

DISTRICT RELATIONSHIPS WITH EXTERNAL/PRIVATE SERVICE PROVIDERS

Procedures

1. Request for external providers to observe will be pre-arranged with the student's District Special Education Director IEP Case Manager. The parent initiates this process by completing and returning to the Case Manager the following forms:
 - a. Parent Request for External Provider Observations
 - b. External Provider Observation Agreement/Consent for Mutual Exchange of Information
2. The request will be denied or approved with an initial schedule. If approved, a signed agency contract ensuring mutual disclosure of information and approval of an initial schedule for observations or therapy will be signed by the Executive Director of Special Education.

Any subsequent revision of the initial schedule will require review and approval by the Executive Director of Special Education.

3. All on campus therapy will immediately stop should the principal determine on-site services are disrupting the safe and orderly operation of a classroom, office, or the school.
4. If therapy is off-campus, will occur daily, and continue for more than 20 days, the student's FTE will be proportionally reduced to indicate the student is attending Eastmont School District on a part-time basis.