



EASTMONT SCHOOL DISTRICT

Relationships, Relevance, Rigor, Results

509.884.7169 • FAX: 509.884.4210 • WWW.EASTMONT206.ORG
800 EASTMONT AVE. • EAST WENATCHEE, WA 98802

BOARD OF DIRECTORS REGULAR MEETING AGENDA Monday, September 11, 2023 5:30 p.m. Regular Meeting Eastmont Administration Office

The Eastmont School District is governed by a board of five directors. The Eastmont Board of Directors sets the direction of the District by establishing goals, objectives, and policies to guide the superintendent who supervises all programs and staff. The Board of Directors is responsible for ensuring that the Eastmont School District is adequately financed to meet those goals, objectives, and policies; for monitoring the progress of the District; and for evaluating the performance of the superintendent. Each board member has a fiduciary role to the District and, as such is responsible for using his or her best judgment in conducting the affairs of the District.

The Board generally meets at 5:30 p.m. on the second and fourth Monday of each month at either a school site or the Administration Office Board Room at 800 Eastmont Avenue, East Wenatchee. On holidays, or when a conflict occurs, a meeting may be held at an alternate time and/or date with proper notification given to the media.

The complete 2023-24 Board Meeting Schedule is available at www.eastmont206.org under the About Us/School Board tab.

NOTICE is hereby given that the Eastmont School District No. 206 Board of Directors, Douglas County, Washington will hold a regular meeting on Monday, September 11, 2023 beginning at 5:30 p.m. at Eastmont Administration Office Board Room, 800 Eastmont Avenue, East Wenatchee for the purpose of considering and acting upon the following agenda items:

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

II. APPROVE AGENDA/MODIFICATIONS

III. PUBLIC COMMENT

Comments critical of personnel, students, or volunteers will not be allowed given privacy concerns. Instead, they will be referred to the Superintendent for further inquiry and possible action. Comments are limited to 3 minutes per person and 10 minutes per topic. The Board asks those offering comment to recognize that as a K-12 public school system, we are modeling civil discourse and the democratic process for the youth in our community.

Written comments may be sent by regular mail to Eastmont School District or emailed to schoolboard@eastmont206.org

IV. BOARD & SUPERINTENDENT INFORMATION

A. Board News

B. Superintendent News

V. CONSENT AGENDA

(All items on the Consent Agenda have been distributed to all board members for study and are considered routine. ALL items appearing in this section are adopted by one single motion, unless a member of the board or the superintendent requests that an item be removed and voted on separately.)

- A. Approval of the minutes from the regular meeting held on August 21, 2023.
- B. Approval of the payment of the bills and/or payroll dated September 11, 2023.
- C. Approval of the Personnel Action Items dated September 11, 2023.
- D. Approval of the following request for surplus:
 - 1. EHS Soccer items.
- E. Approval of a donation from GESA Credit Union.
- F. Approval of a donation from Wildcat Booster Club.
- G. Approval of the Eastmont Education Association’s (EEA) Collective Bargaining Agreement for 2023-2026.
- H. Approval of the Eastmont Secretary Association’s (ESA) Collective Bargaining Agreement for 2023-2026.
- I. Approval of Resolution No. 2023-13 A Resolution Authorizing a Newly Elected Board Member to attend WSSDA Annual Conference.
- J. Review of the Minimum Basic Education Requirement Compliance Reporting.
- K. Review of the following policies for a First Reading:

<i>Section</i>	<i>Number</i>	<i>Title</i>
1000 Board of Directors	Policy No. 1225	New Policy – School Director Legislative Program
1000 Board of Directors	Policy No. 1815	New Policy – Ethical Conduct for School Directors
1000 Board of Directors	Policy No. 1825	New Policy – Addressing School Director Violations

- L. Approval of the following policy for a Third Reading/Adoption:

<i>Section</i>	<i>Number</i>	<i>Title</i>
6000 Management Support	Policy No. 6220	Bid Requirements

- M. Review of the Monthly Student Enrollment Report.

VI. REPORTS

- A. K-12 Curriculum Adoption Cycle Report — Kim Browning, Executive Director
- B. Professional Development Report — Spencer Taylor, Executive Director

VII. FUTURE AGENDA ITEMS

VIII. ADJOURNMENT

FUTURE TOPICS – Previously identified by the Board for further review.

- 1) Spanish at elementary schools.
- 2) Student Liaisons to the School Board.
- 3) Bond information.
- 4) ParentSquare notifications.

UPCOMING BOARD MEETINGS

- | | |
|---------------------|--|
| September 25 | Regular Meeting at Eastmont Administration Office at 5:30 p.m. |
| October 9 | Regular Meeting at Eastmont Administration Office at 5:30 p.m. |
| October 23 | Regular Meeting at Eastmont Administration Office at 5:30 p.m. |

BOARD OF DIRECTORS
REGULAR MEETING MINUTES
August 21, 2023

CALL TO ORDER & PLEDGE OF ALLEGIANCE

On Monday, August 21, 2023, the regular meeting of the Eastmont School District Board of Directors was called to order by Board President Cindy Wright at 5:30 p.m. in the Eastmont Administration Office, 800 Eastmont Avenue, East Wenatchee.

ATTENDANCE

Present:

Cindy Wright, Board President
Meaghan Vibbert, Board Vice President
Jason Heinz, Board Director
Steve Piccirillo, Board Director
Whitney Smith, Board Director
Becky Berg, Board Secretary/Superintendent
Brandy Fields, Superintendent's Secretary

Also Present:

District staff

APPROVE AGENDA/MODIFICATIONS

Superintendent Becky Berg reported there were no changes to the Agenda.

MOVED by Director Heinz and SECONDED by Director Piccirillo to approve the Agenda for August 21, 2023. The motion CARRIED unanimously.

PUBLIC COMMENT

Instructions for public comment were provided on the Agenda. Public Comments could be made to the Board in three ways: 1) In-person by signing up; 2) By writing and sending regular mail to the Administration Office; and 3) By email: schoolboard@eastmont206.org.

There was public comment from Kyle Goldsmith regarding Covid masks/lockdown policy. President Wright also referred Mr. Goldsmith to the Chelan-Douglas Health District.

STAFF RECOGNITION

A. Sarah Burnell – NC ESD Teacher of the Year.
Clovis Point Elementary School Teacher Sarah Burnell was nominated and selected as the NC ESD Regional Teacher of the Year. NC ESD Superintendent Dr. Michelle Price presented the plaque to Mrs. Burnell. She also had her husband and daughter in attendance.

BOARD & SUPERINTENDENT INFORMATION

B. Board News.
Director Piccirillo shared about a recent event that occurred near his house involving Mrs. Katie Tucker and her family where they came to the aid of a community member in distress. He was complimentary of not only their actions that afternoon, but Eastmont staff in general and proud he is that Eastmont staff go above and beyond.

C. Superintendent News.
Superintendent Berg shared about the recent Eastmont Administrators Retreat/Back to School Meeting held at Eastmont Junior High. She also highlighted professional development that occurred earlier in the day from Dr. Anthony Muhammad with the focus on PLCs for all certificated and paraprofessional staff.

CONSENT AGENDA

- A. Approval of minutes. The Board of Directors approved the minutes from the regular meeting held on July 17, 2023.
- B. Payment of bills and/or payroll. The Board of Directors approved the following checks, direct deposits, or wire transfers listed on check summaries dated August 21, 2023:

Warrant Numbers	Total Dollar Amount
7132913-7132929	\$46,699.75
7132930-7132930	\$157.50
7132931-7132931	\$903.55
7132932-7133066	\$553,930.01
7133067-7133090	
900146535-900147412	\$7,753,639.78
7133091-7133113	\$1,437,335.06
7133114-7133114	\$110.76
7133115-7133116	\$37,491.97
7133117-7133247	\$1,018,520.50
7133248-7133248	\$494.04
7133249-7133249	\$520
7133250-7133266	\$130,520.35
7133267-7133268	\$2,745.62
7133269-7133269	\$60.00
7133270-7133271	\$2,982.63
7133272-7133348	\$275,189.21
202200106-202200106	\$2,683.78

C. Approval of personnel action. The Board of Directors approved the Personnel Action Items dated August 21, 2023.

- D. Approval of agreements. The Board of Directors approved the Renewal Agreement No. Four with Sodexo America, LLC for food services for 2023-24 and the Interlocal Agreement for Eastmont School District, Palisades School District, and Sodexo America, LLC for 2023-24.
- E. Approval of fee schedule. The Board of Directors approved the 2023-2024 Local Fee Schedule.
- F. Review of policies. The Board of reviewed the following policies for a First Reading:

<i>Section</i>	<i>Number</i>	<i>Title</i>
1000 Board of Directors	Policy No. 1400	Meetings, Public Notice, Quorum, Meeting Conduct, Order of Business, and Public Comment
1000 Board of Directors	Policy No. 1410	Executive or Closed Sessions
1000 Board of Directors	Policy No. 1420	Proposed Agenda and Consent Agenda
1000 Board of Directors	Policy No. 1610	Conflicts of Interest
1000 Board of Directors	Policy No. 1822	Training and Professional Development for Board Members
6000 Management Support	Policy No. 6220	Bid Requirements

- G. Review of budget status report. The Board of Directors reviewed the Monthly Budget Status Report.

Director Smith requested that Item F. Board Policy No. 6220 Bid Requirements be removed from the Consent Agenda for discussion.

MOVED by Director Piccirillo and SECONDED by Director Heinz to approve Consent Agenda Items #A-G after removing Item F. Board Policy No. 6220. The motion CARRIED unanimously.

Policy No. 6220 Bid Requirements

Discussion was held regarding adding language to this policy assuring that the District will, when possible, use local businesses. The administration will do further review on this.

REPORTS

- A. Wenatchee FC Youth Field Proposal.
Assistant Superintendent Matt Charlton introduced Mike Osborn, Wenatchee FC. Discussion was held regarding the 9th Street field below the District Office. Eastmont staff will continue to work with Mr. Osborn a bring a proposal back to the Board in the future.

- B. Procedure No. 3245-P Students & Telecommunication Devices Report.
Assistant Superintendent Matt Charlton highlighted the current procedure No. 3245-P Students and Telecommunication Devices. He also updated the Board on staff modeling the procedure and working towards consistent enforcement of the procedure throughout the district.
- C. Standard Response Protocol (SRP) Report.
Assistant Superintendent Matt Charlton again highlighted the Standard Response Protocol (SRP). He shared that all of the administrators were trained at their recent meeting and that building administration will train all teachers during their building training time. Teachers will have an age-appropriate script that they will share with students as well. During the Professional Learning Day on October 13th, all Eastmont staff will be trained in additional school safety training called ALICE.
- D. Bond Information Update.
Superintendent Berg shared briefly about the current progress regarding a future bond proposal.

DISCUSSION & POSSIBLE ACTION ITEM

- A. Eastmont School District Improvement of Student Learning Goals for 2023-24.
Superintendent Berg present the District Improvement of Student Learning Goals for 2023-24.

MOVED by Director Piccirillo and SECONDED by Director Smith to approve the District Improvement of Student Learning Goals for 2023-24. The motion CARRIED unanimously.

FUTURE AGENDA ITEMS

ParentSquare notifications to the Board.

ADJOURNMENT

MOVED by Director Piccirillo and SECONDED by Director Vibbert to adjourn the meeting. The motion CARRIED unanimously.

The meeting adjourned at 7:01 p.m.

TO: Board of Directors

FROM: Kayla Brown, Executive Director of Human Resources

SUBJECT: Personnel Action Items

DATE: September 11, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Resignations/Separation

The following people have notified us of their plans to resign for the 2023-2024 school year:

Last Name	First Name	School	Position
Matthews	Chad	EHS	Paraeducator/1 year
Raymond	Renee	Kenroy	Paraeducator/2 years
Simmons	Andy	SJHS	Paraeducator/4 years

New Hires

The following people have been offered tentative employment for the 2023-24 school year:

Last Name	First Name	School	Position
Amici	Megan	Cascade	Teacher
Bradshaw	David	Transportation	Bus Driver
Brookover	Ethan	EHS/Rock Island	Paraeducator
Constantine	Valerie	Grant	Paraeducator
Fields	Savannah	EJHS	Paraeducator
Gwinn	Molly	Rock Island	Teacher
Longoria	Felicia	Kenroy	Paraeducator
Lopez	Jaqueline	Clovis	Paraeducator
Pippin	Matthew	Coach/SECA	Play Director
Richter	Ronald	Transportation	Bus Driver
Scott	Heather	Grant	Paraeducator
Solis	Jilyana	Lee	Custodian
Valdez	Vanessa	EJHS	Paraeducator
Williamson	Kim	Rock Island	Teacher

Discharge during Probationary Period

The Superintendent recommends discharge of the following employee during their probationary period:

Last Name	First Name	School	Position/Years
Standerford	Dylan	Lee	Paraeducator/.50 year

ATTACHMENTS

None

FISCAL IMPACT

Personnel Expenditure

RECOMMENDATION

The administration recommends approval of the Personnel Action Items listed above.



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TO: Board of Directors
FROM: Becky Berg, Superintendent
SUBJECT: Request for Surplus
DATE: September 11, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Eastmont Girls Soccer staff have identified the following items as being in poor condition/ no longer able to use and request they be declared as surplus:

- White Shorts: 15
- Red Jerseys: 15
- White Jerseys: 26
- Red Duffle Bags: 18

ATTACHMENTS

None

FISCAL IMPACT

Revenue, if sold

RECOMMENDATION

The administration recommends the Board authorize said property as surplus.



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TO: Board of Directors
FROM: Becky Berg, Superintendent
SUBJECT: Donation from GESA Credit Union
DATE: September 11, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Board Policy 6114 states that *“Any gift or donation to the District or to an individual school or department of money, materials, or equipment having a value of \$1,500 or greater shall be subject to Board approval.”*

Eastmont High School Principal Lance Noell reports GESA Credit Union would like to donate \$7,000 to EHS. These funds are our portion for revenue from Eastmont Debit Cards and will be split between EHS Athletics and the EHS Building budget. This donation will go towards assisting students’ purchases for their needs and/or equipment that general fund and athletics are not typically used for.

ATTACHMENTS

None

FISCAL IMPACT

Donation

RECOMMENDATION

The administration recommends that the Board accept this donation from GESA Credit Union.

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TO: Board of Directors

FROM: Becky Berg, Superintendent

SUBJECT: Donation from Wildcat Booster Club for Athletic ASB Accounts

DATE: September 11, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Board Policy 6114 states that *“Any gift or donation to the District or to an individual school or department of money, materials, or equipment having a value of \$1,500 or greater shall be subject to Board approval.”*

Eastmont Athletic Director Russ Waterman reports our Wildcat Booster Club parents participated in a series of fund raisers at the Gorge during the Summer Concert Series. Current EHS athletes did not work the booths nor were they involved in the fund raiser. Collectively, the Booster Club would like to donate \$11,941.12 to EHS Athletic ASB Accounts with the following distribution:

- Girls Softball = \$3,893.70
- Girls Soccer = \$4,044.22
- Cheer = \$1,779.21
- Girls Golf = \$2,223.99

These funds would be used for various needs of students and clubs for such things as conference registrations, field trips, travel, and other club activities, etc...

ATTACHMENTS

None

FISCAL IMPACT

Donation

RECOMMENDATION

The administration recommends that the Board accept these donations from Wildcat Booster Club.

To: School Board
 From: Kayla Brown, Executive Director of Human Resources
 Date: September 11, 2023
 Re: 2023-2026 Eastmont Education Association (EEA) Tentative Agreement

The Eastmont Education Association (EEA) and the District have reached a tentative agreement for a three (3) year contract. The Association has since ratified.

For your consideration, the Board is asked to ratify this agreement for the District:

EEA	<ul style="list-style-type: none"> ● 3-year agreement: September 1, 2023 – August 31, 2026 						
	<ul style="list-style-type: none"> ● Salary <ul style="list-style-type: none"> ○ Year 1: IPD + 2.3% (including Records Day) ○ Year 2: IPD + 1.2% ○ Year 3: IPD + 2.0% ● VEBA <ul style="list-style-type: none"> ○ Year 1: \$150,000 ○ Year 2: \$200,000 ○ Year 3: \$250,000 ● One (1) hour per year for District Office staff meetings ● Quarter Courses Records Day: Compensate 1.25 hours per quarter class to submit grades ● Elementary Conferences: Compensate core classroom teachers 1 day for preparation for conferences ● College in the High School tuition reimbursement: \$5,000.00 per year, up to \$10,000 with administrator approval ● Senior Employee Advisory Stipend (Longevity) <table border="1" style="margin-left: 20px;"> <tr> <td>18 years</td> <td>\$1,200 \$1,500</td> </tr> <tr> <td>20 years</td> <td>\$1,700 \$2,000</td> </tr> <tr> <td>22 years</td> <td>\$1,900 \$2,200</td> </tr> </table> ● Updated language reflective of the change from trimesters to semesters ● Update language on Student Discipline 	18 years	\$1,200 \$1,500	20 years	\$1,700 \$2,000	22 years	\$1,900 \$2,200
18 years	\$1,200 \$1,500						
20 years	\$1,700 \$2,000						
22 years	\$1,900 \$2,200						



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- | | |
|--|---|
| | <ul style="list-style-type: none">● Decrease employees who are out on personal leave at Jr. High from 4 to 3 each day● Increase personal leave cashout option from 2 days to 3 days● Remove Sabbatical Leave language● Increase involuntary classroom move language from 1 day to 2 days● Include Special Education, Multilingual and Intervention in Curriculum Adoption Committee● Trade compensation for Site Council and Grade Level Coordinator stipend at elementary● Add New Teacher Academy: 14 hours of training |
|--|---|

To: School Board
 From: Kayla Brown, Executive Director of Human Resources
 Date: September 11, 2023
 Re: 2023-2026 Eastmont Secretary Association (ESA) Tentative Agreement

The Eastmont Secretary Association (ESA) and the District have reached a tentative agreement for a three (3) year contract. The Association has since ratified.

For your consideration, the Board is asked to ratify this agreement for the District:

ESA	<ul style="list-style-type: none"> ● 3-year agreement: September 1, 2023 – August 31, 2026 								
	<ul style="list-style-type: none"> ● Salary <ul style="list-style-type: none"> ○ Year 1: IPD (adjust secretaries in each salary classification) <ul style="list-style-type: none"> ▪ Class 1: IPD ▪ Class 2: IPD + 1% ▪ Class 3: IPD + 2% ▪ HS Office Managers IPD + 5% ▪ JR Office Managers IPD + 3% ○ Year 2: IPD ○ Year 3: IPD <ul style="list-style-type: none"> ▪ Class 1: IPD ▪ Class 2: IPD + 1% ▪ Class 3: IPD + 2% ● Loyalty Incentive <table border="1" style="margin-left: 20px;"> <tr> <td>16-18 years (Eastmont Years Only)</td> <td>\$1,500 \$1,750</td> </tr> <tr> <td>19-21 years (Eastmont Years Only)</td> <td>\$1,700 \$2,000</td> </tr> <tr> <td>22-24 years (Eastmont Years Only)</td> <td>\$2,000 \$2,500</td> </tr> <tr> <td>25+ years (Eastmont Years Only)</td> <td>\$3,000</td> </tr> </table> 	16-18 years (Eastmont Years Only)	\$1,500 \$1,750	19-21 years (Eastmont Years Only)	\$1,700 \$2,000	22-24 years (Eastmont Years Only)	\$2,000 \$2,500	25+ years (Eastmont Years Only)	\$3,000
16-18 years (Eastmont Years Only)	\$1,500 \$1,750								
19-21 years (Eastmont Years Only)	\$1,700 \$2,000								
22-24 years (Eastmont Years Only)	\$2,000 \$2,500								
25+ years (Eastmont Years Only)	\$3,000								



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TO: Board of Directors

FROM: Beck Berg, Superintendent

SUBJECT: Resolution No. 2023-13 A Resolution Authorizing a Newly Elected Board Member to Attend WSSDA Annual Conference

DATE: September 11, 2023

CATEGORY

Informational

Discussion Only

Discussion & Action

Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

We have had a current candidate for an open Board position indicate they would be able attend the upcoming WSSDA Annual Conference on November 16-18, 2023. Enclosed is draft Resolution No. 2023-13 A Resolution Authorizing a Newly Elected Board Member to Attend WSSDA Annual Conference.

ATTACHMENTS

Draft Resolution

FISCAL IMPACT

Board Travel Funds

RECOMMENDATION

The administration recommends approving Resolution No. 2023-13 A Resolution Authorizing a Newly Elected Board Member to Attend WSSDA Annual Conference.



RESOLUTION NO. 2023-13

**A RESOLUTION AUTHORIZING A NEWLY ELECTED BOARD MEMBER
 TO ATTEND WSSDA ANNUAL CONFERENCE**

WHEREAS school directors are elected before but take office after the Annual Conference of the Washington State School Directors’ Association; and

WHEREAS it is to the advantage of the District to have its directors and directors-elect attend the workshops and orientation programs at the Conference and to exchange ideas with school directors from elsewhere in the state.

NOW THEREFORE, BE IT RESOLVED THAT those persons newly elected on November 7, 2023, to the Eastmont School District Board of Directors be designated to attend the Annual Conference of the Washington State School Directors’ Association, to be held November 16-18, 2023, as representatives of the Eastmont School District.

BE IT FURTHER RESOLVED THAT expenses of the representatives shall be paid by the district in amounts and in the manner permitted by the law and the directors and representatives shall make a conference report to the Board at the first regularly scheduled meeting of the Board in January.

ADOPTED by the Board of Directors of Eastmont School District No. 206, Douglas County, Washington, at a regular open public meeting thereof, held this 11th day of September 2023, notice of which was given as required by law, the following Directors being present and voting in favor of the resolution.

EASTMONT SCHOOL DISTRICT NO. 206
 DOUGLAS COUNTY, WASHINGTON

ATTEST:

BOARD OF DIRECTORS

 Dr. Becky Berg, Superintendent/Secretary

 Cindy Wright, Board President

 Date

 Meaghan Vibbert, Board Vice President

 Jason Heinz, Board Member

 Steve Piccirillo, Board Member

 Whitney Smith, Board Member



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TO: Board of Directors

FROM: Becky Berg, Superintendent
Matt Charlton, Assistant Superintendent Secondary Ed.

SUBJECT: Minimum Basic Education Requirement Collection for 2023-24

DATE: September 11, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Enclosed is the Minimum Basic Education Requirement Collection for 2023-24. Reporting this information gives assurance to the State Board of Education (SBE) that school districts are in compliance with the minimum requirements of the Basic Education Act, as well as several other provisions.

Again this year, the district is required to complete this report to provide verification that we are in compliance with the described statutes and that this information has been provided to the Board of Directors.

ATTACHMENTS

Minimum Basic Education Requirement
Collection

FISCAL IMPACT

Compliance Issue

2023-24 - Minimum Basic Education Requirement Collection

1. Minimum Basic Education Requirement Compliance and District Survey

1. School District or LEA Name

Name of the School District or LEA

Eastmont School District

2. Confirm District Name and Leadership

Confirm Name of the School District

Eastmont School District

What is the name of your School District/LEA?

Superintendent's Name (First and Last Name)

Dr. Becky Berg

Superintendent's Email Address

bergb@eastmont206.org

3. Name and contact information of you or the person we should contact if we have questions about survey responses. Leave these responses blank if the SBE should communicate directly with the school district Superintendent shown above to resolve possible issues. The email address must be re-entered.

First Name

Matthew

Last Name

Charlton

Email

charltonm@eastmont206.org

2. Grades Offered

4. Which of the following best describes the range of grades offered in your school district?

K-12

5. How many schools in the district serve 12th grade students?

1

3. Days of Instruction and Waivers

6. Minimum 180-Day School Year

([RCW 28A.150.220](#), [RCW 28A.150.203](#), [RCW 28A.150.315](#))

The school year is accessible to all legally eligible students and consists of at least 180 school days for students in grades K-12, inclusive of any waivers granted by the Superintendent of Public Instruction. A district that has been granted a waiver of the minimum 180-day school year requirement is considered in compliance, provided the district meets the conditions of the waiver.

Will your school district make accessible to all legally eligible students 180 days of instruction?

No, we have a waiver to offer less than 180 days for the 2023-24 school year

7. Which waiver(s) from the 180-day requirement did the district receive? Please choose "Yes" for each type of waiver that applies to your school district and select "No" for the others. (You must answer "Yes" or "No" for each waiver type.)

	Yes	No
180-Day Waiver for improvement of student learning (i.e. professional development, parent-teacher conferencing more than five days , transition days, alternative calendar, etc.)		X
Economy and Efficiency Waiver (i.e. four day school week for districts under 500 students)		X
A Parent-Teacher Conferencing Waiver of five days or less .	X	
A Waiver due to emergency closure		X
A Waiver for other reasons		X

8. How many days of instruction are being waived?

3

9. How many school days will the district offer in the regular school year after the use of any and all waivers from the 180-day requirement?

177

4. Instructional Hours and Climate Surveys

10. Kindergarten Minimum Instructional Hour Offering

([RCW 28A.150.220](#), [RCW 28A.150.205](#), [RCW 28A.150.315](#))

Will the school district make available to students enrolled in kindergarten at least a minimum instructional hour offering of 1,000 hours?

Yes

11. How will your school district meet the minimum instructional hour offering?

Approach A (District-wide average of at least 1,000 instructional hours in grades 1-8 and at least 1,080 instructional hours in grades 9-12)

12. How many credits will atypical high school student have the opportunity to earn in your school district during the 2023-24 school year? (This should include the annual number of credits and not include summer school, interim sessions, or other credit retrieval opportunities outside of the regular school day.)

6

13. Has the school district adopted a Continuity of Operations Plan to transition to modalities other than in-person in the event of an emergency? ([WAC 180-16-212](#))

Yes

14. Will your school district administer the Healthy Youth Survey to students at the next statewide administration?

Yes

15. Will your school district administer a school climate survey (other than the Healthy Youth Survey) in the 2023-24 school year?

Yes

16. For each of the following, please let us know if they will be included in your school climate survey. Please answer "Yes" or "No" for each group.

	Yes	No
Students		X
Parents	X	
Teachers	X	
Other school staff	X	
Other survey recipients		X

17. Who supports the survey creation, collection, and analysis of your school climate survey data?

The district conducts its own survey

5. Graduation Requirements: Subject Areas and Credits and Local Graduation Requirements

18. For the Class of 2024, will the school district require at least the state minimum core subject area requirements ([WAC 180-51-210](#)) to earn a diploma? (Note: Individual students may be awarded certain waivers of graduation requirements, such as the graduation requirement emergency waiver due to the COVID-19 pandemic (GREW)). The core subject area requirements are shown below.

4 credits of English

3 credits of math (including the courses specified in [WAC 180-51-210](#))

3 credits of social studies (including the courses specified in [WAC 180-51-210](#))

3 credits of science (including at least 2 credits of lab science)

0.5 credits of health

1.5 credits of physical education

1 credit of arts

1 credit of Career and Technical Education (or a course that meets program standards for an exploratory Career and Technical Education course)

Yes

19. Does the school district offer the opportunity for high school students to earn flexible subject area requirements, including personalized pathway requirements and electives ([WAC 180-51-210](#))? Including at minimum:

2 credits of world languages (which may include American Sign Language)

1 arts credit (in addition to 1 core credit in arts)

Yes

20. For the Class of 2024, does the district require at least 24 credits for a student to graduate from high school under the framework in Chapter 180-51 WAC? (Note: Individual students may be awarded certain waivers of graduation requirements, such as a waiver of up to two flexible credits for individual circumstances or the graduation requirement emergency waiver due to the COVID-19 pandemic (GREW))

Yes

21. All public high schools are required to provide a program, directly or in cooperation with local community colleges, school districts, for students who would like to apply for entrance to a baccalaureate-granting institution after high school graduation. This program must help such students meet the minimum college entrance requirements (CADRs). ([RCW 28A. 230.130](#))

In the 2023-24 school year, will each public high school in your district provide a program that helps students meet the minimum college entrance requirements (CADRs) established by the Washington Student Achievement Council's (WSAC)?

Yes

22. All public high schools must provide a program, directly or in cooperation with local community or technical colleges, skill centers, apprenticeship committees, or other school districts, for students who have plans to pursue career or work opportunities other than entrance to baccalaureate-granting institutions after high school graduation. ([RCW 28A. 230. 130](#))

In the 2023-24 school year, will each public high school in your district provide a program for students who have plans to pursue career or work opportunities other than entrance to baccalaureate-granting institutions after high school graduation?

Yes

6. High School and Beyond Planning and Delivery

23. Does the district offer an electronic or online High School and Beyond Plan (HSBP) platform? [WAC 180-51-220](#)

Yes

24. To which electronic or online HSBP platform is your district providing students access? [WAC 180-51-220](#)

School Data Solutions/WOIS/Homeroom

25. What grade does the district start each student's High School and Beyond Plan?

Grade 8

26. How does the district offer the High School and Beyond Plan (HSBP)?

It is offered with HSBP components embedded in another course

7. Access to and Provision of Graduation Pathways

27. Has your school district developed and implemented a district-wide formal plan, policy, or communication protocol for the 2023-24 school year to inform students of the graduation pathway options?

Yes

28. In communicating with students about their graduation pathway options, please mark the check boxes of the strategies that will be most commonly used in the 2023-24 school year? Please answer "Yes" or "No" to each prompt.

	Yes	No
Graduation pathway information will be shared primarily with students who do not meet the graduation standard on the state assessment.		X
Graduation pathway information will be discussed with all students during their annual High School and Beyond Planning process.	X	
Graduation pathway information will be discussed with some students during their High School and Beyond Planning process.		X
Students will have information about pathways shared with them at least once during high school in a formalized manner to be developed by the high school counselors or administration.	X	
Graduation pathway information will be shared with all incoming high school students.	X	
We will encourage all students to take the ASVAB.	X	
We will encourage all students to take the ACT or SAT.	X	
In addition to the above or instead of the above, we address graduation pathways in other ways	X	

29. What other ways do you communicate with students about their graduation pathway options?

Class meetings, parent info nights, financial literacy course

30. Which of the following graduation pathway options were available to students in your district for the Class of 2024? Please answer "Yes" or "No" to each prompt.

	Yes	No
Advanced Placement (AP) course(s) that qualify as graduation pathway options	X	
International Baccalaureate (IB) course(s) that qualify as graduation pathway options		X
Cambridge Advanced Course(s) that qualify as graduation pathway options		X
Dual Credit: Running Start courses in ELA or Math	X	
Dual Credit: College in the High School course(s) that qualify as a graduation pathway option	X	
Dual Credit: Career and Technical Education course(s) in ELA or math that qualify as graduation pathway options	X	
Sequence of Career and Technical Education Courses that qualify as graduation pathway options	X	
State Assessments in ELA and Math	X	
SAT	X	
ACT	X	
Bridge to College/Transition course in math	X	
Bridge to College/Transition course in ELA	X	
Armed Services Vocational Aptitude Battery (ASVAB)	X	

31. How are Advanced Placement (AP) costs paid, by the district or by families?

The district covers the costs for some students

32. How many of the 1 high schools offer AP Courses?

1

33. How are Running Start costs paid, by the district or by families?

The district covers the costs for some students

34. How are College in the High School costs paid, by the district or by families?

The district covers the costs for some students

35. How are Career and Technical Education Dual Credit course fees paid, by the district or by families?

The district covers the costs for all students

36. How many CTE course sequence graduation pathway options are available in your district?

7

37. Are students from your district able to access a skill center?

Yes

38. Who pays for student transportation to and from the skill center?

Free transportation is provided to all students who need transportation

39. How are SAT costs paid, by the district or by families?

The district covers the costs for some students

40. Does the district offer the SAT during the school day?

No

41. How are ACT costs paid, by the district or by families?

The district covers the costs for some students

42. Does the district offer the ACT during the school day?

No

43. Does the district offer the ASVAB during the school day?

Yes

44. Local high school graduation requirement: Does the district require community service?

No

45. Local high school graduation requirement: Does the district require a culminating project?

No

8. Educational Offerings Required by the State (All School Districts)

46. Has the school district adopted a Tribal History and Culture curriculum (i.e. Since Time Immemorial Curriculum) ([RCW 28A.320.170](#))? State law requires this to be done when the school district updates the social studies curriculum.

Yes

47. Does the school district provide instruction at all grade levels about conservation, natural resources, and the environment in an interdisciplinary manner through science, the social studies, the humanities, and other appropriate areas with an emphasis on solving the problems of human adaptation to the environment? ([RCW 28A.230.020](#) and [WAC 392-410-115](#))

Yes

48. Social-emotional learning standards and benchmarks were adopted on January 1, 2020. ([RCW 28A.300.478](#)). Has the school district implemented social-emotional learning-specific standards and benchmarks?

Yes, we implemented but are not measuring social emotional learning in our schools.

49. Under the comprehensive sexual health education requirement, the school district must provide social emotional learning (SEL) to all students in grades K–3 at least once in the 2023–24 school year. ([RCW 28A.300.475](#)) Will the district provide SEL to all students in grades K-3 at least once?

Yes

50. Will the school district provide comprehensive sexual health education to all students at least once in grades 4–5 in the 2023–24 school year? ([RCW 28A.300.475](#))

Yes

51. Will the school district provide comprehensive sexual health education to all students at least twice in grades 6–8 in the 2023-2024 school year? ([RCW 28A.300.475](#))

Yes

53. Will the school district provide comprehensive sexual health education to all students at least twice in grades 9–12 in the 2023-24 school year? This is required in [RCW 28A.300.475](#).

Yes

54. Each school district board of directors shall adopt an AIDS prevention education program. ([RCW 28A.230.070](#)). Does the school district have an AIDS prevention education program?

Yes

55. In the 2023-24 school year, will each student receive instruction in at least one arts discipline as described in [RCW 28A. 230.305](#) throughout their elementary and middle education experience?

Yes

56. In the 2023-24 school year and for grades 9 through 12, will each student be given the opportunity to take arts coursework as specified in [RCW 28A. 230. 305](#) each academic year?

Yes

9. State-Mandated Educational Offerings (School Districts with High School Grades)

57. Does the school district provide the opportunity to all students in grades nine through twelve to access financial education under [RCW 28A.300.468](#)?

Yes, we offer it as a for-credit standalone course.

58. By March 1, 2023, each school district should have adopted a goal for expanding financial education such as increasing the number of financial education courses or expanding financial education professional development ([RCW 28A.300.467](#)). Did your district adopt a goal for expanding financial education?

Yes we provide financial education and we plan to expand options for the 2024-25 school year.

59. Does the school district provide an opportunity to access an elective computer science course that is available to all high school students under [RCW 28A.230.300](#)?

Yes

60. Does your school district provide a mandatory one-half credit stand-alone course in civics for each high school student? Civics content and instruction that is embedded in other social studies courses does not meet this requirement unless the social studies courses are for dual credit, offering students the opportunity to earn both high school and postsecondary credit. ([RCW 28A.230.094](#))

Yes

61. The study of Constitution of the United States and of the State of Washington is a prerequisite to graduation ([RCW 28A.230.170](#) and [WAC 392-410-120](#)). Does the school district provide the opportunity to study the U.S. and Washington constitutions to all students?

Yes

62. Each school district that operates a high school must offer instruction in cardiopulmonary resuscitation (CPR) to students. Beginning with the 2013-14 school year, instruction in CPR must be included in at least one health class necessary for graduation. ([RCW 28A.230.179](#)) Will the school district offer instruction in CPR in at least one health class required for graduation in the 2023-2024 school year?

Yes

63. By the 2021-22 school year, each school district board of directors shall adopt an academic acceleration policy for high school students. ([RCW 28A.320.195](#)) Does the school district have an academic acceleration policy for high school students?

Yes

10. State-Mandated Educational Activities

64. Beginning with the 2020-21 school year, all school districts with a high school must provide a financial aid advising day and notification of financial aid opportunities at the beginning of each school year to parents and guardians of any student entering the twelfth grade. ([RCW 28A.300.815](#), [RCW 28A.230.310](#)) Will the school district provide a financial aid advising day in the 2023-2024 school year for twelfth grade students, parents, and guardians?

Yes

65. On January 16th of each year (or the preceding Friday when January 16th falls on a non-school day), each public school shall observe "Temperance and Good Citizenship Day." Social studies teachers must, as resources allow, coordinate a voter registration event in each history or social studies class attended by high school seniors. Voter sign up and registration must be available to all students who will be 18 by the next general election. ([RCW 28A.230.150](#)). Will the school district provide the opportunity for voter registration for all students who will be 18 by the next general election in the 2023-2024 school year?

Yes

66. During the school week preceding November 11 of each year, every school will present educational activities suitable to the observance of Veterans' Day. ([RCW 28A.230.160](#)) Will the school district develop, promote or provide educational activities in observance of Veterans' Day in the 2023-2024 school year ?

Yes

67. Annually, during the month of October, each public school shall conduct or promote educational activities that provide instruction, awareness, and understanding of disability history and people with disabilities. ([RCW 28A.230.158](#)). Will the school district develop, conduct or promote educational activities for Disability History and People with Disabilities Month in the 2023-2024 school year?

Yes

11. State-Recommended Educational Offerings and Activities

68. Every public middle school, junior high school, and high school is strongly encouraged to include in its curriculum instruction of the events of the period in modern world history known as the Holocaust, which may include other examples of genocide and crimes against humanity. ([RCW 28A.300.115](#)). Does the school district provide Holocaust history instruction?

Yes

69. School districts are encouraged to commemorate the history of civil rights at least once a year, “providing an opportunity for students to learn about the personalities and convictions of heroes of the civil rights movement and the importance of the fundamental principle and promise of equality under our nation’s Constitution.” ([RCW 28A.230.178](#)). Does the school district commemorate the history of civil rights at least once a year?

Yes

70. Public schools in grades K-6 are encouraged to incorporate ethnic studies materials and resources. ([RCW 28A.300.112](#)) Has the school district incorporated ethnic studies materials and resources in grades K-6?

No, the recommendation has not been implemented.

71. **You are seeing this prompt because you responded that the school district does not incorporate ethnic studies materials and resources in grades K-6, which is encouraged. If you deliver this offering, please go back and change your response. If you do not deliver the encouraged offering, please select the best response to continue.**

We will consider implementing the recommended offering.

72. Public schools in grades 7 to 12 are encouraged to offer a course in ethnic studies. ([RCW 28A.300.112](#)) Does the school district offer at least one course in ethnic studies in grades 7 to 12?

No, the recommendation has not been implemented

73. **You are seeing this prompt because you responded that the school district does not offer a course in ethnic studies in grades 7-12, which is encouraged. If you offer this course, please go back and change your response. If you do not deliver the encouraged course, please select the best response to continue.**

We will consider implementing the recommended offering.

74. School districts are encouraged to award the seal of biliteracy to graduating high school students who meet the criteria established by the Office of Superintendent of Public Instruction. ([RCW 28A.300.575](#)). Does the school district award the seal of biliteracy to qualifying graduating high school students?

Yes

75. [SB 5065](#) (Chapter 219, 2023 Laws.) specifies that beginning with the 2023-24 school year, instruction in awareness of bone marrow donation may be included in at least one health class necessary for graduation. Each school district, charter school, and state-tribal education compact school that serves students in grades nine through twelve is encouraged to offer instruction in awareness of bone marrow donation.

In the 2023-24 school year, will the school district consider providing instruction in awareness of bone marrow donation to students in grades nine through 12?

Yes, we will consider implementing the offering.in the 2023-24 school year.

12. Mastery-Based Crediting (MBC) and Mastery-Based Learning (MBL)

76. Does your school district have a written policy to award mastery/competency-based credit ([WAC 180-51-051](#))?

Yes, the school district has a permanent policy.

77. Does your district policy apply to:

Some subject areas

78. Which subject areas does your policy apply to? (Please check all that apply.)

World Language
Physical Education
Math
Science (includes specific science courses like biology and chemistry)
English Language Arts
Social Studies
The Arts
CTE/Occupational Education
Health

79. Does your school district have a school that offers a fully mastery/competency-based learning program? A mastery/competency-based learning program includes the following ([WAC 180-51-051\(1\)\(b\)](#)):

Student agency. Students help direct their own learning. MBL values the knowledge, skills, and interests of every student.

Relevance. Students are empowered to make interdisciplinary connections and use their learning in many ways. Learning is relevant and engaging for students and can be applied outside of the classroom.

Differentiation. Students receive help based on their individual interests and needs. Students move forward at their own pace.

Inclusion. Students experience compassion and belonging. MBL honors the unique contributions of every student and the knowledge they bring from their diverse cultures and communities.

Innovative assessment tools. Students demonstrate mastery of skills or concepts through tests, portfolios, projects, or other demonstrations. Students and educators are encouraged to try new tools. Assessments are aligned to standards and allow students to show what they know as well as provide valuable feedback on the areas in which students need to deepen their learning.

No

80. Does the school district offer credit for Work-Integrated Learning (e.g. internships or other work experience)

Yes

81. Will your school district incorporate procedures to award credit by subject area for students currently or formerly in institutionalized educational settings who pass all or part of the General Educational Development (GED) assessment in the 2023-2024 school year? [RCW 28A.320.192](#).

Yes, the school district will incorporate procedures.

13. 2021-2022 Graduation Requirement Emergency Waiver Administration

82. Our records show that your school district received authority to grant emergency waivers for certain graduation requirements for students graduating in the 2021-22 school year. Is this correct?

Yes

83. Did the school district grant any students an emergency waiver from high school graduation requirements in 2021-22?

Yes

84. Did the school district administer the emergency waiver of graduation requirements in accordance with program rules established in [Chapter 180-111 WAC](#)?

Yes

85. Please describe the actions the school district took to ensure equity in administration of the graduation requirement emergency waiver program.

Each student received individual guidance on waivers. HS Administration and Counseling working in coordination to support students.

86. The following question seeks information on your school district's good faith efforts to support each student who was considered for the waiver in meeting the credit and pathway requirements. To what degree did the school district provide individual student advising on the following topics to students being considered for the emergency waiver?

	Not Provided	Provided for Some	Provided for Most	Provided for All
What supports the individual student needs to be successful				X
How the individual student might meet the graduation requirements, including the feasibility of summer or a partial or full additional year of high school enrollment				X
Whether the emergency waiver is appropriate for the individual student				X

14. Certification by Respondent

87. Certification

	Yes	No
Do you certify that the school district Superintendent or designee has or will review and provide a copy of this Basic Education Compliance document to the local School Board of Directors?	X	
Do you certify that the school district has maintained records supporting this certification for auditing purposes?	X	

88. Name of Person Responsible for this Submission

Matthew R Charlton

89. Title of Person Responsible for this Submission

Asst. Superintendent

90. Email of Person Responsible for this Submission

charltonm@eastmont206.org

91. Telephone Number of Person Responsible for this Submission (Please enter the 10 digit number with no spaces or dashes (e.g., 3601239876))

5098847169

92. Date of Submission (select today from the calendar or enter the date as mm/dd/yyyy)

08/18/2023



EASTMONT SCHOOL DISTRICT

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TO: Board of Directors

FROM: Becky Berg, Superintendent

SUBJECT: Review of the following policies for First Reading:

Section	Number	Title
1000 Board of Directors	Policy No. 1225	School Director Legislative Program
1000 Board of Directors	Policy No. 1815	Ethical Conduct for School Directors
1000 Board of Directors	Policy No. 1825	Addressing School Director Violations

DATE: September 11, 2023

CATEGORY

Informational

Discussion Only

Discussion & Action

Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

In the process of reviewing the entire 1000 Board of Directors policy series, three current WSSDA policies were identified as ones not previously adopted by Eastmont. Attached are these three draft policies for a first reading. Also included is a summary from the WSSDA Policy & Legal News, October 2021 and our current Board Policy No. 1011 Code of Ethics for your reference.

ATTACHMENTS

Draft policies

FISCAL IMPACT

None

SCHOOL DIRECTOR LEGISLATIVE PROGRAM

The Eastmont Board of Directors will represent the District's interests in legislative action to promote the welfare of public education in the state of Washington or will direct those interests to be represented through its executive officer, the superintendent or designee.

As a public entity, the Board must operate within the bounds of state and federal laws affecting public education. To effectively meet these responsibilities to the public and students of the District, the Board will work vigorously for the passage of new laws designed to advance the cause of effective schools and for the repeal or modification of existing laws that impede this cause. The Board also supports a legislative program that fosters the maintenance of local control in decision making and governance within the District.

To achieve these goals, the Board will periodically study, discuss, and weigh the merits of pending legislation for the purpose of establishing its official position through Board action. When established, these official positions will be the position of the Eastmont School District in the legislative process.

Board Legislative Activities

The Board will:

- A. Designate one of its members to serve as legislative representative with the Washington State School Directors' Association (WSSDA);
- B. Develop an annual legislative program through conferences with WSSDA and the Washington Association of School Administrators (WASA);
- C. Support and work for legislation that promotes the quality of education within the Eastmont School District, the region, and the state of Washington;
- D. When possible, send member(s) to the WSSDA/WASA Legislative Conference held each February;
- E. Stay informed of pending legislation and actively communicate concerns and make its position known to elected representatives at both the state and national levels by regular contact with their legislators in district, in Olympia, and in Washington D.C.;
- F. Seek adequate funding for schools and full funding for state and federally mandated programs;
- G. Discuss legislative issues, using resources such as WSSDA's Legislative Updates;
- H. Respond appropriately to requests for legislative proposals, comments on legislative proposals, and development of priority positions; and
- I. Work for the achievement of common legislative objectives with WSSDA and with other concerned groups; and

Board members, individually or as members of professional organizations, will not represent positions conflicting with the district's positions on legislative matters unless it is made clear that such representation is not the official position of the district.

WSSDA Legislative Representative

The Board's WSSDA legislative representative serves as the contact person and acts as the coordinator of the Board's legislative activities. The legislative representative also serves as a Board's liaison at WSSDA's General Assembly. The legislative representative will be elected from among its members at the first regular meeting in December even-numbered years and will serve for a period of two years.

The legislative representative will:

A. Support the Board's engagement and participation in WSSDA's annual legislative program. This includes:

1. Reviewing WSSDA legislative proposals with the Board prior to WSSDA's annual General Assembly;
2. When appropriate, obtaining the Board's support for a legislative proposal to be submitted to the WSSDA General Assembly and supporting that proposal at the Assembly; and
3. Representing the Board at state legislative meetings (e.g., the General Assembly, the Olympia Legislative Conference, and any area or regional workshops).

B. Stay apprised of and initiate communications regarding state and federal educational policy and legislative issues/developments by:

1. Providing legislative updates periodically at board meetings and during the Legislative Session sharing information from WSSDA's legislative updates; and
2. Contacting legislators at appropriate times when legislative issues require it.

Cross References:

Board Policy 1210 Annual Organizational Meeting
Board Policy 1220 Board Officers and Duties of Board Members

Legal Reference:

Chapter 28A.345 RCW Washington State School Directors' Association

Management Resources:

Policy & Legal News, October 2022
Policy & Legal News, April 2017
Policy News, August 2009

ETHICAL CONDUCT FOR SCHOOL DIRECTORS

Policy Statement

Each board director has taken an oath of office to support the Constitutions of the United States and Washington state. The Eastmont School Board and each of its school directors is committed to upholding the oath of office and to ethical behavior.

Ethical behavior is an individual responsibility. Each school director and the board as a whole will base their conduct on these core ethical principles:

1. Objectivity –

School directors must place the public's interest before any private interest or outside obligation – choices need to be made on the merits.

2. Selflessness –

School directors should not take actions or make decisions in the performance of their position in order to gain financial or other benefits for themselves, their family, or their friends.

3. Stewardship –

School directors should conserve public resources and funds against misuse and abuse.

4. Transparency –

School directors must practice open and accountable government. They should be as open as possible about their decisions and actions, while protecting truly confidential information.

5. Integrity –

School directors should not place themselves under any financial or other obligation to outside individuals or organizations that might inappropriately influence them in the performance of their official duties.

Failure to adhere to these core ethical principles or failure to comply with other policies adopted by the board or the law may result in the school board taking formal censure of the offending school director in accordance with Policy No. 1825 Addressing School Board Director Violations.

Cross References:

<u>Board Policy 1111</u>	<u>Oath of Office</u>
<u>Board Policy 1220</u>	<u>Board Officers and Duties of Board Members</u>
<u>Board Policy 1610</u>	<u>Conflicts of Interest</u>
<u>Board Policy 1825</u>	<u>Addressing School Board Director Violations</u>
<u>Board Policy 5271</u>	<u>Reporting Improper Governmental Action</u>

Legal References:

RCW 28A.320.040	Bylaws for board and school government
RCW 28A.635.050	Certain corrupt practices of school officials
RCW 42.20	Misconduct of Public Officers

Management Resource:

[Policy & Legal News, October 2021](#)

ADDRESSING SCHOOL DIRECTOR VIOLATIONS

Purpose

The Eastmont School Board and each of its school directors are committed to faithful compliance with the law, provisions of the Board's policies, and exercising good judgment.

Policy Statement

The Board recognizes that failure to deal with deliberate or continuing violations of the law, Board policies, or lapses in good judgment by its school board members risks the loss of community confidence and damages the Board's ability to govern effectively. Therefore, in the event of a Board member's willful and/or continuing violation of law, policy, or judgment the Board will address the issue through the following process, which is intended to escalate only as necessary:

1. Conversation in a private setting between the offending School Director and the Board Chair or another individual School Director, identified by the Board;
2. Discussion in a properly convened executive session between the offending School Director and the full Board;
3. Possible removal of the offending School Director from any leadership or committee positions to which the offending School Director has been appointed or elected to by the Board; and
4. Censure of the offending School Director by adopting a resolution in an open meeting as a means of separating the Board's focus and intent from those of the offending School Director.

Cross References:

<u>Board Policy 1111</u>	<u>Oath of Office</u>
<u>Board Policy 1220</u>	<u>Board Officers and Duties of Board Members</u>
<u>Board Policy 1610</u>	<u>Conflicts of Interest</u>
<u>Board Policy 1815</u>	<u>Ethical Conduct for School Directors</u>

Legal References:

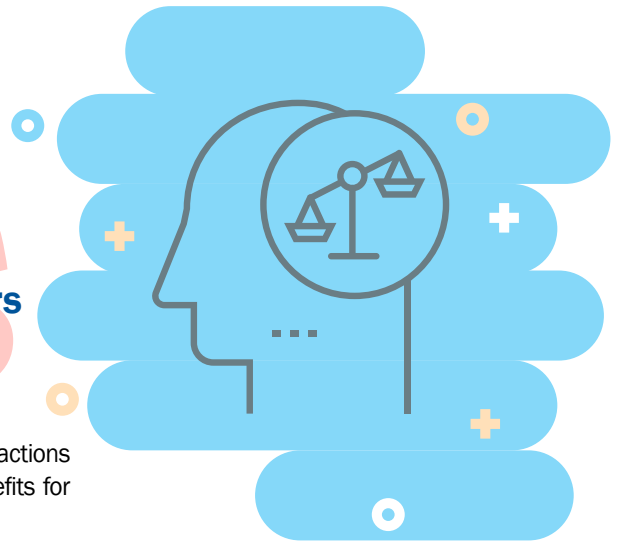
RCW 28A.320.040 Bylaws for board and school government
RCW 28A.635.050 – Certain corrupt practices of school officials

Management Resource:

Policy & Legal News, October 2021

Ethics

ETHICS and CENSURING school board directors



ETHICAL PRINCIPLES

What is a school board director's duty to ethical behavior, and what exactly is "ethical" behavior? Some people use the term "ethical behavior" to convey the equivalent of "doing what is right." The difficulty is that determining what is "doing what is right" is deeply contested. The study of ethics, including systematizing and recommending concepts of right and wrong behavior, has long engaged philosophers and deeply shaped our societal notions. However, the term "ethics" relates to a much narrower set of behavioral principles in the government context.

In the government context, core ethical principles emerge from specific legal foundations that govern elected officials. Some behaviors are explicitly prescribed in law; other behaviors are described in the intent of the law without being specifically codified or required of school board directors. School board directors take an oath of office to support the Constitutions of the United States and Washington state. They also have legal obligations to avoid conflicts of interest and refrain from certain corrupt practices. Additionally, school board directors have legal obligations to conduct open and accountable government. These core ethical principles include:

- *Objectivity*—placing the public's interest before any private interest or outside obligation – choices need to be made on the merits.

- *Selflessness*—not taking actions to gain financial or other benefits for oneself, family, or friends.
- *Stewardship*—conserving public resources and funds against misuse and abuse.
- *Transparency*—practicing open and accountable government – being as open as possible about decisions and actions while protecting truly confidential information.
- *Integrity*—not placing themselves under any financial or other obligation to outside individuals or organizations that might inappropriately influence the performance of official duties.

CENSURE

What should a local board do if an individual school board director's behavior becomes questionable? It is uncomfortable to think about, let alone prepare for the circumstance of a school board needing to censure one of its directors for a lapse of ethics or lack of judgment. However, it is prudent to prepare for such a circumstance. This is especially true given that membership on school boards can change rapidly, many boards have inexperienced members, and school boards are facing new and intense challenges.

It is important, but sometimes difficult, to distinguish between the circumstance of a school board director

who holds an opposing view or divergent position from the circumstance of a school board director whose behavior is ethically troublesome. A school board benefits from the individual and unique perspective that each of its board directors brings to discussions. It is only natural that individual views will differ and sometimes conflict. Yet even when opinions conflict, healthy conflict can focus the board's attention on addressing problems, help the board see multiple perspectives, and enhance the quality of board decisions.

In contrast, school boards do not benefit from a school board director whose ethics are lapsing or who continually displays poor judgment. A common element to censurable actions is that they hinder the board's working environment and impede the board's effective governance. Examples of behaviors that do not adhere to the ethical principles and might warrant censure include:

- Repeatedly emailing all board members, contrary to trainings and instructions regarding the Open Public Meetings Act;
- Directing the superintendent outside of official board action;

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**MODEL POLICY
1815
Ethical Conduct for
School Directors**

**MODEL POLICY
1825
Addressing School
Director Violations**

- Demanding special treatment from school personnel for the board director's own child;
- Secretly recording a properly convened executive session;
- Refusing to comply with Department of Health mandates, such as wearing a face covering; and
- Photographing un-redacted confidential district legal documents and posting them on social media.

If these types of behaviors occur and the local school board does nothing, the board tacitly permits such behavior to continue and perhaps encourages the behavior to escalate. Additionally, failure to respond not only damages the board's ability to govern, it also risks the loss of community confidence in the board as a whole and possible legal consequences.

Although some type of action is advisable, school boards need to establish a fair and neutral process that is designed to intensify only as necessary. The first step in responding to problematic behavior is usually a private conversation between the board chair and the offending board director. The board should support its directors by providing access to and opportunities for training and other support to un-

derstand the school director role and the rules they must follow. If the problematic behavior does not improve, the next step is likely an executive session between the offending board director and the full board. If the offending school board director remains uncooperative, the subsequent step might be for the board to consider removing the offending school board director from any appointed leadership or committee positions. If the problematic behavior remains, the board should consider official censure of the offending board director by adopted resolution.

Although no board wants to air its dirty laundry in public, thus inviting negative public attention, official censure separates the offending board director's actions from the remainder of board. In some circumstances, the remaining board members have an ethical duty to inform the public of behavior about which the public might not otherwise know. Although an emotionally draining endeavor, adopting a resolution of censure can help the board as a whole re-focus on its vision and mission – the students in its district and their success.

To support school boards in articulating the core ethical standards and in

establishing a fair and neutral process for responding when behavior becomes problematic, WSSDA has developed **(NEW) Model Policy 1815 – Ethical Conduct for School Directors** and **(NEW) Model Policy 1825 – Addressing School Director Violations**. Both policies are Discretionary.

Some school boards decide that working together as a board, they want to discuss and design a more specific and detailed document, often termed a board agreement or operating protocol, regarding expected behavior for all its members. This process of developing such a document would allow the board-superintendent team to engage in crucial conversation and learning together, which can lead to a codified agreement that reflects the board's own values and commitments. If your board-superintendent team is interested in such an endeavor and would like assistance, WSSDA's Leadership and Development team can help facilitate this process.

“ To support school boards in articulating the core ethical standards and in establishing a fair and neutral process for responding when behavior becomes problematic, WSSDA has developed (NEW) Model Policy 1815 – Ethical Conduct for School Directors... ”

CODE OF ETHICS

As a means of fulfilling its mission, the Board requests each of its members to subscribe to the Code of Ethics adopted by the Washington State School Directors' Association. That code provides that each school district will:

1. be a staunch advocate of free public education;
2. uphold and enforce all laws, state Board rules and regulations and court orders pertaining to schools (Desired changes should be brought about only through legal and ethical procedures.);
3. make decisions in terms of the educational welfare of children and strive for public schools which can meet their individual needs of all children regardless of their ability, race, sex, creed or social standing;
4. join with fellow members on the Board, the staff, the community and the students in continuing study of the nature, value, a direction of contemporary education in order to facilitate needed changes in our schools;
5. work unremittingly to help the people of the community understand the importance of public education and the need to support it;
6. strive to ensure that people are accurately informed about our schools and try to interpret to the staff the goals of the community for its schools;
7. recognize that his/her responsibility is not to run the schools but, together with fellow Board members, to see that they are well run;
8. confine his/her Board action to policy making, planning and appraisal and help to frame policies and plans only after the Board has consulted those who will be affected by them;
9. arrive at conclusions only after discussing all aspects of the issues at hand with fellow Board members assembled in meeting;
10. recognize that authority rests with the whole Board assembled in public meetings and make no personal promises nor take any private action which may compromise the Board;
11. refuse to surrender independent judgment to special interest or partisan political groups or use the schools for personal gain or for the gain of friends;
12. hold confidential matters pertaining to the school which, if disclosed, would needlessly injure individuals or the schools;
13. vote to appoint, upon proper recommendation by the appropriate administrative officer, the best trained technical and professional personnel available;
14. support and protect school personnel in proper performance of their duties; and
15. refer all complaints to the chief administrative officer and act upon such complaints at public meetings only after failure of an administrative solution.

TO: Board of Directors

FROM: Becky Berg, Superintendent

SUBJECT: Approval of the following policy for Third Reading/Adoption:

Section	Number	Title
6000 Management Support	Policy No. 6220	Bid Requirements

DATE: September 11, 2023

CATEGORY

Informational Discussion Only Discussion & Action Action

BACKGROUND INFORMATION AND ADMINISTRATIVE CONSIDERATION

Attached is draft Policy No. 6220 Bid Requirements for a third reading. We conducted a legal review and they concluded we could add the following language under Section I. Procurement of Public Works Using Non-Federal Funds, Subsection A. Furniture, Supplies, or Equipment, Listed Item #3:

3. ensuring that the District takes steps to assure that when possible, the District will use small, local, and minority businesses, women's business enterprises and labor surplus firms;

No other corrections, changes, or concerns have been identified by a Board Member.

ATTACHMENTS

Draft Policy

FISCAL IMPACT

Required language for Federal funds

RECOMMENDATION

The administration recommends approval of Policy No. 6220 Bid Requirements for Third Reading/Adoption.

BID OR REQUEST FOR PROPOSAL REQUIREMENTS

The Eastmont School District Board of Directors recognizes the importance of:

- maximizing the use of District resources;
- the need for sound business practices in spending public money;
- the requirement of complying with state and federal laws governing purchasing and public works;
- the importance of standardized purchasing regulations; and
- the need for clear documentation.

I. Procurement and Public Works Using ~~State Funds~~ Non-Federal Funds

A. Furniture, Supplies, or Equipment

Whenever the estimated cost of furniture, supplies, or equipment (except books) will cost:

- less than \$40,000, no competitive bidding process is required to make the purchase;
- between \$40,000 and \$75,000, the Board will follow the informal competitive bidding process by requiring quotes from at least three different sources to be obtained in writing or by telephone and recorded for the public to review; and
- over \$75,000, the Board will follow the formal competitive bidding process by:
 1. preparing clear and definite plans and specifications for such ~~work or~~ purchases;
 2. providing notice of the call for formal bids by publication in at least one newspaper of general circulation in the District at least once each week for two consecutive weeks;
 3. ensuring that the District takes steps to assure that when possible, the District will use small, local, and minority businesses, women's business enterprises and labor surplus firms;
 - ~~3.4.~~ providing the clear and definite plans and specifications to vendors interested in submitting a bid;
 - ~~4.5.~~ requiring that bids be in writing;
 - ~~5.6.~~ opening and reading bids in public on the date and in the place named in the notice; and
 - ~~6.7.~~ file all bids for public inspection after opening.

B. Use of Non-Federal Funds for Improvements or Repairs

The Board may make improvements or repairs to District property through a District department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$75,000. If the Board estimates that the total cost of a building, improvement, repair, or other public works project is \$100,000 or more, the Board will follow the formal competitive bidding process outlined above, unless the contract is using the small works roster process authorized by RCW 39.04.155 or under any other procedure authorized for

school districts. There are no statutory bidding requirements for public works projects involving improvements or repairs that are within the \$75,000 to \$100,000 range. For projects in this range, the District may consider: using its small works roster process, under RCW 39.04.155; using an inter-local agreement or contract with a vendor of the District's choice, without any competitive process, under RCW 28A.335.190; or choosing to require quotes for the work to make the process more competitive.

C. Exemptions

The Board may waive bid requirements for purchases:

- clearly and legitimately limited to a single source of supply;
- involving special facilities or market conditions;
- in the event of an emergency;
- of insurance or bonds; and
- involving public works in the event of an emergency.

"Emergency" means unforeseen circumstances beyond the District's control that present a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

~~Whenever bid requirements are waived, a document explaining the factual basis for the exception and the contract will be recorded and open for public inspection.~~
Whenever the Board waives bid requirements, the Board will issue a document explaining the factual basis for the exception and record the contract for open public inspection.

D. Rejection of Bids

The Board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call.

E. Interlocal Cooperation Act

The Board reserves the right to enter into interlocal cooperative agreements for purchases and public works ~~through an inter-local cooperative agreement with another governmental agency provided such agency has complied with the bidding requirements that are applicable to school districts~~ with other governmental agencies pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW. The Board will ensure that the other governmental entities have followed their own procedures for procurement prior to making any purchases under this section.

F. Crimes against Children

~~The Board will include in each contract a proviso requiring the contractor to prohibit any of its employees who has ever been convicted of or pled guilty to any~~

~~of the child related felonies from working where he/she would have contact with public school students. The contract will also provide that failure to comply with this requirement is grounds for immediate termination of the contract. The Board will include in any contract for services with an entity or individual other than an employee of the District a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322. The contract shall also contain a provision that any failure to comply with this section shall be grounds for the District immediately terminating the contract.~~

Use of State Funds for Improvements or Repairs

~~The board may make improvements or repairs to district property through a district department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$75,000. If the board estimates that the total cost is \$75,000 or more, the board will follow the formal competitive bidding process outlined above unless the contract is let using the small works roster process authorized by RCW 39.04.155 or under any other procedure authorized for school districts.~~

II. Procurement Using Federal Funds

A. Goods

~~When federal funds are used for procurement of **goods** (furniture, supplies, equipment, and textbooks):~~

- ~~• Purchases of \$3,000 or less do not require quotes. However, must consider price to be reasonable, and, to the extent practical, distribute equitably among suppliers.~~
- ~~• Purchases between \$3,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.~~
- ~~• Purchases of \$75,000 or more must be publicly solicited using sealed bids.~~

When the District uses federal funds for procurement of textbooks, the allowable self-certification is \$50,000. When the District uses federal funds for procurement of **goods**, including furniture, supplies, and equipment:

- Purchases of \$10,000 or less do not require quotes. However, the District must consider the price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$10,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

Self-Certification

If during a given fiscal year, the District qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the District may use the following Self Certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the District must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the District uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the District qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the District reserves the right to seek approval for higher limits from OSPI.

B. Services

~~When federal funds are used for procurement of **services**:~~

- ~~• Purchases of \$3,000 or less do not require quotes. However, must consider price to be reasonable, and, to the extent practical, distribute equitably among suppliers.~~
- ~~• Purchases of \$150,000 or more must be publicly solicited using sealed bids.~~

~~Procurement by noncompetitive proposals may only be used when one of the following four circumstances applies. The district must maintain documentation supporting the applicable circumstance for noncompetitive proposals.~~

- ~~• The item is only available from a single source;~~
- ~~• The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;~~
- ~~• The awarding agency (e.g., OSPI) authorizes noncompetitive proposal in response to a written request from the district; or~~
- ~~• After solicitation of a number of sources, competition is determined inadequate.~~

When the District uses federal funds for procurement of **services**:

- Purchases of \$10,000 or less do not require quotes. However, the District must consider price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, to the extent practical, purchases should be distributed equitably among suppliers.

- Purchases between \$10,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$250,000 or more must be publicly solicited using sealed bids or requests for proposals.

Self-Certification

If during a given fiscal year, the District qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the District may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$50,000 or less do not require quotes. However, the District must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases should be distributed equitably among suppliers.
- Purchases between \$50,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$250,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the District uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the District qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the District reserves the right to seek approval for higher limits from OSPI.

C. Noncompetitive Procurement

Noncompetitive procurement may be used only when one of the following five circumstances applies:

1. Acquiring property or services that do not exceed \$10,000 [or in the case of a school district who qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520 or has documentation of an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, \$40,000];
2. The item is only available from a single source;
3. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
4. The awarding agency (e.g., OSPI) authorizes noncompetitive procurement in response to a written request from the District; or
5. After solicitation of a number of sources, competition is determined inadequate.

The District must maintain documentation supporting the applicable circumstance for noncompetitive procurement.

D. Cost/Price Analysis

The District will perform a cost or price analysis in connections with every procurement action in excess of the federal simplified acquisition threshold, currently set at \$250,000 or other limits identified in 48 CFR 2.101, including contract modifications. The method and degree of analysis is dependent on facts surrounding the procurement situation, but should include, as a starting point, independent estimates before receiving bids or proposals.

In cases where no price competition exists and in all cases where the District performs the cost analysis, profit must be negotiated as a separate element in the process. To ensure profit is fair and reasonable, consideration must be given to the complexity of the work performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of the contractor's past performances, and industry standard profit rates in the surrounding geographical area.

Costs or prices based on estimated costs for contracts are allowed only to the extent that the costs incurred or cost estimates would be allowable under 2 CFR 200.400 - .476.

E. Suspension and Debarment

Before entering into federally funded vendor contracts for goods and services that equal or exceed \$25,000 and any subcontract award, the District will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

F. Conflict of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee, officer, or agent of the District may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal, or removal.

G. Interlocal Cooperation

The Board reserves the right to enter into interlocal cooperative agreements for purchases with other governmental agencies pursuant to 2 CFR 200.318(e) and the Interlocal Cooperation Act, Chapter 39.34 RCW. Prior to making any

[purchases through agreements entered into in this manner, the District will confirm the other governmental agency has followed its purchasing procedures.](#)

III. Procedures

The superintendent/designee will establish bidding and contract awarding procedures ~~for all purchases of furniture, equipment, supplies (except books) or public works projects~~ consistent with state law.

Legal References:

RCW 28A.335.190	Advertising for bids — Competitive bid procedures — Purchases from inmate work programs — Telephone or written quotation solicitation, limitations — Emergencies
RCW 28A.400.330	Crimes against children — Contractor employees — Termination of contract
RCW 39.04.155	Small works roster contract procedures — Limited public works process Definition
RCW 39.04.280	Competitive bidding requirements — Exemptions
RCW 39.26.160	Bid Awards — Considerations - Requirements and criteria to be set forth — Negotiations — Use of enterprise vendor registrations and bid notification system
RCW 39.30.060	Bids on public works — Identification, substitution of contractors — Review, report of subcontractor listing requirements
Chapter. 39.34 RCW	Interlocal Cooperation Act
2 CFR Part 200—	Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
2 CFR 200.1	Simplified Acquisition Threshold
2 CFR 200.318 –	General Procurement Standards
2 CFR 200.320	Methods of Procurement to be Followed
2 CFR 200.324	Contract Cost and Price
2 CFR 200.520	Criteria for a low-risk auditee
2 CFR Part 3485	Nonprocurement Debarment and Suspension

Management Resources:

- Policy & Legal News, December 2021*
- Policy & Legal News, December 2020*
- Policy Alert, January 2019*
- Policy & Legal News, August 2018*
- Policy & Legal News, July 2017*
- Policy & Legal News, March 2016*

Policy & Legal News, October 2015
Policy & Legal News, June 2015
Policy & Legal News, June 2013
Policy & Legal News, April 2012
Policy News, October 2005

TO: Board of Directors
 FROM: Caryn Metsker, Executive Director of Financial Services
 SUBJECT: Monthly Student Enrollment Report
 DATE: September 11, 2023

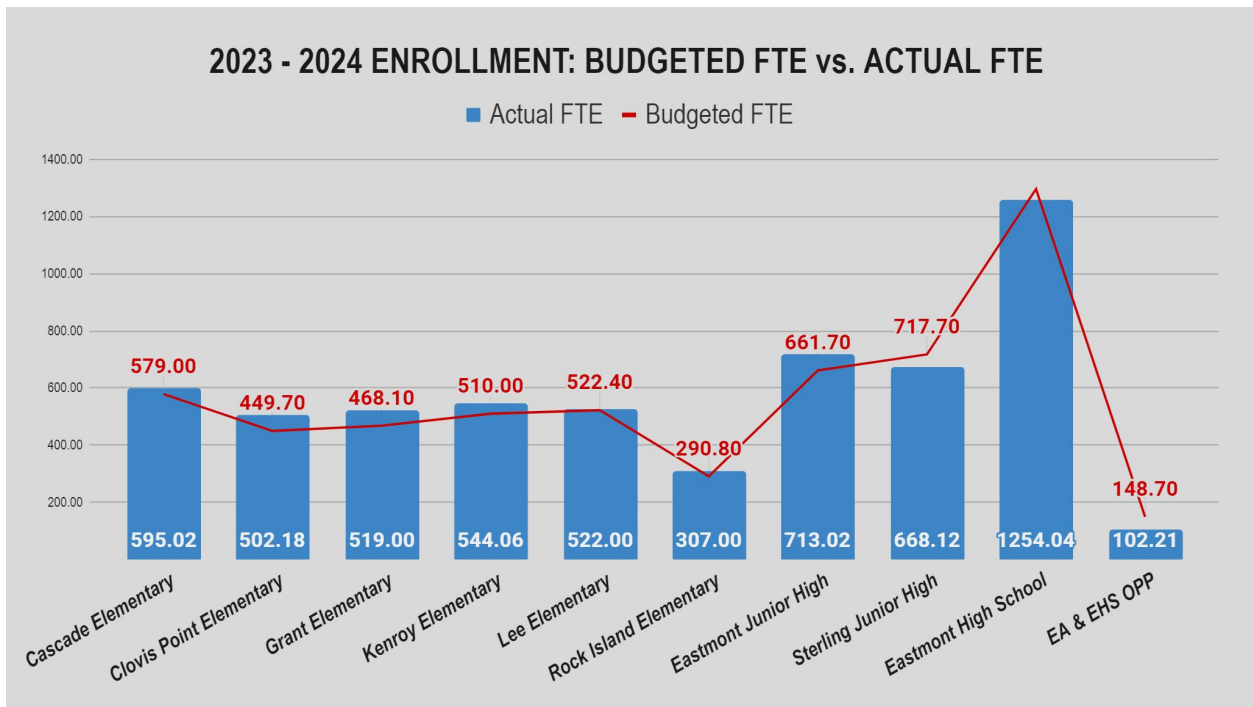
Official Count Day: Thursday, September 7, 2023.

Total student head count reported, including our Alternative Learning program, is **5,815**. This is a decrease of 46 from the headcount in September 2022, which was 5,861.

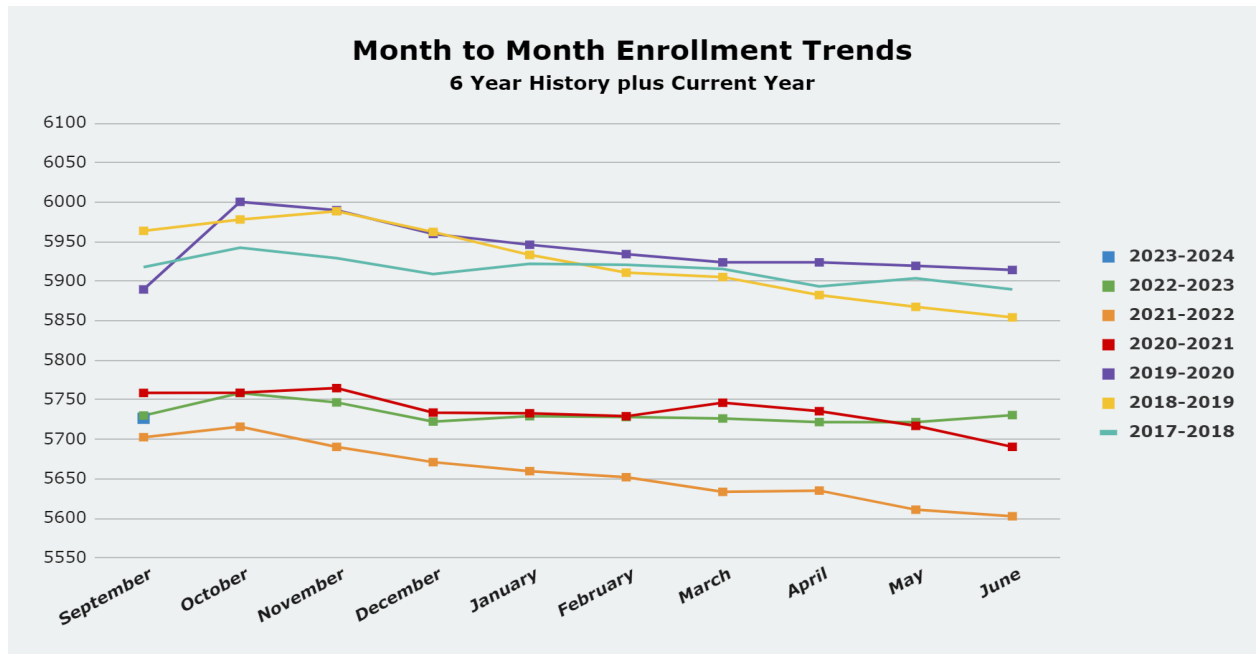
Total student Full Time Enrollment (FTE) reported is **5,661.55**. This is an increase of 81.65 FTE from the overall budgeted FTE of 5,645 for the 2023-2024 school year.

- K-12 Student enrollment is **128.14** more than expected
- ALE Program enrollment is **46.49** less than expected

The following chart compares budgeted to actual FTE by building:



The following chart reflects month to month FTE enrollment trends over the past six school years, plus the current 2023-2024 school year:



Other program enrollment:

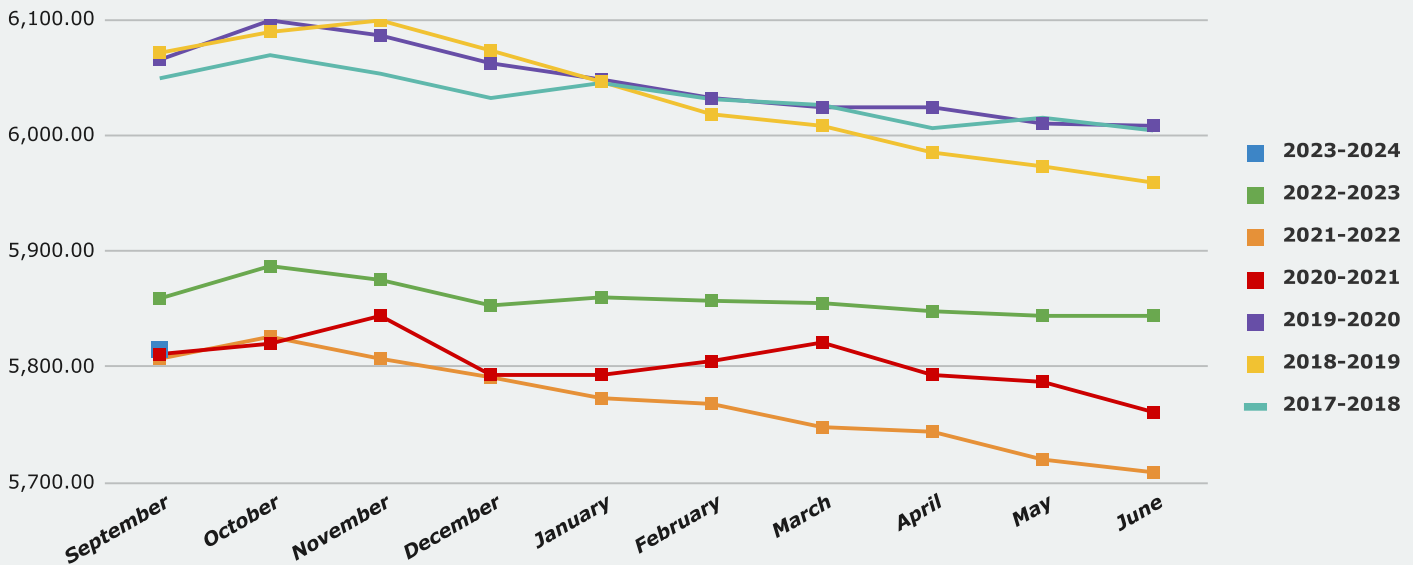
Program Name	Budget	Current Year Average	Prior Year Average
<i>Running Start (Head Count)</i>	140.00		155.00
<i>Special Education (Age K-21 Head Count)</i>	750.00	738.00	784.00
<i>Transitional Bilingual (Head Count)</i>	1,115.00	1,048.00	1,146.00
<i>Exited Transitional Bilingual (Head Count)</i>	125.00	73.00	122.00
<i>Career/Technical Education-Gr 7-8 (FTE)</i>	131.70		125.45
<i>Career/Technical Education-Gr 9-12 (FTE)</i>	346.67		351.38

No data for CTE or Running Start at the time of the report.

Head Count Comparison

	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
September	5,815.00	5,859.00	5,807.00	5,811.00	6,065.00	6,071.00	6,049.00
October		5,887.00	5,826.00	5,820.00	6,099.00	6,089.00	6,069.00
November		5,875.00	5,807.00	5,844.00	6,086.00	6,099.00	6,053.00
December		5,853.00	5,791.00	5,793.00	6,062.00	6,073.00	6,032.00
January		5,860.00	5,773.00	5,793.00	6,048.00	6,046.00	6,045.00
February		5,857.00	5,768.00	5,805.00	6,032.00	6,018.00	6,031.00
March		5,855.00	5,748.00	5,821.00	6,024.00	6,008.00	6,026.00
April		5,848.00	5,744.00	5,793.00	6,024.00	5,985.00	6,006.00
May		5,844.00	5,720.00	5,787.00	6,010.00	5,973.00	6,015.00
June		5,844.00	5,709.00	5,761.00	6,008.00	5,959.00	6,004.00

Headcount Comparison 6 Year History plus Current Year



**Eastmont School District
2023 - 2024 K-12 Monthly Enrollment**

Grade Level	Budget AAFTE	September	October	November	December	January	February	March	April	May	June	Annual Average	AAFTE Budget to Actual Variance	Prior Year AAFTE	AAFTE Variance from Prior Year	AAFTE Gain/(Loss) on Grade Roll-Up
TK	45.00	66.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66.00	21.00	51.00	15.00	
K	344.00	405.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	405.91	61.91	390.98	14.93	354.91
1	388.30	410.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	410.11	21.81	399.58	10.53	19.13
2	396.40	401.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	401.18	4.78	391.30	9.88	1.60
3	391.06	403.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	403.00	11.94	444.30	(41.30)	11.70
4	439.00	455.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	455.00	16.00	410.30	44.70	10.70
5	407.20	420.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	420.06	12.86	411.12	8.94	9.76
6	409.04	427.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	427.00	17.96	468.34	(41.34)	15.88
7	468.40	475.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	475.71	7.31	456.30	19.41	7.37
8	455.90	449.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	449.37	(6.53)	454.31	(4.94)	(6.93)
9	455.10	456.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	456.06	0.96	528.46	(72.40)	1.75
10	533.25	529.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	529.19	(4.06)	453.73	75.46	0.73
11	404.00	391.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	391.93	(12.07)	375.48	16.45	(61.80)
12	359.65	333.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	333.92	(25.73)	309.90	24.02	(41.56)
Total K-12 in Building FTE	5,496.30	5,624.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,624.44	128.14	5,545.10	79.34	323.24
<i>Eastmont Academy</i>	35.00	19.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.00	(16.00)	44.76	(25.76)	
<i>EHS Opportunities</i>	113.70	83.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.21	(30.49)	140.85	(57.64)	
Total FTE Enrollment	5,645.00	5,726.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,726.65	81.65	5,730.71	(4.06)	

FTE Change from September to Current Month 0
Net Change from Previous Month 0

Eastmont School District
 FY 2023 - 2024 Monthly Enrollment FTE by Building

Building/Grade	Budget AAFTE	September	October	November	December	January	February	March	April	May	June	Annual Average	AAFTE Budget to Actual Variance	Prior Year AAFTE	AAFTE Variance from Prior Year
Cascade Elementary															
TK	15.00	17.00										17.00	2.00	17.00	0.00
K	65.00	69.00										69.00	4.00	74.83	(5.83)
1	75.00	81.02										81.02	6.02	81.70	(0.68)
2	80.20	78.00										78.00	(2.20)	77.28	0.72
3	76.60	80.00										80.00	3.40	90.60	(10.60)
4	89.60	89.00										89.00	(0.60)	83.60	5.40
5	83.80	89.00										89.00	5.20	93.70	(4.70)
6	93.80	92.00										92.00	(1.80)	97.10	(5.10)
	579.00	595.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	595.02	16.02	615.81	(20.79)
Clovis Elementary															
TK	0.00	16.00										16.00	16.00	0.00	16.00
K	58.00	66.00										66.00	8.00	64.20	1.80
1	64.00	71.00										71.00	7.00	69.46	1.54
2	69.70	63.18										63.18	(6.52)	67.40	(4.22)
3	68.00	73.00										73.00	5.00	65.10	7.90
4	64.80	70.00										70.00	5.20	66.20	3.80
5	65.40	73.00										73.00	7.60	59.60	13.40
6	59.80	69.00										69.00			
7	0.00	1.00										1.00	1.00	80.82	(79.82)
	449.70	502.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	502.18	43.28	472.78	29.40
Grant Elementary															
TK	15.00	17.00										17.00	2.00	17.00	0.00
K	58.00	89.00										89.00	31.00	64.55	24.46
1	63.70	66.00										66.00	2.30	72.10	(6.10)
2	71.00	83.00										83.00	12.00	66.40	16.60
3	66.00	66.00										66.00	0.00	75.30	(9.30)
4	74.60	75.00										75.00	0.40	66.20	8.80
5	64.40	69.00										69.00	4.60	56.20	12.80
6	55.40	54.00										54.00	(1.40)	84.30	(30.30)
	468.10	519.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	519.00	50.90	502.05	16.96
Kenroy Elementary															
TK	0.00	0.00										0.00	0.00	0.00	0.00
K	58.00	68.91										68.91	10.91	64.49	4.42
1	63.90	67.09										67.09	3.19	70.30	(3.21)
2	69.60	72.00										72.00	2.40	78.82	(6.82)
3	78.06	85.00										85.00	6.94	91.50	(6.50)
4	90.40	93.00										93.00	2.60	78.90	14.10
5	77.40	76.06										76.06	(1.34)	73.42	2.64
6	72.64	82.00										82.00	9.36	85.32	(3.32)
	510.00	544.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	544.06	34.06	542.75	1.31
Lee Elementary															
TK	15.00	16.00										16.00	1.00	17.00	(1.00)
K	65.00	68.00										68.00	3.00	80.82	(12.82)
1	80.70	79.00										79.00	(1.70)	68.72	10.28
2	68.70	66.00										66.00	(2.70)	67.10	(1.10)
3	67.40	67.00										67.00	(0.40)	75.30	(8.30)
4	74.00	78.00										78.00	4.00	73.80	4.20
5	73.00	72.00										72.00	(1.00)	79.40	(7.40)
6	78.60	76.00										76.00	(2.60)	77.50	(1.50)
	522.40	522.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	522.00	(0.40)	539.64	(17.64)
Rock Island Elementary															
TK	0.00	0.00										0.00	0.00	0.00	0.00
K	40.00	45.00										45.00	5.00	42.10	2.90
1	41.00	46.00										46.00	5.00	37.30	8.70
2	37.20	39.00										39.00	1.80	34.30	4.70
3	35.00	32.00										32.00	(3.00)	46.50	(14.50)
4	45.60	50.00										50.00	4.40	41.60	8.40
5	43.20	41.00										41.00	(2.20)	48.80	(7.80)
6	48.80	54.00										54.00	5.20	41.30	12.70
	290.80	307.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	307.00	16.20	291.90	15.10

Eastmont School District
 FY 2023 - 2024 Monthly Enrollment FTE by Building

Building/Grade	Budget AAFTE	September	October	November	December	January	February	March	April	May	June	Annual Average	AAFTE Budget to Actual Variance	Prior Year AAFTE	AAFTE Variance from Prior Year
Eastmont Junior High															
7	234.20	244.28										244.28	10.08	202.25	42.03
8	200.70	216.81										216.81	16.11	227.34	(10.53)
9	226.80	251.93										251.93	25.13	286.20	(34.27)
	661.70	713.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	713.02	51.32	715.79	(2.77)
Sterling Junior High															
6	0.00													2.00	(2.00)
7	234.20	230.43										230.43	(3.77)	254.05	(23.62)
8	255.20	232.56										232.56	(22.64)	226.97	5.59
9	228.30	204.13										204.13	(24.17)	242.26	(38.13)
11	0.00	1.00										1.00	1.00	1.00	0.00
	717.70	668.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	668.12	(49.58)	726.28	(58.16)
Eastmont High School															
9	0.00	0.00										0.00	0.00	0.00	0.00
10	533.20	529.19										529.19	(4.01)	452.73	76.46
11	404.00	390.93										390.93	(13.07)	375.48	15.45
12	359.50	333.92										333.92	(25.58)	309.90	24.02
	1,296.70	1,254.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,254.04	(42.66)	1,138.11	115.93
Eastmont Academy/EHS Opportunities															
K	0.00	1.00										1.00	1.00	3.50	(2.50)
1	3.60	2.00										2.00	(1.60)	4.30	(2.30)
2	5.20	2.00										2.00	(3.20)	6.80	(4.80)
3	7.20	3.00										3.00	(4.20)	7.10	(4.10)
4	7.80	3.00										3.00	(4.80)	6.60	(3.60)
5	6.80	5.00										5.00	(1.80)	4.10	0.90
6	4.40	3.00										3.00	(1.40)	7.60	(4.60)
7	5.40	0.00										0.00	(5.40)	1.61	(1.61)
8	1.40	0.00										0.00	(1.40)	3.15	(3.15)
9	1.90	3.93										3.93	2.03	7.49	(3.56)
10	20.00	6.46										6.46	(13.54)	22.75	(16.29)
11	35.00	17.19										17.19	(17.81)	41.24	(24.05)
12	50.00	55.63										55.63	5.63	69.36	(13.73)
	148.70	102.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102.21	(46.49)	185.61	(83.40)
TK - 12 Total	5,644.80	5,726.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,726.65			



K-12 Curriculum Adoption Cycle and History

Projected Adoption Schedule		
Subject(s)	Research / Pilot Yr	Implementation Yr
Math (7-12)	2023-2024	2024-2025
ELA (7-12) / Math (K-6)	2024-2025	2025-2026
Science (K-8)	2025-2026	2026-2027
Health/PE (K-12), Social Studies (K-12), Foreign Language (9-12)	2026-2027	2027-2028
Music/The Arts (K-12)	2027-2028	2028-2029
Social Emotional Learning (SEL K-12)	2028-2029	2029-2030
ELA (K-6)	2029-2030	2030-2031
Math (7-12)	2030-2031	2031-2032

Previous Adoptions	
Subject	Implementation Year
ELA (K-6) Benchmark Advance (Language Comprehension), Step Up to Writing, 95 Percent Group Core Phonics (Foundational Skills)	2023-2024
Science (9-12)	2022-2023
Music/The Arts (K-12)	2021-2022
Health/PE (K-12), Social Studies (K-12), Foreign Language (9-12)	2020-2021
<None>	2019-2020
Mathematics (K-5); Science (K-5)	2018-2019
Mathematics (6-12), Science (6-8)	2017-2018
ELA (K-5): Wonders (K) , Journeys (1st-5th)	2016-2017
ELA (6-12)	2015-2016
Science (9-12)	2014-2015



Eastmont School District

Relationships, Relevance, Rigor, Results

<None>	2013-2014
Music (K-12)	2012-2013
Foreign Language (9-12)	2011-2012
Reading	2010-2011
PE/Health (K-12), Calculus	2009-2010
Math (K-12), Social Studies (8-12)	2008-2009
Science (6-12), Social Studies (8-12)	2007-2008

(Updated 9-7-23)



Eastmont School District #206 Relationships, Relevance, Rigor, and Results Professional Development Report for 2022-2023

CERTIFICATED

Title Ila Revenues & Expenditures and Staff

School Year	Funding	Carryover	Expenditures
2018-19	\$180,969	\$1,434	\$143,429
2019-20	\$210,050	\$38,974	\$121,685
2020-21	\$186,330	\$77,872	\$135,194
2021-22	\$192,001	\$129,008	\$228,034
2022-23	\$178,672	\$78,514	\$206,271

School Year	# Of Courses	# Of CECH Available	# Attending & Earning CECH
2018-19	50	385.0	1,883
2019-20	38	363.5	2,123
2020-21	12	181.0	799
2021-22	70	410.5	3307
2022-23	112	598.5	2,332

District Goal/Strategy/Activity	Professional Development	Progress to date
Goal 2: Instruction 2) Demonstrating effective teaching practices - Reading	Science of Reading (LETRS), Vocabulary Building, Comprehension w/Dr. Anita Archer.	Implemented and ongoing.
Goal 2: Instruction 2) Demonstrating effective teaching practices - Math	5th-6th Alignment and Assessments, Engagement w/Dr. Jo Boaler, Collaboration.	Implemented and ongoing.
Goal 3: Students 2) Provide a safe environment for students and adults to learn and work	Classroom Management, Love and Logic, SWIS.	Implemented and ongoing.

CLASSIFIED PARAEDUCATOR

School Year	# Of Courses	# Of CECH	# of participants
2018-19	23	144	868
2019-20	30	151.5	1,385
2020-21	10	45	339
2021-22	26	121	1,014
2022-23	49	201	1,213

District Goal/Strategy/Activity	Professional Development	Progress to date
To ensure all paraeducators are trained according to state requirements	PESB FCS, General Certificate	Continued annual training provided
Provide training to paraeducators and certificated staff in the same session	PLC training, In-building day training	Provided August 2023
Provide a diverse training to enhance skills and ability of all paraeducators	PLC, Combat Trauma and First Aid training, Sensory	Provided August 2023
Inform paraeducators of various student background and behaviors	Behavior strategies, ACES, SEL, Multilingual training	Provided August 2023