

NAMING FACILITIES & EMPLOYEE AND STUDENT MEMORIALS

New Facilities

The Superintendent shall establish an advisory committee composed of parents and students from the attendance area and teachers and the principal assigned to the school. The committee will invite name suggestions from the students, employees, and residents of the attendance area and select three to recommend to the Board.

Existing Facilities

All District facilities/buildings in current existence shall maintain their current names unless the Board votes to review a district facility/building name. The modernization, substantial re-model, or addition to any current District facility/building shall not require a review of the facility/building's name except as noted above. If the Board votes to change an existing name the Superintendent shall appoint an advisory committee from the attendance area and this policy shall guide the selection of a new name. Review of the names of any/all campus facilities such as gyms, libraries, athletic fields, and other District buildings are subject to this policy.

Guidelines in submitting names for a facility are:

- The name should not be in conflict with the names of other facilities in the system, surrounding counties, or in the state.
- If possible, the name shall be selected on a geographical basis, but, most important, it should have significance for the students who will attend the facility at the school. Possibilities include plants, rocks, animals, trees, shrubs, agricultural crops, birds, fish, reptiles, amphibians, insects, and birds found in the District.
- Names of people shall be avoided unless they have made significant contributions to the District, community, state, or nation. No new facilities shall be named for individuals who are still living.

Any names of new individuals being considered to have schools, or other facilities named after them shall be vetted through a background check and interview with family members regarding any history that may come to light and prove unfavorable to the individual, family, or District.

Upon completion of the advisory process, the superintendent shall forward a report to the Board containing the following information:

- a. Recommended names for the school facility, or campus facility, in order of preference identified by the process.
- b. A description of the process used to arrive at the recommendation.
- c. Anticipated cost, if any, associated with renaming an existing facility.

The final top 3 names under consideration by the Board shall be shared with District residents and survey input solicited on preference or concerns. A summary of survey results and comments shall be presented to the Board who shall make the final name selection.

Employee and Student Memorials

Student and employee memorials are prohibited on District property. Families of deceased employees, students, and residents who would like to recognize service or success in the District are invited to donate funds to the Eastmont Educational Foundation for distribution to current and future programs and students.

Memorials installed on campuses prior to implementation of this policy shall remain until a facility is modernized. At that time, any identifiable descendants shall be contacted and invited to remove the stone, plaque, sculpture, tree, etc. at their expense and assume ownership.