

REQUEST FOR RETENTION OR ACCELERATION

Students in Kindergarten-8th grade will be considered for retention once the parent/guardian or teacher has completed a "Request for Retention or Acceleration" Form 2421-F1 and submitted it to the student's current principal. The parent/guardian will be required to attend a conference with the student's principal, current teacher(s), and counselor prior to this request being approved. This request shall become part of the student's permanent academic record. Please review 2421-P to ensure that all processes and timeframes are met.

Student Name _____ Birth Date _____

Current School _____ Current Grade Level _____

Please check one:

____ Request is for Retention in current grade level.

____ Request is for Acceleration to higher grade level.

Please identify which grade level and if a partial acceleration, which subject areas:

Name of Person making this request _____

Relationship to Student _____ Date _____

Reason for Request: _____

Signature of Person Making this Request _____ Date _____

Parent Signature (if different than above) _____ Date _____

Date Form was Received at School: _____

Principal Signature that Form was Received: _____