

PRIVATE VEHICLE TRANSPORTATION

Private vehicles may be used to transport students to school related activities with passenger loads at the normal capacity of one person per seat.

Whenever students are transported via private vehicle during field trips or other officially sanctioned activities, the following requirements are necessary:

1. A "Request to Use Private Vehicle" form must be completed by the employee prior to the activity and approved by the building principal prior to departure.
2. The driver shall be responsible for (1) reading and completing the driver portion of the "Request to Use Private Vehicle" form and (2) meeting the assurances therein.
3. Parental permission shall be obtained by the district employee responsible for the activity requiring transportation.