

USE OF DRUGS, TOBACCO, CANNABIS, NICOTINE PRODUCTS, AND DELIVERY DEVICES

Destruction of Drug, Tobacco, Cannabis, Vaping, and other related Devices

1. Paraphernalia obtained by school administrators, or school employees, during drug, tobacco, cannabis, and other investigations shall be secured and logged with one other employee using Form 4215F.
2. At the first leadership meeting of every month, these items and a copy of completed Form 4215F shall be turned into the facility director. This person and one other employee shall initial receipt of each form copy and the included items.
3. Once a semester the facility director, and one other employee, shall crush all received items beyond function, place remains in the trash, and initial on Form 4215F that all items have been destroyed.
4. All related forms shall be kept on file by responsible principal and facility director for two years after which time they shall be destroyed.