

## **SAFE AND ORDERLY LEARNING ENVIRONMENT**

### Contacts with Staff

The learning environment and the District's staff time for students will be free from interruption. Except in emergencies, staff will not be interrupted in their work. Brief messages will be recorded, so as to permit the staff member to return the call when free. Certificated staff will be available for consultation with students and community members. Students and patrons are urged to make appointments with staff to assure an uninterrupted conference.

No one will solicit funds or conduct private business with staff on school time and premises.

### Visitors

The Board welcomes and encourages visits to school by parents/guardians, community members, and interested educators. The superintendent will establish guidelines governing school visits to insure orderly operation of the educational process and the safety of students and staff.

### Disruption of School Operations

The superintendent or staff member in charge will direct a person to leave immediately if any person is:

- A. Under the influence of controlled substances, including marijuana (cannabis) or alcohol; or
- B. Is disrupting or obstructing any school program, activity, or meeting; or
- C. Threatens to do so or is committing, threatening to imminently commit; or
- D. Inciting another to imminently commit any act which would disturb or interfere with or obstruct any lawful task, function, process or procedure (of any student, official, classified or certificated staff member or invitee) of the school district.

If such a person refuses to leave, the superintendent or staff member will immediately call for the assistance of a law enforcement officer.

### Building Security

Employees and facility users will maintain the following expectation during all facility use:

- A. Access to schools will be limited to one primary entrance, or the minimal necessary as approved by the principal. These primary entries will be unlocked when school is in session or open to the public. All other external entrances are locked and closed other than during transition and recess times.

- B. Classroom and office doors shall be locked, even if the door is open so that closing the door, or removing or activating a blocking device, immediately secures the classroom or office. Classroom and office door windows shall be uncovered. In an emergency, door windows may be covered until the emergency is over.

Cross References:

Board Policy 3124  
Board Policy 3510

Removal-Release of Student During School Hours  
Associated Student Bodies

Legal References:

RCW 28A.605.020

Parents' access to classroom or school sponsored activities — Limitation

RCW 28A.635.020

Willfully disobeying school administrative personnel or refusing to leave public property, violations, when — Penalty

RCW 28A.635.030

Disturbing school, school activities, or meetings — Penalty

RCW 28A.635.090

Interfering by force or violence — Penalty

RCW 28A.635.100

Intimidating any administrator, teacher, classified employee, or student by threat of force or violence unlawful — Penalty

20 U.S.C. § 7908

Armed Forces Recruiter Access

Management Resources:

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