to accommodate

everyone in attendance who wishes to speak. Any structure the Board imposes will be content neutral.

The Board may require those who wish to speak (but not all attendees) to sign in so that the Board has a tally of individuals who wish to speak and can call them forward. When called forward, individuals will identify themselves and proceed to make comments within the time limits established by the Board.

The Board is not obligated to respond to questions or challenges made during the public comment period and the Board's silence will not signal agreement or endorsement of the speaker's remarks. The Board may control the time, place, and manner of public comment. The *chair/president* may terminate an individual's statement when the allotted time has passed and may interrupt a speaker to require the same standard of civility that the Board imposes on itself.

Examples of uncivil comments include comments that:

- Are libelous or slanderous under a legal standard;
- Are an unwarranted invasion of privacy;
- Are obscene or indecent pursuant to the Federal Communications Act or any rule or regulation of the Federal Communications Commission;
- Violate school district policy or procedure related to harassment, intimidation, bullying, or discrimination;
- Incite an unlawful act on school premises or violate a lawful school regulation; or
- Create a material and substantial disruption of the orderly operation of the Board meeting.

The Board as a whole has the final decision in determining the appropriateness of all such rulings and can maintain order by removing those who are disruptive. However, the Board recognizes the distinction between uncivil discourse, which it will not tolerate, and comments about the board, district, and/or staff that are negative yet still civil in nature. The Board will exercise its authority to maintain order in a content neutral manner.

In addition to the public comment period at the beginning of the meeting, the Board may identify the agenda items that require or would benefit from opportunity for public comment and provide those opportunities as part of the meeting agenda before taking final action. Individuals or groups who wish to present to the Board on an agenda item are encouraged to request and schedule such presentations in advance. Opportunity for public comment—both oral and written—is required before the Board adopts or amends a policy that is not expressly or by implication authorized under state or federal law, but which will promote the education of K-12 students, or will promote the effective, efficient, or safe management and operation of the District.

~~The board will also allow individuals to express an opinion prior to board action on agenda items that the board determines require or will benefit from public comment. Written and oral comment will be accepted by the board before the adoption or amendment of policies not expressly or by implication authorized by state or federal law, but which will promote the education of kindergarten through twelfth grade students in public schools or will promote the effective, efficient or safe management and operation of the district. Individuals wishing to be heard by the board will first be recognized by the chair/president.~~

~~Individuals, after identifying themselves, will proceed to make comments within the time limits established by the board. Any representative of a firm eligible to bid on materials or services solicited by the board will also be entitled to express an opinion. The chair/president may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, obscene, or irrelevant. The board as a whole has the final decision in determining the appropriateness of all such rulings.~~

Cross References:

Board Policy 1220	Board Officers and Duties of Board Members
Board Policy 1410	Executive or Closed Sessions
Board Policy 1420	Proposed Agenda and Consent Agenda

Legal References:

RCW 28A.330.020	Certain board elections, manner and vote required — Selection of personnel, manner
RCW 28A.320.040	Bylaws for board and school government
RCW 28A.330.070	Office of board — Records available for public inspection
RCW 28A.343.370	Vacancies
RCW 28A.343.380	Meetings
RCW 28A.343.390	Quorum — Failure to attend meetings
RCW 42.30.030	Meetings declared open and public
RCW 42.30.050	Interruptions — Procedure
RCW 42.30.060	Ordinances, rules, resolutions, regulations, etc., adopted at public meetings — Notice — Secret voting prohibited
RCW 42.30.070	Times and places for meetings — Emergencies — Exception
RCW 42.30.080	Special meetings
RCW 9.41.280	Possessing dangerous weapons on school facilities — Penalty — Exceptions
42 U.S.C. §§ 12101-12213	Americans with Disabilities Act

Management Resources:

Policy & Legal News, June 2022

Policy & Legal News, April 2013

Policy News, June 2012

Policy News, June 2005

EXECUTIVE OR CLOSED SESSIONS

Before convening in executive session, the *chair/president* will publicly announce the general purpose for excluding the public from the meeting ~~place~~ and also announce the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the *chair/president*.

An executive session may be conducted for one or more of the following purposes:

A. To consider, if in compliance with any required data breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments, and security test results to the extent that they identify specific system vulnerabilities, and other information that, if made public, may increase risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets;

~~A.B.~~ To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;

~~B.C.~~ To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, discussion of the factors comprising the minimum value of the property and the final action of selling or leasing public property will be taken in a meeting open to the public;

~~C.D.~~ To review negotiations on the performance of publicly-bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs;

~~D.E.~~ To receive and evaluate complaints or charges brought against a director or staff member; however, upon the request of such director or staff member, a public hearing or a meeting open to the public will be conducted on such complaint or charge;

~~E.F.~~ To evaluate the qualifications of an applicant for public employment or to review the performance of a staff member; however, discussion of salaries, wages, and other conditions of employment to be generally applied within the district will occur in a meeting open to the public, and when the board elects to take the final action of hiring, setting the salary of an individual staff member or class of staff members, or discharging or disciplining an employee, that action will be taken in a meeting open to the public;

~~F.G.~~ To evaluate the qualifications of a candidate for appointment to the board; however, any interview of such candidate and final action appointing a candidate to the board will be in a meeting open to the public; or

G.H. To discuss with legal counsel representing the district matters relating to district enforcement actions, or litigation or potential litigation to which the district, the board, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the district.

Potential litigation means matters protected by attorney-client privilege related to litigation that has been specifically threatened; litigation that the district reasonably believes may be commenced; or the litigation or legal risks of a proposed action or current practice of the district, if public discussion is likely to result in an adverse or financial consequence to the district.

The announced purpose of the executive session will be entered into the minutes of the meeting. No formal actions will take place during an executive or closed session.

Closed Sessions/Private Meetings

The Open Public Meetings Act does not apply to certain board activities and public notice is not required prior to holding a closed session for any of the following purposes:

- A. Consideration of a quasi-judicial matter between named parties as distinguished from a matter having a general effect on the public or a class or group; or
- B. Collective bargaining sessions with employee organizations or professional negotiations with an employee, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement, or ~~when~~ that portion of a meeting in which the board is planning or adopting the strategy or position to be taken during the course of collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress while in progress.

Legal References:

RCW 19.255.010	Disclosure, notice — Definitions — Rights, remedies
RCW 42.30.110	Executive sessions
RCW 42.30.140	Chapter controlling — Application
<u>RCW 42.56.590</u>	<u>Personal information — Notice of security breaches</u>

Management Resources:

Policy & Legal News, June 2022
Policy & Legal News, June 2017
Policy News, June 2001

PROPOSED AGENDA AND CONSENT AGENDA

The Eastmont Board secretary will be responsible for preparing the proposed agenda for each meeting, in accordance with the *chair/president* and one other board member. Copies of the proposed agenda, minutes of the previous meeting, and relevant supplementary information will be delivered to each board member at least three (3) days in advance of the meeting and will be available to any interested citizen at the superintendent's office twenty-four (24) hours prior to the meeting. [The proposed agenda for regular and special meetings will be posted to the District's website not less than twenty-four \(24\) hours prior to the start time of the meeting.](#)

At a special meeting final action may be taken only on that business contained in the [original](#) notice of the special meeting [and agenda](#).

Consent Agenda

To expedite business at a Board meeting, the Board approves the use of a consent agenda, which includes those items considered to be routine in nature. The consent agenda will appear on the regular agenda and include the minutes from the previous meeting(s).

Any item ~~which that~~ appears on the consent agenda may be removed ~~from the consent agenda by a member of the board~~ [on request by a member of the board](#) or the [superintendent](#) [and placed on the regular agenda](#). The remaining items [on the consent agenda](#) will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

Cross References:

Board Policy 1400	Meetings, Public Notice, Quorum, Meeting Conduct, Order of Business, and Public Comment
Board Policy 6020	System of Funds and Accounts
Board Policy 6215	Voucher Certification and Approval

Legal Reference:

RCW 42.30.080	Special Meetings
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Management Resources:

Policy & Legal News, June 2022
Policy News, June 2012
Policy News, June 2012

CONFLICTS OF INTEREST

~~No school director or the superintendent may benefit, directly or indirectly, in any contract made by, through or under the supervision of the director or superintendent, except as provided below:~~

Neither a school director nor a district officer (such as the superintendent) may benefit, directly or indirectly, in any contract made by, through, or under the director's or officer's supervision, except as permitted below:

- A. ~~Any contract, purchase of materials or activity paid for from school funds if the total volume received by the district officer or his or her business does not exceed \$1,500.00 in any calendar month. A director or officer may enter into a contract with the District to offer goods or services (except legal services) if the director or officer does not receive more than \$1,500-\$3,000 in any calendar month under the contract.~~ The District will maintain a list of all contracts covered under this paragraph and the list will be available for the public inspection and copying to inspect and copy.;
- B. ~~An individual director may be designated as clerk and/or purchasing agent at the prevailing hourly wage;~~ A director may be designated as clerk and/or purchasing agent of the district.
- C. The spouse of a director or ~~the superintendent~~ officer may be employed as a substitute teacher on the same terms and at the same compensation as other substitute teachers in the Eastmont School District. ~~The~~ For a director's or officer's spouse to be employed as a substitute teacher, the superintendent must find that the number of qualified substitute teachers in the District is insufficient to meet the District's anticipated needs ~~for short term and one day substitute teachers,~~ and the superintendent must ensure that substitute teachers are fairly and impartially assigned to available positions ~~in a fair and impartial manner.~~;
- ~~D. Prior to approval of the employment of a director or spouse of a school director or superintendent, the board of directors will be advised of the number of other individuals who are qualified for and interested in the position(s) to be filled. The district will not discriminate in any way against any applicant for a certified position or any certificated employee on the basis of a family relationship with a school director or the superintendent. All employment decisions will be made on the basis of choosing the applicant which furthers the best interest of the school district;~~
- ~~E.D. If a person is employed by the district under contract as a classified or certificated employee before his or her spouse becomes a director or superintendent, the contract can be renewed for further employment, provided that the terms of the contract are commensurate with the pay plan or collective bargaining agreement operating in the district for that position. If a director's or officer's spouse was~~ employed by the District as a classified or certificated employee before the director

or officer took office, the spouse's employment contract can be renewed. The terms of the contract must be commensurate with the pay plan or collective bargaining agreement operating in the District for that position.

~~F. A director may not vote on the authorization, approval or ratification of a contract in which he or she is beneficially interested and to which one of the exemptions described above applies.~~

~~G.E. The director or officer has only a remote interest in a contract and the interest is disclosed prior to board action and recorded in the official minutes~~ A director or officer may have a remote interest in a contract. The interest, though, must be disclosed prior to Board action and must be recorded in the official minutes.

A director may not vote on the authorization, approval, or ratification of a contract in which he or she is beneficially interested and to which one of the exemptions described above applies. Before the Board approves a contract in which a director is beneficially interested, the director must disclose his or her interest to the Board, and the director's interest must be noted in the official minutes.

Before the Board approves the employment of a director or a director's or an officer's spouse, the superintendent or designee will inform the Board of other individuals who are qualified for and interested in the position(s) to be filled. The District will not discriminate in any way against any applicant for a position or employee based on a family relationship with a director or officer. All employment decisions will be made by choosing the applicant that furthers the best interests of the school district.

Whenever a director, or his/her spouse ~~or dependent~~ is employed by the District, the director will refrain from participating in or attempting to influence any Board action affecting the employment status of the director, or his/her spouse, ~~or dependent~~. Actions affecting employment status include, but are not limited to, hiring, establishing compensation and fringe benefits, setting working conditions, conducting performance evaluations, considering or imposing discipline, and termination.

The superintendent will maintain a log of any contract subject to this policy and will annually or when a new director assumes office, ~~will~~ inform the board of the existence of ~~all such~~ those contracts.

Cross Reference:

Board Policy 6230

Relations with Vendors

Legal References:

RCW 28A.330.240

Employment contracts

RCW 28A.405.250	Certificated employees, applicants for certificated position, not to be discriminated against — Right to inspect personnel files
RCW 28A.635.050	Certain corrupt practices of school officials — Penalty
RCW 42.23.030	Interest in contracts prohibited — Exceptions
RCW 42.23.040	Remote interests

TRAINING AND PROFESSIONAL DEVELOPMENT FOR BOARD MEMBERS

In keeping with the need for continuing ~~training and~~ professional development to enhance effective ~~boardsmanship~~ governance, the board encourages the participation of its members at appropriate board conferences, workshops, and conventions. Additionally, board members will obtain the trainings required by the State of Washington. Funds for participation at such meetings Funds for board leadership training and professional development will be budgeted for on an annual basis.

Required Training for School Board Directors

There are two areas of training required by Washington state:

- Open Government training, and
- Cultural Competency, Equity, Diversity, and Inclusion training

Open Government Training

School board directors must receive Open Government training no later than 90 days after they take their oath of office or assume their duties. They can take the training before they are sworn in or assume their duties of office. School board directors must also receive “refresher” training at intervals of no more than four years, so long as they remain on the school board. Open Government training is available from the Washington Attorney General’s Office website at: (<https://www.atg.wa.gov/opengovernmenttraining.aspx>) and at the annual conference of the Washington State School Directors’ Association.

Cultural Competency, Equity, Diversity and Inclusion Training

Beginning with the 2022 calendar year, each member of a board of directors shall complete a governance training program once per term of elected office. If the director is appointed or elected to a first term of office, the director must complete governance training requirements within two years of appointment or certification of the election in which they were elected.

The governance training completed by directors must be aligned with the cultural competency, diversity, equity, and inclusion standards for school director governance developed and provided by the Washington State School Directors’ Association (WSSDA). Per Washington state law, the required training elements for both first and subsequent school director terms are defined by WSSDA.

Recommended Professional Development for School Directors

In addition to the required areas of training above, Eastmont School District is committed to ongoing professional development both for individual school board directors and the board as whole. Each school board director is a member of the Washington State School Directors’ Association, which provides professional

[development and resources at its annual conference and through year-round leadership development services for individual school board directors and boards.](#)

Cross References:

Board Policy 1005
Board Policy 1731
Board Policy 1805
Board Policy 1810
Board Policy 1820

Key Functions of the Board
Board Member Expenses
Open Government Trainings
Annual Governance Goals and Objectives
Board Self-Assessment

Legal Reference:

RCW 28A.345.120

Ordinances, rules, resolutions, regulations, etc.,
adopted at public meetings — Notice — Secret voting
prohibited



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TO: Board of Directors

FROM: Becky Berg, Superintendent

SUBJECT: Review of the following policy for Second Reading/Adoption:

Section	Number	Title
6000 Management Support	Policy No. 6220	Bid Requirements

DATE: August 21, 2023

CATEGORY

Informational

Discussion Only

Discussion & Action

Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Attached is draft Policy No. 6220 Bid Requirements for a second reading. Our executive director of financial services has reviewed WSSDA's suggested policy language and recommends approval of these updates.

No corrections, changes, or concerns have been identified by a Board Member.

ATTACHMENTS

Draft Policy

FISCAL IMPACT

Required language for Federal funds

RECOMMENDATION

The administration recommends approval of the policies listed above for second reading/adoption.

BID OR REQUEST FOR PROPOSAL REQUIREMENTS

The Eastmont School District Board of Directors recognizes the importance of:

- maximizing the use of District resources;
- the need for sound business practices in spending public money;
- the requirement of complying with state and federal laws governing purchasing and public works;
- the importance of standardized purchasing regulations; and
- the need for clear documentation.

I. Procurement and Public Works Using ~~State Funds~~ Non-Federal Funds

A. Furniture, Supplies, or Equipment

Whenever the estimated cost of furniture, supplies, or equipment (except books) will cost:

- less than \$40,000, no competitive bidding process is required to make the purchase;
- between \$40,000 and \$75,000, the Board will follow the informal competitive bidding process by requiring quotes from at least three different sources to be obtained in writing or by telephone and recorded for the public to review; and
- over \$75,000, the Board will follow the formal competitive bidding process by:
 1. preparing clear and definite plans and specifications for such ~~work or~~ purchases;
 2. providing notice of the call for formal bids by publication in at least one newspaper of general circulation in the District at least once each week for two consecutive weeks;
 3. ensuring that the District takes steps to assure that when possible, the District will use small and minority businesses, women's business enterprises and labor surplus firms
 - ~~3.~~4. providing the clear and definite plans and specifications to vendors interested in submitting a bid;
 - ~~4.~~5. requiring that bids be in writing;
 - ~~5.~~6. opening and reading bids in public on the date and in the place named in the notice; and
 - ~~6.~~7. file all bids for public inspection after opening.

B. Use of Non-Federal Funds for Improvements or Repairs

The Board may make improvements or repairs to District property through a District department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$75,000. If the Board estimates that the total cost of a building, improvement, repair, or other public works project is \$100,000 or more, the Board will follow the formal competitive bidding process outlined above, unless the contract is using the small works roster process authorized by RCW 39.04.155 or under any other procedure authorized for

school districts. There are no statutory bidding requirements for public works projects involving improvements or repairs that are within the \$75,000 to \$100,000 range. For projects in this range, the District may consider: using its small works roster process, under RCW 39.04.155; using an inter-local agreement or contract with a vendor of the District's choice, without any competitive process, under RCW 28A.335.190; or choosing to require quotes for the work to make the process more competitive.

C. Exemptions

The Board may waive bid requirements for purchases:

- clearly and legitimately limited to a single source of supply;
- involving special facilities or market conditions;
- in the event of an emergency;
- of insurance or bonds; and
- involving public works in the event of an emergency.

"Emergency" means unforeseen circumstances beyond the District's control that present a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

~~Whenever bid requirements are waived, a document explaining the factual basis for the exception and the contract will be recorded and open for public inspection.~~
Whenever the Board waives bid requirements, the Board will issue a document explaining the factual basis for the exception and record the contract for open public inspection.

D. Rejection of Bids

The Board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call.

E. Interlocal Cooperation Act

The Board reserves the right to enter into interlocal cooperative agreements for purchases and public works ~~through an inter-local cooperative agreement with another governmental agency provided such agency has complied with the bidding requirements that are applicable to school districts~~ with other governmental agencies pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW. The Board will ensure that the other governmental entities have followed their own procedures for procurement prior to making any purchases under this section.

F. Crimes against Children

~~The Board will include in each contract a proviso requiring the contractor to prohibit any of its employees who has ever been convicted of or pled guilty to any~~

~~of the child related felonies from working where he/she would have contact with public school students. The contract will also provide that failure to comply with this requirement is grounds for immediate termination of the contract. The Board will include in any contract for services with an entity or individual other than an employee of the District a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322. The contract shall also contain a provision that any failure to comply with this section shall be grounds for the District immediately terminating the contract.~~

Use of State Funds for Improvements or Repairs

~~The board may make improvements or repairs to district property through a district department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$75,000. If the board estimates that the total cost is \$75,000 or more, the board will follow the formal competitive bidding process outlined above unless the contract is let using the small works roster process authorized by RCW 39.04.155 or under any other procedure authorized for school districts.~~

II. Procurement Using Federal Funds

A. Goods

~~When federal funds are used for procurement of **goods** (furniture, supplies, equipment, and textbooks):~~

- ~~• Purchases of \$3,000 or less do not require quotes. However, must consider price to be reasonable, and, to the extent practical, distribute equitably among suppliers.~~
- ~~• Purchases between \$3,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.~~
- ~~• Purchases of \$75,000 or more must be publicly solicited using sealed bids.~~

When the District uses federal funds for procurement of textbooks, the allowable self-certification is \$50,000. When the District uses federal funds for procurement of **goods**, including furniture, supplies, and equipment:

- Purchases of \$10,000 or less do not require quotes. However, the District must consider the price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$10,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

Self-Certification

If during a given fiscal year, the District qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the District may use the following Self Certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the District must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the District uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the District qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the District reserves the right to seek approval for higher limits from OSPI.

B. Services

~~When federal funds are used for procurement of **services**:~~

- ~~• Purchases of \$3,000 or less do not require quotes. However, must consider price to be reasonable, and, to the extent practical, distribute equitably among suppliers.~~
- ~~• Purchases of \$150,000 or more must be publicly solicited using sealed bids.~~

~~Procurement by noncompetitive proposals may only be used when one of the following four circumstances applies. The district must maintain documentation supporting the applicable circumstance for noncompetitive proposals.~~

- ~~• The item is only available from a single source;~~
- ~~• The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;~~
- ~~• The awarding agency (e.g., OSPI) authorizes noncompetitive proposal in response to a written request from the district; or~~
- ~~• After solicitation of a number of sources, competition is determined inadequate.~~

When the District uses federal funds for procurement of **services**:

- Purchases of \$10,000 or less do not require quotes. However, the District must consider price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, to the extent practical, purchases should be distributed equitably among suppliers.

- Purchases between \$10,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$250,000 or more must be publicly solicited using sealed bids or requests for proposals.

Self-Certification

If during a given fiscal year, the District qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the District may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$50,000 or less do not require quotes. However, the District must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases should be distributed equitably among suppliers.
- Purchases between \$50,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$250,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the District uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the District qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the District reserves the right to seek approval for higher limits from OSPI.

C. Noncompetitive Procurement

Noncompetitive procurement may be used only when one of the following five circumstances applies:

1. Acquiring property or services that do not exceed \$10,000 [or in the case of a school district who qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520 or has documentation of an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, \$40,000];
2. The item is only available from a single source;
3. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
4. The awarding agency (e.g., OSPI) authorizes noncompetitive procurement in response to a written request from the District; or
5. After solicitation of a number of sources, competition is determined inadequate.

The District must maintain documentation supporting the applicable circumstance for noncompetitive procurement.

D. Cost/Price Analysis

The District will perform a cost or price analysis in connections with every procurement action in excess of the federal simplified acquisition threshold, currently set at \$250,000 or other limits identified in 48 CFR 2.101, including contract modifications. The method and degree of analysis is dependent on facts surrounding the procurement situation, but should include, as a starting point, independent estimates before receiving bids or proposals.

In cases where no price competition exists and in all cases where the District performs the cost analysis, profit must be negotiated as a separate element in the process. To ensure profit is fair and reasonable, consideration must be given to the complexity of the work performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of the contractor's past performances, and industry standard profit rates in the surrounding geographical area.

Costs or prices based on estimated costs for contracts are allowed only to the extent that the costs incurred or cost estimates would be allowable under 2 CFR 200.400 - .476.

E. Suspension and Debarment

Before entering into federally funded vendor contracts for goods and services that equal or exceed \$25,000 and any subcontract award, the District will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

F. Conflict of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee, officer, or agent of the District may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal, or removal.

G. Interlocal Cooperation

The Board reserves the right to enter into interlocal cooperative agreements for purchases with other governmental agencies pursuant to 2 CFR 200.318(e) and the Interlocal Cooperation Act, Chapter 39.34 RCW. Prior to making any

[purchases through agreements entered into in this manner, the District will confirm the other governmental agency has followed its purchasing procedures.](#)

III. Procedures

The superintendent/designee will establish bidding and contract awarding procedures ~~for all purchases of furniture, equipment, supplies (except books) or public works projects~~ consistent with state law.

Legal References:

RCW 28A.335.190	Advertising for bids — Competitive bid procedures — Purchases from inmate work programs — Telephone or written quotation solicitation, limitations — Emergencies
RCW 28A.400.330	Crimes against children — Contractor employees — Termination of contract
RCW 39.04.155	Small works roster contract procedures — Limited public works process Definition
RCW 39.04.280	Competitive bidding requirements — Exemptions
RCW 39.26.160	Bid Awards — Considerations - Requirements and criteria to be set forth — Negotiations — Use of enterprise vendor registrations and bid notification system
RCW 39.30.060	Bids on public works — Identification, substitution of contractors — Review, report of subcontractor listing requirements
Chapter. 39.34 RCW	Interlocal Cooperation Act
2 CFR Part 200—	Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
2 CFR 200.1	Simplified Acquisition Threshold
2 CFR 200.318 –	General Procurement Standards
2 CFR 200.320	Methods of Procurement to be Followed
2 CFR 200.324	Contract Cost and Price
2 CFR 200.520	Criteria for a low-risk auditee
2 CFR Part 3485	Nonprocurement Debarment and Suspension

Management Resources:

- Policy & Legal News*, December 2021
- Policy & Legal News*, December 2020
- Policy Alert*, January 2019
- Policy & Legal News*, August 2018
- Policy & Legal News*, July 2017
- Policy & Legal News*, March 2016

Policy & Legal News, October 2015
Policy & Legal News, June 2015
Policy & Legal News, June 2013
Policy & Legal News, April 2012
Policy News, October 2005

Wenatchee FC Youth – 9th St Fields Redevelopment Proposal

First, we would like to thank the school board for the time and opportunity to present our proposal for the redevelopment of the 9th street fields.

A little context – soccer is by far and away the largest youth sport in the valley. With over 2,000 kids playing recreationally and competitively, it is the most underserved regarding community resources, especially when it comes to fields.

To sustain the growth of soccer in the valley, collaborative partnerships and alliances are necessary to reach, train, and retain players, coaches, referees and administrators at every level. WFC Youth would like to team up with the Eastmont School District to redevelop the 9th street fields so kids of all ability and levels of play have a place to train and excel in a fun, safe and motivating environment.

Scope of use:

- The facility would be designated as a soccer facility for seasonal training and play
- When school is in session the facility would be open to the public until 3pm on week days
- From 3pm-dark, the facility would be used entirely for scheduled soccer use through Wenatchee FC Youth
- Weekends would be utilized primarily for youth soccer games and scrimmages up until 6pm

Vision for Improvements:

- Leveling of the outdoor space to maximize use and adjusting sprinklers as necessary
- Removal of backstops and recycling of fencing materials to provide ball barriers on the North and West sides of the property
- Improve access points and steps leading to fields
- Signage that directs traffic, parking, public use times, field use requirements
- Appropriate waste disposal points, including a few pet waste stations with bag dispensers
- Concrete pad for portable toilets and access point for pumping and maintenance
- WFC Youth club signage as well as participating club and partner signage

Maintenance and Operations:

- Facility use scheduled by Wenatchee FC Youth
- Facility maintenance shared by Eastmont School District and Wenatchee FC Youth

We understand that there are many things to consider when entertaining a proposal like this. We appreciate your consideration and would love the opportunity to move our proposal forward that best benefits our kids, the school district, and our community.

Thank you for your time.

Mike Osborn – Representing Wenatchee FC and Greater Wenatchee Soccer Club



TO: Board of Directors
FROM: Becky Berg, Superintendent
SUBJECT: Eastmont School District Improvement of Student Learning Goals for 2023-24
DATE: August 21, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Here are District Improvement of Student Learning Goals for 2023-2024 for your consideration, along with our improvement planning timeline.

Eastmont School District Improvement of Student Learning Goals for 2023-2024

The Eastmont School District will recommit to the Professional Learning Community, (PLC) continuous improvement model. PLC's are grounded on the pillars of student learning, collaboration and results.

By June of 2024, 100% of classroom teachers will have rated their PLCs as improved in all areas using this [assessment](#). If the team is already functioning at the 10 level, they will maintain that level and share their strategies with other teams.

By October 6th of 2023, 100% of teachers of singleton's will have formed meaningful PLCs.

By September of 2024, 100% of PLCs will have created meaningful, student learning improvement SMART goals for the 2024-2025 school year.

Timeline for School Improvement Planning for 2023-2024

School Improvement Plans (SIPs) are scheduled to be approved by the Board at its September or October meetings.

Level	June	August	September/ October*	Monthly	Mid Year
District	Broad student learning goals identified by Senior Leadership	District student learning goals approved by the Board	SIPs approved by the Board at meetings in Sept./Oct. * For the 24-25 school year it will be in September	District student learning goals monitored by Senior Leadership	Superintendent reports progress on goals to Board
Building	Broad areas student learning goals identified by school teams			SIPs monitored by school teams	Schools report SIPs progress to Board

RECOMMENDATION

The administration recommends approval of the District Improvement of Student Learning Goals for 2023-24 listed above.